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Government of India
Ministry of Urban Development
Directorate of Estates

Nirman Bhavan,
New Delhi – 110 108.

Dated the 23rd July, 2015

OFFICE MEMORANDUM

Sub: Coverage of date of priority for general pool residential accommodation in certain matters such as regularization, calculation of licence fee etc.

It has been brought to the notice of the Directorate of Estates that there have been occasions when allotment sections have faced difficulties, after introduction of Automated System of Allotment, on coverage of date of priority for a house in a particular type of accommodation in an area/locality while regularization of general pool residential accommodation or during conversion of three times of licence fee into normal licence fee in out of turn allotment cases etc. Before introduction of Automated System of Allotment waiting lists were prepared area/locality-wise. However, after introduction of Automated System of Allotment, the unified waiting lists are now prepared house-wise in each area/locality which keeps on changing with each bidding cycle. This results into complexities in calculation of date of priority.

2. In order to address the above mentioned problem, the matter has been re-examined and it has been decided by the competent authority that in cases of regularization of general pool residential accommodation the date of priority of any officer will be considered to have been covered in a particular area/locality if any officer junior to him has been earlier allotted regular allotment in the same type of accommodation through automated system of allotment (ASA) in that particular area/locality since the introduction of Automated System of Allotment for that type of accommodation.

3. However, for calculation of licence fee in cases of out of turn allotments, the date of priority of any officer will be considered to have been covered for ground floor accommodation in a particular area/locality if any officer junior to him has been allotted a ground floor accommodation on regular allotment in the same type of

accommodation through automated system of allotment (ASA) in that particular area/locality after out of turn allotment to the senior officer.

4. In respect of calculation of licence fee in cases of out of turn allotments for other floors, the date of priority of any officer will be considered to have been covered for other floor accommodation in a particular area/locality if any officer junior to him has been allotted any floor accommodation on regular allotment in the same type of accommodation through automated system of allotment (ASA) in that particular area/locality after out of turn allotment to the senior officer.


(Swarnali Banerjee)

Deputy Director of Estates (Policy)

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To

1. Deputy Director of Estates (Computer)
- For necessary action in ASA
2. All Officers/Sections in the Directorate of Estates
3. All Regional Offices of Directorate of Estates / Estate Managers of CPWD

Copy for information to:

1. PSO to Secretary, MoUD
2. PPS to Joint Secretary(L&E), MoUD
3. PS to DE/DE-II
6. DD(OL) – for translation
7. Guard File