

No. 6/1/2018-CS-II(C)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated 4<sup>th</sup> April, 2018

**NOTICE**

**Subject:- Stenographers Direct Recruits (SDR) Training Programmes at ISTM w.e.f. 23<sup>rd</sup> April, 2018 to 15<sup>th</sup> June, 2018.**

Stenographers Direct Recruits (SDR) Training Programmes is mandatory for all the candidates nominated to the post Stenographers Grade 'D' of CSSS through Stenographers Grade 'C' & 'D' Examination by SSC.

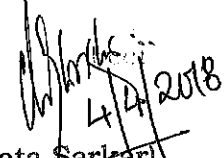
2. It is informed that two batches of SDR Training Programme have been scheduled as per following details:-

| Course                                                                | Duration and Dates                                               | Course Directors                         |
|-----------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------|
| Stenographers Direct Recruits (SDR) Training Programme under CSSS-CTP | <b>23<sup>rd</sup> April, 2018 to 15<sup>th</sup> June, 2018</b> | Sh. H Govind, Deputy Director            |
|                                                                       |                                                                  | Sh. Rajeev Kumar Jha, Assistant Director |

3. The candidates who submit the requisite documents (willingness, attestation form, medical fitness report etc) shall be considered for nomination to the mandatory SDR Foundational Training Programme organized by Institute of Secretariat Training and Management (ISTM) and they will report to Institute of Secretariat Training and Management (ISTM), JNU (Old Campus), New Delhi at **9.00 AM on 23<sup>rd</sup> April, 2018** for mandatory Foundation Training.

4. Candidates are also advised to keep visiting ISTM website ([www.istm.gov.in](http://www.istm.gov.in)) regularly for further updates with regard to date, time and venue of training.

5. Nomination order and offer of provisional appointment to the candidates who have submitted the requisite documents will be issued shortly.

  
(Chirabrata Sarkar)  
Under Secretary to the Govt. of India  
Telefax: 24623157

To

All the selected candidates