

No. 46011/2/2011-IFS.I
Government of India
Ministry of Environment & Forests


Paryavaran Bhavan, CGO Complex
Lodhi Road, New Delhi-110003.

Dated the 14th January, 2011.

OFFICE MEMORANDUM

Sub: Submission of Annual Immovable Property Returns - regarding.

The undersigned is directed to refer to Vigilance Division's O.M. No. 19011/1/2011-AVU dated 6th January, 2011 (Copy enclosed) on the subject cited above requesting to submit their immovable property returns for the year ending 31.12.2010 (as on 01.01.2011), in the enclosed Proforma, before 31.01.2011.


(S.S. Badhawan)
Director (IFS)
Telefax: 24367077

To,

All IFS Officers

Copy to:

1. The Director (Vigilance), MoEF, New Delhi.
2. NIC -MEF Cell for putting on the IFS Website(<http://www.ifs.nic.in>).

IMMEDIATE

No.19011/1/2011-AVU
Government of India
Ministry of Environment & Forests

Paryavaran Bhawan,
CGO Complex, Lodhi Road,
New Delhi - 110 003
Dated, the 4th January, 2011.

OFFICE MEMORANDUM

Subject: Submission of Annual Immovable Property Returns – regarding

In accordance with the provisions of clause (ii) of Rule 18(1) of the Central Civil Services (Conduct) Rules, 1964 and sub-rule (2) of Rule 16 of the All India Services (Conduct) Rules, 1969, every government servant holding Group 'A' or Group 'B' post is required to submit an annual return giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year by 31st January of the next year.

2. All Group 'A' and Group 'B' officers/officials in the Ministry (including NAEB/NRCD/NMNH and Regional Offices) are accordingly requested to submit their immovable property returns for the year ending 31.12.2010 (as on 01.01.2011), in the **enclosed Proforma, before 31.01.2011.**

3. The returns should be filled up strictly in accordance with the instructions therein. While filling up the return it should also be ensured that **"EMPLOYEE CODE"** is invariably indicated in the return. In the case of All India Services Officers their **"employee code"** will be the **"Officer Code" indicated in the Civil List.** They are also required to clearly indicate the **Cadre/Year of allocation** in the respective columns. Officers other than All India Services officers should indicate their **GPF A/c. No. as the "employee code"**

Vijay Kumar

(Vijay Kumar)

Director (Vigilance)

Telefax # 011 2436 6841

To,

All Group 'A' and Group 'B' Officers/officials of the Ministry (including NAEB/NRCD/CCU/NMNH/Regional Offices)

Copy for necessary action to:

- | | | | |
|----|---------------------------------|---|--|
| 1. | DS(Admn.), MOEF |] | |
| 2. | Dir(Admn.), NAEB |] | List of Group 'A' & Group 'B' |
| 3. | Director(Admn), NRCD |] | officers/officials as on |
| 4. | Director, NMNH. |] | 31.12.2010 may also be |
| 5. | All Regional Offices of MoEF |] | furnished immediately. |
| 6. | All attached/subordinate office | } | It should be ensured that APRs in respect of |
| | Autonomous Bodies/PSU under | } | the AIS officers posted in those offices are |
| | the MOEF | } | sent in the proforma. |

*o/Dir-IPS
4/01/2011*

*B
14/1*

*US (IFS I) to be put on net
SOC (IFS 2)*

*All IFS (in class Admn. Cadre) are requested to submit Annual Immovable Property Returns. Put on web site
14/1/11*

GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT AND FORESTS

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 31.12.2010 (AS ON 01.01.2011)

NAME OF THE OFFICER(IN BLOCK LETTERS): _____ CIVIL LIST OFFICER CODE/EMPLOYEE CODE _____

PARTICULARS OF PRESENT POSTING : POST HELD _____ OFFICE _____

SERVICE/CADRE/YEAR _____ PRESENT PAY _____

Name of District/Sub-Division/Village in which property is situated	Details of property/house/other buildings(s) or land(s)	Present Value (Rs.)	If not in own name, state in whose name held and his/her relationship with the Government servant	Annual income from property	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

INSTRUCTIONS (Please read carefully):

1. Inapplicable clause(s) may be struck out.
2. In case no property owned, state "NIL"
3. Please give full details and do not indicate "Same as in the previous year"
4. In case it is not possible to assess the value accurately the approximate value related to the present condition may be indicated.
5. In the case of All India Services Officers their "employee code" will be the "Officer Code" indicated in the Civil List. They are also requested to clearly indicate the Cadre/Year of allocation in the respective columns. Officers other than All India Services officers should indicate their GPF A/c. No. as the "employee code"

Signature _____

Designation _____

Date _____