"YOUR HEALTH OUR GOAL,
आपका स्वास्थ्य हमारा लक्ष्य

भारत सरकार/GOVERNMENT OF INDIA
स्वास्थ्य और परिवार कल्याण मंत्रालय/ Ministry of Health & Family Welfare
अपर निदेशक का कार्यालय/OFFICE OF THE ADDITIONAL DIRECTOR
केंद्रीय सरकार स्वास्थ्य योजना/CENTRAL GOVERNMENT HEALTH SCHEME
2nd floor, S.R.House, Opp.Mount Carmel School,Ashram Road, Ahmedabad -380009
E mail: ad.ah.cghs@nic.in, adcghsahmedabad@yahoo.co.in Ph-: 079-26587798

स्वच्छ भारत
एक कदम स्वच्छता की ओर

No.CGHS/AHMD/ADMN/2023/1814 03/11/2023

To
The Director,
Dte. General of CGHS,
Central Government Health Scheme,
MoH&FW, R.K. Puram
New Delhi - 110011

Subject: - Treatment of CGHS pensioner beneficiaries and others at AIIMS, Rajkot - reg.

Sir,

With reference to the OM F.No. 2-28016/61/2023-PMSSY-V (E.O.:8220644) dated 04/09/2023, on the subject mentioned above, I have to convey that with the co-ordination of Director AIIMS, Rajkot, a special dedicated registration desk has been created to facilitate eligible CGHS beneficiaries to avail health care facilities of premium institution.

The CMO I/c of all the wellness centres under CGHS, Ahmedabad has been intimated with this development along with request that information regarding this may be circulated among all staffs and also be placed in notice board.

3/11/23
Additional Director
CGHS: Ahmedabad

Encl: As above.
Copy to:

1. ADDG (HQ), CGHS for information and necessary action.
2. MCTC Cell, for information and necessary action.

IN-GJ70357071301198V

INDIA NON JUDICIAL
Government of Gujarat

Rs. 100

सत्यमेव जयते

Certificate of Stamp Duty

Certificate No.	:	IN-GJ70357071301198V
Certificate Issued Date	:	02-Nov-2023 11:08 AM
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Unique Doc. Reference	:	SUBIN-GJGJ13287911645818316615 60V
Purchased by	:	PARMAR RAJDIP AMRUTLAL
Description of Document	:	Article 4 Affidavit
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First Party	:	AIIMS RAJKOT
Second Party	:	CGHS
Stamp Duty Paid By	:	AIIMS RAJKOT
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

J. L. TANK-NOTARY * RAJKOT *

कर्नल पुनीत कुमार अरोरा,
Col. Puneet Kumar Arora,
उप निदेशक (प्रसा.)/Dy. Director (Admin),
एम्स राजकोट - 360 001. गुजरात.
AIIMS Rajkot - 360 001. Gujarat.
02 NOV '23

डॉ रविन्द्र कुमार केन / Dr. Ravindra Kumar Kaine
अपर निदेशक / Additional Director
के.स.स्वा.यो. अहमदाबाद / CGHS : Ahmedabad
एस.आर. हाउस, द्वितीय तल, आश्रम रोड, अहमदाबाद
S. R. House. 2nd Floor, Ashram Road, Ahmedabad-380009
2/11/23

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3. In case of any discrepancy please inform the Competent Authority.

MEMORANDUM OF AGREEMENT

For providing credit facilities to CGHS Pensioners and other entitled categories of CGHS beneficiaries in All India Institute of Medical Sciences, Rajkot.

This Agreement made at Rajkot on this day of 2nd November 2023 between **THE PRESIDENT OF INDIA** acting through **THE ADDITIONAL DIRECTOR, CENTRAL GOVERNMENT HEALTH SCHEME, MINISTRY OF HEALTH AND FAMILY WELFARE, GOVERNMENT OF INDIA having its office at S.R. House, Opposite Bata showroom, Ashram Road, Ahmedabad – 380009, Gujarat (hereinafter called CGHS. which expression shall, unless repugnant to the context or meaning thereof. be deemed to mean and include its successors and assigns)** of the **First Part**

AND

THE EXECUTIVE DIRECTOR. ALL INDIA INSTITUTE OF MEDICAL SCIENCES, Rajkot, at Village:Khndheri, Tehsil: Paddhari, District: Rajkot, Gujarat-360110 (Hereinafter referred to as **"AIIMS, Rajkot"** for short, which expression shall, where the context so admits, include its succession & assigns) of the **SECOND PART**

NOW, THEREFORE, IT IS HEREBY AGREED between the Parties as follows:

1. The CGHS Pensioners and other entitled categories of beneficiaries will be eligible for cashless treatment in OPD. investigations and Indoor treatment at AIIMS, Rajkot. They are eligible for Indoor treatment facilities as per their ward entitlement in private CGHS empanelled hospitals.
2. Admission of the CGHS beneficiary shall be made only against production of valid CGHS Beneficiary ID Card for the treatment at AIIMS, Rajkot.
3. AIIMS, Rajkot shall create a separate Help Desk and a separate accounting system for CGHS beneficiaries.
4. AIIMS, Rajkot shall provide implants available at the Institute and the beneficiaries shall not have option to choose Specific Implants of their choice.
5. Medicines prescribed by the doctors at AIIMS, Rajkot for OPD treatment or at the time of discharge from AIIMS, Rajkot will be collected by the beneficiaries through CGHS.
1. AIIMS, Rajkot shall raise credit bills of CGHS Pensioners and other categories of eligible beneficiaries to the Office of Additional Director CGHS, Ahmedabad and payment shall be made into the Account created by AIIMS, Rajkot as per the bill raised by AIIMS. preferably within 30 working days after receipt of Bills, by CGHS.

02NOV'23

कर्नल पुनीत कुमार अरोरा,
Col. Puneet Kumar Arora,
उप निदेशक (प्रसा.)/Dy. Director (Admin),
एम्स राजकोट - ३६० ००१. गुजरात.
AIIMS Rajkot - 360 001. Gujarat.

2/11/23

डॉ रविन्द्र कुमार केन / Dr. Ravindra Kumar Kaine
अपर निदेशक / Additional Director
के.स.स्वा.यो. अहमदाबाद / CGHS : Ahmedabad
एस.आर. हाउस, द्वितीय तल, आश्रम रोड, अहमदाबाद
S. R. House. 2nd Floor, Ashram Road, Ahmedabad-380009

2. The payment may be made by NEFT/RTGS as per bank details provided by AIIMS, Rajkot.
3. The agreement shall remain in force for a period of **FIVE YEARS** from the date signed by both parties.
4. Two originals of this Agreement are made on Non-Judicial Stamp papers of Rs. 100 each; one will be kept at the **Office of Additional Director, Central Government Health Scheme (CGHS), MoHFW, Government of India Ahmedabad** the other will be retained in the **Office of the Executive Director, AIIMS, Rajkot.**
5. Both parties may appoint Nodal officers for smooth implementation of MOA.
    1. AIIMS, Rajkot will provide healthcare facilities to the CGHS card holder in respect of facilities listed in Annexure-I and other facilities as and when become operational.
    2. The modalities /SOP/ list of currently available Medical Services at AIIMS Rajkot are attached as Annexure – I along with a flowchart for better understanding.

IN WITNESS WHEREOF the parties hereunto have put their respective hands on the day and year first herein above written.

Dated:

Signed and delivered by the within Named_____ कर्नल पुनीत कुमार अरोरा, Col. Puneet Kumar Arora, उप निदेशक (प्रशा.)/Dy. Director (Admin), एम्स राजकोट - ३६०००१. गुजरात. AIIMS Rajkot - 360001. Gujarat. Sign and Stamped Party of the SECOND Part Deputy Director (Admin), AIIMS Rajkot 02 NOV'23 Through Executive Director, AIIMS, Rajkot	Signed and delivered by the within Named_____ 2/11/23 Sign and Stamped Party of the ONE Part through Additional Director, CGHS, S.R. House, Opposite Bata showroom, Ashram Road, Ahmedabad-380009 डॉ. रविन्द्र कुमार कैन / Dr. Ravindra Kumar Kaine अपर निदेशक / Additional Director केन्द्रीय सरकार स्वास्थ्य योजना / CGHS : Ahmedabad एस.आर. हाउस, द्वितीय तल, आश्रम रोड, अहमदाबाद S. R. House. 2nd Floor, Ashram Road, Ahmedabad-380009

Annexure-I

All India Institute of Medical Sciences, Rajkot an Autonomous Institute of National Importance is one of the new AIIMS and apex healthcare Institute established by the Ministry of Health & Family Welfare. Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate Medical education and training. We at AIIMS, Rajkot have been providing quality healthcare services and ensuring holistic wellbeing. Our aim is to achieve excellence in providing health care services Medical education (undergraduate and postgraduate) and Research as well.

Our Out Door Patient departments (OPDs) have treated around 1 lakh patients till date in following General and specialised department-

General OPDs-10

- Dentistry
- Dermatology
- ENT
- General Medicine
- General Surgery
- Obstetrics & Gynaecology
- Ophthalmology
- Orthopaedics
- Paediatrics
- Psychiatry
- Pulmonary Medicine

Specialty Clinics-7

- Antenatal Clinic
- Flu Clinic
- Pediatric Asthma
- Deaddiction services
- Glaucoma Clinic
- Squint Clinic
- Medical Retina Clinic

Our IPD Services are yet to commence and is expected to be functional by January 2024 onwards.

2/11/23

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AIIMS Rajkot - 360 001. Gujarat.
02 NOV 23

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Diagnostics Services: -

Radiology: We currently have X-ray, USG & MRI Services. However, MRI Services will be made available in next two months. i.e. by January 2024.

Basic Pathology, Microbiology & Bio chemistry tests are also available. Newer tests will be added in due course. CGHS beneficiaries can avail the above available facilities.

Strength & Limitations:

a. IPD Services are yet to commenced at AIIMS, Rajkot as building/Infrastructure for IPD is not yet fully functional & only basic indoor specialist facilities will be made available initially. However, Super specialty departments will be added in due course. Even labs are being shifted to IPD building as & when the IPD building is handed over to us. Due to space constraints there may be limitations in extending few services initially.

b. AIIMS Rajkot will have provision for only 30 Private/single beds and rest will be general beds (as & when full IPD services are commenced), However, allocation will be strictly on availability basis for the same.

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AIIMS Rajkot - 360 001. Gujarat.
02 NOV '23

SOP for CGHS Beneficiaries at AIIMS Rajkot

1. **Introduction & Purpose:** The Central Government Health Scheme provides comprehensive medical care to the Central Government employees and pensioners enrolled under the scheme. In fact, CGHS caters to the healthcare needs of eligible beneficiaries, covering all four pillars of the democratic set-up in India namely Legislature, Judiciary, Executive and Press. CGHS is the model health care facility provider for Central Government employees & Pensioners and is unique of its kind due to the arge volume of beneficiary base, and open- ended, generous approach to providing health care. Presently approximately 42 lakh beneficiaries are covered by CGHS in 79 cities all over India and the endeavour is to include more cities to improve the accessibility of the services.

   All India Institute of Medical Sciences is an Institute of National Importance (INI) established under act of parliament by the MOHFW (Gol) and committed for providing best health care services in India. In continuation to enhance the scope of services, All India Institute of Medical Sciences (AIIMS), Rajkot, has now singed a MoU with CGHS, Ministry of Health and Family Welfare, Govt. of India. Now the patient care facility for CGHS beneficiaries is available including In-Patient (IPD) Services (as & when commenced). It will be beneficial for the senior citizens (CGHS retired beneficiaries) and other CGHS beneficiar.es without any hassle of making payments and then processing reimbursement from CGHS. This initiative of MOHFW will save time, reduce paperwork and delays in settlement.

2. **Distribution:** OPD, IPD (as & when commenced), & available Diagnostic Services in all the departments of AIIMS, Rajkot.

3. **Responsibility:** Applicable to all the concerned staff of AIIMS, Rajkot.

4. **Procedure:** Process as follows (flow chart is attached as Annexure- "I")

   1. A dedicated CGHS cell with following Members will be made functional:

Sr. No.	Name	Designation
1.	Dr. Kuldeep GB	Dy. Medical Superintendent- I / Hospital Administrator
2.	Dr. Yashdeep Singh Pathania	Dy. Medical Superintendent- II
3.	As posted	Data Entry Operator (D.E.O.)
4.	As posted	Multi-Tasking Staff (M.T.S.)

   2. CGHS Pensioners and other beneficiaries entitled for cashless treatment like ex-MPs. ex- Governors, former Judges of Supreme Court of India, former Judges of High Courts, freedom Fighters, etc., holding a Valid CGHS Card are eligible for cashless treatment at AIIMS, Rajkot.
   3. In-service CGHS beneficiaries holding a valid CGHS card are eligible for the treatment on cash payment basis under the category of CGHS at AIIMS Rajkot when service commence.

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4. A counter at OPD will be identified as designated counter for CGHS beneficiaries in due course.
5. Entitled CGHS beneficiaries must present their original CGHS Card at designated counter for verification at CGHS Desk with self-attested photocopy, which shall be kept by the AIIMS Rajkot. In case of a dependent family member copies of the CGHS card of self and family members shall be submitted. (Mandatory requirement).
6. The validity of the CGHS card and the ward entitlement shall be checked from the CGHS card at designated Counter.
7. The beneficiary category for cashless or non-cash treatment will be mentioned on OPD/IPD card.
8. CGHS beneficiaries will not be entitled for any preference. AIIMS, Rajkot will follow the rule of first come first serve.
9. Treatment will be done in accordance with the AIIMS, Rajkot rates (including package rate) and in case of unavailability of the same/CGHS rates will be made applicable.
10. Medicines prescribed by the concerned consultant in OPD or at the time of discharge beneficiary will be collected through CGHS dispensaries.
11. CGHS beneficiaries taking treatment on OPD basis (Investigations, Other levy charges) they shall be submit the photo copy of OPD card and investigation bills at **Designated Counter**.
12. AIIMS, Rajkot provide Implants available at the Institute and beneficiary shall not have option to choose specific Implants of their choice.
13. CGHS cell will process the bills after verification and consolidated files sent to Finance for claim settlement and further needful action.
14. There will be a separate bank account for CGHS beneficiaries' reimbursement. Additional Director, CGHS Ahmedabad process the bills expeditiously and payment shall be credited into the Bank Account created by AIIMS, Rajkot for CGHS.
15. For IPD cashless beneficiary consolidated bills of hospital levy charges, medicines, consumables, and Implants etc will be submitted to CGHS cell by concerned ward in- charge/Nursing Officer within 48 Hours of discharge.
16. CGHS Cell will send the Consolidated files sent to Finance for claim settlement and further needful action within the 7 days of receipt from ward/ area.
17. Finance Department will submit all the consolidated bills to CGHS Regional Office for claim settlement within 7 days of receipt from the CGHS cell.
18. CGHS Regional office will settle all the bills within the 30 days of submission of bills.

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CGHS Beneficiary Annexure-"I"

CGHS Beneficiary approaches to designated counter, (Presents original CGHS card and a self-attested photocopy, which shall be retained at designated counter.)

Verified Beneficiary

Cashless Treatment: CGHS-Pensioners and other entitled beneficiaries

Cash Payment Basis: In-service CGHS Beneficiaries *

*For the purpose of the reimbursement item-wise bills will be provided to in Service CGHS beneficiary.

OPD Card Registration under CGHS Category; Cashless or non-cashless on HIMS (Beneficiary registration under CGHS Category), One CR against One Beneficiary.

OPD Consultation

Advised Admission

If advised for Investigation

Beneficiary can avail prescribed medicines through CGHS dispensary.

Billing under CGHS Category at AIIMS, Gorakhpur Rates if not available then CGHS rates.

Consultation

Admission-Under CGHS Category. (Treatment under the Particular Package)

Medicines/Implants/ Consumables through Central/Amrit Pharmacy.

Discharge

Consolidate Bill of Investigation, Medicines/Consumables/Implant etc will be submitted to CGHS C by concerned ward in-charge/AN within 48 hours of discharge of cashless beneficiary.

CGHS Cell will process after Verification of CGHS files. Th Consolidated files sent t Finance for claim settlement an further needful action within th 7 days of receipt from ward/area

Finance Department – Submission of all the consolidated bills to CGHS Nodal Office for claim settlement within 7 days of receipt through CGHS cell.

CGHS Nodal Office- As per the guidelines the CGHS Nodal Office will settlement the all the bills within the 30days of submission of bills.

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