

IMMEDIATE

**No.21/1/2021-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi - 110003.

Dated: 11.10.2021

OFFICE MEMORANDUM

Subject: 33rd Level-I (L-I-33) Training Programme from 18th October, 2021 to 05th November, 2021 for Stenographers Grade "D" of CSSS - regarding.

The undersigned is directed to say that Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 33rd Level-I (L-I-33) Training Programme being conducted by the ISTM from 18.10.2021 to 05.11.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. It may be noted that **successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

10. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Arjun Jena, Assistant Director (Tel No.011- 26737524, Mobile No.- 9971276756, e-mail ID: Arjun.jena@gov.in) is the course coordinator of this training programme.**

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online ctp form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moloy.sanyal@nic.in)/ Shri Arjun Jena, Assistant Director and Course Director, ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.**

... ..2/-

Shri Arjun Jena
11.10.21

6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Arjun Jena, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 18.10.2021.

Bhagirath Jha
(Bhagirath Jha)

Under Secretary to the Government of India

☎ 2465 4020

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to:-

1. ISTM (Shri Moloy Sanyal, Deputy Secretary), Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Arjun Jena, Assistant Director & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 18th October, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 11.10.2021

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 18.10.2021 to 05.11.2021

S. N.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	3056	Pallavi Verma	30-05-1989	Telecommunications	2013
2	3057	Sanjana Chattopadhyay	13-11-1993	Personnel & Training	2013
3	3058	Satesh Kumar	08-04-1994	Civil Aviation	2013
4	3059	Usha Rani	14-12-1986	Micro Small & Med. Enterprises	2013
5	3060	Vinay Kumar	01-03-1987	Expenditure	2013
6	3061	Md. Arif Koasher	03-04-1993	Agriculture & Cooperation	2013
7	3062	Kapil Kumar	11-07-1991	Food Processing Industries	2013
8	3063	Sunil Kumar	25-05-1992	Civil Aviation	2013
9	3064	Harish Kumar	11-04-1985	Water Resources	2013
10	3065	Lalit Mohan	06-08-1985	Home Affairs	2013
11	3066	Gaurav Singh	06-07-1995	Agriculture & Cooperation	2013
12	3067	Kapil Kumar	02-07-1991	Personnel & Training	2013
13	3068	Komal Singh	04-07-1993	Expenditure	2013
14	3069	Manish Gaur	05-05-1995	Home Affairs	2013
15	3072	Divya Chopra	14-12-1992	Mines	2013
16	3073	Pavan Kumar Maurya	30-04-1985	Home Affairs	2013
17	3074	Asheesh Kumar	15-11-1994	Industrial Policy & Promotion	2013
18	3075	Sunil Kumar Singh	21-06-1991	Expenditure	2013
19	3076	Neeraj Kumar	30-06-1992	Niti Aayog	2013
20	3077	Rajeev Kumar	05-06-1994	Defence	2013
21	3078	Rishi Kumar	25-08-1992	Home Affairs	2013
22	3079	Yudhisthar Sharma	15-07-1993	Women & Child Development	2013
23	3080	Namita Dixit	24-08-1993	Information & Broadcasting	2013
24	3081	Sachin Kumar	22-07-1994	Home Affairs	2013
25	3082	Monu Kumar	01-07-1995	UPSC	2013
26	3083	Akansha Yadav	01-01-1986	Housing and Urban Affairs	2013
27	3084	Rajiv Gandhi	15-10-1988	Social Justice & Empowerment	2013
28	3085	Sakshi Dixit	24-02-1992	Information & Broadcasting	2013
29	3086	Narendra Kumar	10-07-1994	Agriculture & Cooperation	2013
30	3087	Ankur Srivastava	02-02-1990	STEEL	2013
31	3088	Kunal Negi	04-01-1990	Tribal Affairs	2013
32	3089	Monika	19-08-1992	Fertilizers	2013
33	3090	Sachin Chandra	10-07-1991	Telecommunications	2013
34	3091	Vipin Pawar	21-07-1990	Home Affairs	2013
35	3092	Saleem Ahamad	07-10-1993	Information & Broadcasting	2013
36	3093	Mohit Kumar Bind	10-04-1988	Defence	2013
37	3094	Sumit Gupta	05-04-1993	Civil Aviation	2013
38	3095	Mosim Ali	21-07-1993	Telecommunications	2013
39	3096	Avinash Kumar	25-08-1984	Personnel & Training	2013
40	3097	Km. Neha	01-06-1989	Defence	2013

Bhaginta Jhp
11.10.21