

No.21/01/2021-CS-I (Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 5th March, 2021

OFFICE MEMORANDUM

Subject:- Filling up 02 posts of Economic Adviser under Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, -reg.

The undersigned is directed to circulate the vacancy circular, No. A-12026/1/2018-ECAd.(Admn.I)., dated 2nd March, 2021 (along with enclosures) Ministry of Commerce & Industry, regarding filling up 02 posts of Economic Adviser under Department for Promotion of Industry and Internal Trade.

2. It may be noted that cadre clearance from C.S.I Division will be required in case of any Under Secretary and above level officers of CSS submit his candidature for the deputation post.
3. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.


(Amit Ghosal)

Under Secretary to the Government of India
Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

F.No.12026/1/2018-Ec.Ad.(Admn.I)
Government of India
Ministry of Commerce & Industry
Office of the Economic Adviser

Udyog Bhawan, New Delhi 110011
Dated 2nd March, 2021

OFFICE MEMORANDUM

Subject: - Filling up the two (2) posts of Economic Officers on deputation basis in the Office of the Economic Adviser under Department for Promotion of Industry and Internal Trade.

The undersigned is directed to say that two(2) posts of Economic Officer in the Office of the Economic Adviser, Department for Promotion of Industry and Internal Trade. Group 'B' Gazetted in Pay Matrix Level-7 (Rs. 44,900- 142,400) are proposed to be filled up by transfer on deputation basis. The qualification and experience required for the post and other details are given in Annexure-I.

2. It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Director (Admn.), Office of the Economic Adviser, Ministry of Commerce & Industry Room No. 534-B, Udyog Bhawan, New Delhi 110011 within 60 days from the date of publication of this circular with the following supporting documents:

- (i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 3 years duly attested by Group 'A' officer (not below the rank of Under Secretary to the Government of India)
- (ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
- (iii) Integrity Certificate/Vigilance clearance in respect of the officer.
- (iv) Cadre clearance in respect of the officer.

3. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs) and other documents/information mentioned in para 2 above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applications, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.

4. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.

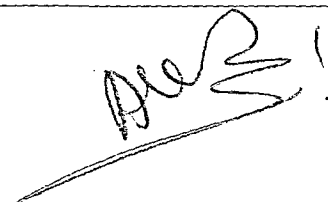

(Abu Huzaifa)
Deputy Director (Admn)
Tele: 23062697

Copy to

1. All Ministries/Departments of Government of India (As per standard list).
2. Department of Personnel & Training Ministry of Personnel, Public Grievances and Pensions with request to publish their official website.
3. NIC for upload to the official website of OEA.
4. DPIIT, Ministry of Commerce & Industry, for upload to their Official website.

Annexure-I

1.	Name of the post	Economic Officer Group 'B' Gazetted (Non Ministerial).
2.	Ministry/Department/	Ministry of Commerce & Industry, Department for Promotion of Industry and Internal Trade.
3.	Office	Office of the Economic Adviser.
4.	No. of Vacancies	Two (2).
5.	Pay scale/Pay Matrix	Level-7 (Rs. 44,900 – 1,42,400)
6.	Method of recruitment	By Deputation or absorption
7.	Eligibility & Age limit	<p>(a) Officers of the Central Government:</p> <p>(i) Holding analogous posts on a regular basis in the present cadre/ Department; or</p> <p>(ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the pay Matrix of Level – 6 (Rs. 35,400 – 1,12,400/-) or equivalent in the parent cadre/ department ; and</p> <p>(b) Possessing educational qualification and experience as in column eight.</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation as absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of applications).</p>
8.	Educational and other qualifications required	<p>(i) Master's Degree in Economics or Commerce of a recognized University or equivalent;</p> <p>(ii) Two years' experience of Economic Research/ investigation.</p> <p>Other knowledge: Basic Computer Efficiency</p> <p>Desirable: Experience of Research in the field of Industrial Development.</p>
9.	Period of Deputation	Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three (3) years.
10.	Last date	The last date for receipt of application form is 60 days from the date of publication of this advertisement.



Annexure-II

1. Name of the Candidate (in block letters)
2. Father's/Husband Name
3. Date of Birth
4. Date of retirement
5. Present post held with date from which held
6. Educational Qualifications
7. Pay Scale of the post held and pay drawn at present
8. Details of Service/Experience in various posts
9. Date from which in continuous Government Service
10. Whether belongs to SC/ST/OBC
11. Address for correspondence/ Email-ID/ Mobile No.
12. Permanent Residential Address

Signature of the Candidate

Date:
Place:

CERTIFICATE

(To be given by Head of Department)

Certified that the particulars have been verified and found to be correct.

Signature of HoD with Seal

