

No.11/18/2026-IR-I
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(IR Division)

Kartavya Bhavan - 3, New Delhi
Date: 3rd September, 2026

OFFICE MEMORANDUM

Subject: igotkarmayogi Courses on Right to Information for PIOs/FAAs/Nodal Officers – reg.

The undersigned is directed to refer to the subject cited above and to state that effective implementation of the Right to Information Act, 2005 requires continuous capacity building of Public Information Officers and other officials dealing with RTI matters.

2. In this regard, the courses/training programmes related to RTI available on iGoT Karmayogi Platform as specified in enclosed **Annexure** have been identified for capacity building of PIOs/ FAAs/Nodal Officers. The training shall cover, inter alia, the statutory provisions of the RTI Act, processing and disposal of RTI applications, exemptions and disclosures, transfer of applications, handling of third-party information, appeals, maintenance of records and other relevant aspects of RTI implementation.

3. All Ministries/Departments of the Government of India are, therefore, requested to apprise their PIOs/FAAs/ Nodal Officers functioning under their administrative control about these courses. Ministries/Departments may also advise their newly appointed/designated PIOs to complete the prescribed training at the earliest. Besides, other Officers of the Department may also be encouraged to undergo as many **igotkarmayogi - RTI courses** as possible.

4. This issues with the approval of competent authority.

Encl.: As above.

(Swati)
Under Secretary to the Govt. of India
Tel: 24010403

To

All Ministries/Departments of the Government of India.

Copy to :

- 1 All attached/subordinates offices of DoPT for compliance.
- 1 JS(Training), DoPT for information.
- 2 All Divisional Heads of DOPT, through e-office for compliance.

Annexure

S. No.	Course Name	Provider Name	Duration	Language
1	Right to Information (RTI)	Department of Personnel and Training DoPT	02:15:00	English
2	Right to Information Act - Part 1	Institute of Secretariat Training and Management	00:55:00	English
3	Right to Information Act - Part 2	Institute of Secretariat Training and Management	01:22:00	English
4	Landmark Judgments- RTI Act, 2005	Institute of Secretariat Training and Management	01:10:00	English
5	Third Party Information	National Academy of Defence Production (NADP) Nagpur	01:18:00	English
6	Right to Information and Personal Data: Transparency and Privacy	Department of Telecommunications	00:52:11	English
7	Proactive Disclosures Under Rti Act 2005	National Academy of Defence Production (NADP) Nagpur	01:56:00	English
8	RTI and Good Governance	National Academy of Defence Production (NADP) Nagpur	01:44:00	English
9	सूचना का अधिकार अधिनियम, 2005: सूचना अधिकारी की भूमिका एवं उत्तरदायित्व	RCVP Noronha Academy of Administration and Management (RCVPNAAM) Bhopal	01:03:00	Hindi
10	Right to Information-RTI	Bharat Sanchar Nigam Limited (BSNL)	00:29:36	English
11	సమాచార హక్కు చట్టం - 2005	Dr Marri Chenna Reddy Human Resource Development Institute of Telangana	01:15:00	Telugu
12	Understanding Right to Information Act	Indian Oil Corporation Limited (IOCL)	00:32:00	English
13	Right to Information (Prarambh)	Department of Posts	00:35:10	English
14	सूचना का अधिकार अधिनियम, 2005- भाग 1	Institute of Secretariat Training and Management	01:42:00	Hindi
15	Right to Information Act 2005	Defence Accounts Department (DAD)	00:48:30	English
16	सूचना का अधिकार अधिनियम, 2005- भाग 2	Institute of Secretariat Training and Management	01:36:00	Hindi
17	ಮಾಹಿತಿ ಹಕ್ಕು ಕಾಯ್ದೆ - 2005	Karnataka Government	02:02:03	Kannada

		Secretariat Training Institute		
18	Proactive Disclosure and Compliance Under the RTI Act 2025	Mahatma Gandhi State Institute of Public Administration Punjab	00:42:31	English
19	Right to Information Act by Hindustan Aeronautics Limited	Hindustan Aeronautics Limited (HAL)	01:33:52	English
20	Understanding the Right to Information Act and Good Governance	National Academy of Defence Production (NADP) Nagpur	00:46:58	English