

No.21/1/2021-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi - 110003.

Dated: 15.11.2021

OFFICE MEMORANDUM

Subject: 35th Level-I (L-I-35) Training Programme from 29th November, 2021 to 17th December, 2021 for Stenographers Grade "D" of CSSS - regarding.

The undersigned is directed to say that Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 35th Level-I (L-I-35) Training Programme being conducted by the ISTM from 29.11.2021 to 17.12.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant. The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

12. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Ashwani Kumar Batra, Assistant Director (Tel No.011- 26737609, Mobile No.- 9717981271, e-mail ID: batra.ak@gov.in)** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moloy.sanyal@nic.in)/Shri Ashwani Kumar Batra, Assistant Director and Course Director, ISTM** may please be contacted immediately at the above contact numbers/email IDs for further guidance.

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6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Ashwani Kumar Batra, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 29.11.2021.

Bhagirath Jha

(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to:-

1. ISTM (Shri Moloy Sanyal, Deputy Secretary), Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Ashwani Kumar Batra, Assistant Director & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 29th November, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 15.11.2021

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 29.11.2021 to 17.12.2021

S.N.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2890	Alpna Shrivastav*	04-04-1988	Power	2012
2	2989	Vinam Jaya Sree*	20-08-1982	Power	2012
3	3108	Mukesh Kumar	10-05-1992	Information & Broadcasting	2013
4	3138	Pradeep Kumar	30-07-1987	Culture	2013
5	3140	Niharika Yadav	08-04-1994	Telecommunications	2013
6	3141	Kirti	13-10-1989	Water Resources	2013
7	3142	Raj Kumar	02-07-1992	Defence	2013
8	3143	Arun Kumar	15-10-1991	Food & PD	2013
9	3144	Sanjeet Kumar	15-05-1987	Personnel & Training	2013
10	3145	Arvind Kumar Gupta	13-12-1991	Home Affairs	2013
11	3146	Shivam Mehra	15-01-1993	Home Affairs	2013
12	3147	Easha Kumari	15-10-1994	Ayush	2013
13	3148	Aqib Javed	30-06-1994	UPSC	2013
14	3149	Dinesh Kumar Patel	21-07-1989	New & Renewable Energy	2013
15	3150	Vijendra Singh	20-07-1994	Power	2013
16	3151	Mohd. Yusuf Khan	12-08-1989	Animal Husbandary, Dairying & Fishries	2013
17	3152	Vipin Kumar	17-02-1992	Expenditure	2013
18	3153	Pavan Singh	10-11-1988	Fertilizers	2013
19	3154	Rajni	23-12-1989	Supply	2013
20	3155	Ronit Raj	20-04-1988	Health & Family Welfare	2013
21	3156	Ravikant	07-04-1995	Civil Aviation	2013
22	3157	Nizamuddeen	10-07-1992	Information & Broadcasting	2013
23	3158	Namonarayan	15-05-1993	Science & Technology	2013
24	3159	Priyanka	20-05-1994	Information & Broadcasting	2013
25	3160	Jyoti Yadav	01-07-1992	Road Transport & Highways	2013
26	3161	Sanjay Kumar Patel	30-05-1994	Legal Affairs	2013
27	3162	Vivek Yadav	07-09-1994	Water Resources	2013
28	3163	Sumit Kumar	01-08-1994	Agriculture & Cooperation	2013
29	3164	Sudhir Kumar	10-01-1992	Food & PD	2013
30	3165	Vimal Kumar Sharma	20-01-1984	Home Affairs	2013
31	3166	Ranjeet Kumar	15-10-1988	Personnel & Training	2013
32	3167	Bhupendra Singh	13-09-1992	Commerce	2013
33	3168	Annu Chaudhary	13-07-1991	Environment, Forest & Climate Change	2013
34	3169	Rakhi Kumari	17-04-1994	Food & PD	2013
35	3170	Usha Patel	20-09-1991	Niti Aayog	2013
36	3171	Anuj Kumar	10-06-1991	Micro Small & Med. Enterprises	2013
37	3172	Rajeev Kumar	05-06-1993	Health & Family Welfare	2013
38	3173	Sandeep Kumar	25-08-1993	Social Justice & Empowerment	2013
39	3174	Mukesh Kumar	06-07-1988	Personnel & Training	2013
40	3175	Ravi Kant	05-03-1993	Telecommunications	2013

*2nd Nomination

Bhagwati Jp
15.11.21