

**MOST IMMEDIATE**

No.11020/09/2008-AIS-III  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
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New Delhi, Dated the 14<sup>th</sup> July, 2008

**OFFICE MEMORANDUM**

**Subject:-** The All India Services (Study Leave) Regulations, 1960 - Regulation of grant of Study Leave to the members of the All India Services who are on deputation to the Government of India under the Central Staffing Scheme of the Department of Personnel and Training or as CVOs in the Public Sector Undertakings.

The powers of the Central Government to grant study leave, within India, to the members of the All India Services working in or under them have been delegated to the Ministries/ Departments of the Government of India, in this Department's letter No. 11020/20/1977-AIS-III, dated 20<sup>th</sup> November, 1978. This is, however, subject to the condition that prior consent of the State/Cadre to which the member of the Service is permanently borne, should be obtained.

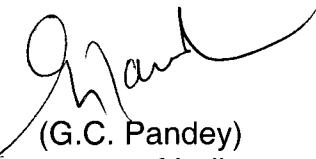
2. The powers to grant ex-India study leave vest with the respective Cadre Controlling Authorities of the Central Government, i.e. the Department of Personnel & Training in respect of the members of the Indian Administrative Service, the Ministry of Home Affairs in respect of members of the Indian Police Service and the Ministry of Environment and Forests in respect of members of the Indian Forest Service, under regulation 3(3)(i) of the All India Services (Study Leave) Regulations, 1960.

3. In pursuance of this Department's O.M. No.4/6/2005-EO (MM.II) dated 23<sup>rd</sup> May, 2008, it has now been decided that the following procedure should be followed for the grant of study leave to the members of the All India Services, who are on deputation under the Central Staffing Scheme of the Department of Personnel and Training or as Chief Vigilance Officers in the Central Public Sector Undertakings:

- (i) It should be ensured that no member of the Service is allowed long term study leave before completion of two years of Central Deputation.
- (ii) In cases of **study leave within India**, where prior concurrence of the respective Cadre Controlling Authorities in the Central Government are not required, the concerned Ministries/ Departments of the Government of India should obtain prior concurrence of the Department of Personnel and Training (EO

Division) before considering the proposals of study leave, as required under the All India Services (Study Leave) Regulations, 1960.

- (iii) In cases of **study leave abroad**, the concerned Ministries/ Departments of the Government of India should send the proposal for grant of study leave to the respective Cadre Controlling Authorities in the Central Government, which should obtain prior concurrence of the Department of Personnel and Training (EO Division) before giving its no objection.
- (iv) On completion of the study leave, the member of the Service shall automatically stand reverted to his/her parent cadre.



(G.C. Pandey)

Under Secretary to the Government of India

To

1. All Ministries/Departments of the Government of India
2. Ministry of Home Affairs, (Police Division), North Block, New Delhi.
3. The Secretary, Ministry of Environment & Forests, Paryavaran Bhawan, CGO Complex, New Delhi.
4. Director, LBSNAA, Mussoorie.
5. E.O. Division, Department of Personnel and Training, North Block, New Delhi.
6. All officers in the Department of Personnel and Training.
7.  NIC, Department of Personnel and Training for putting on the website.