

F.No. 14017/33/2005-AIS(II)(Pt.I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi - 110001
Dated 28th November, 2007

To

The Chief Secretaries of all the
State Governments/UTs

Subject : Consolidated Deputation Guidelines for All India Services.

Sir,

I am directed to refer to the above subject and to state that the guidelines for All India Service officers with respect to Rule 6 of the IAS(Cadre) Rules, 1954 and the analogous provision in the cadre rules for the Indian Police Service and the Indian Forest Service was under consideration. In this regard, the Consolidated Guidelines for All India Service officers, as approved by the Competent Authority, is enclosed for information and necessary action.

2. These guidelines shall come into force with immediate effect.

Yours faithfully,


28/11/2007
(Chaitanya Prasad)
Director (Services)
Tele No. 23093591

Encls: As above

Copy to :-

1. All Ministries/Departments of Government of India.
2. All Officers/Sections of Department of Personnel & Training.
3. ✓ NIC, DOPT for putting on website vide path (Home page>Circulars/Reports>Services Division)

CONSOLIDATED DEPUTATION GUIDELINES FOR ALL INDIA SERVICE OFFICERS.

The guidelines for the All India Services with respect to Rule 6 of the IAS(Cadre) Rules and analogous provisions in the IPS (Cadre) Rules and IFoS (Cadre) Rules are consolidated as follows:-

1. Rule 6(1)

“A cadre officer may, with the concurrence of the State Governments concerned and the Central Government, be deputed for service under the Central Government or another State Government or under a company, association or body or individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government or by another State Government .”

1.1 Central Staffing Scheme:-

Posts that are to be covered:

Ministries/Departments of Government of India

Procedure to be followed for appointment:

Civil Services Board (JS and below), with ACC approval for JS and above

Tenure to be applicable:

US level -	3 years
DS level -	4 years
Dir level -	5 years
JS level -	5 years
JS/AS level-	7 years (subject to 3 years in the second post, and also subject further to a minimum of 5 years in the Centre.)
AS level -	4 years
Secy level -	no ceiling.

1.2 Non-Central Staffing Scheme posts:-

1.2.1

Posts that are to be covered:

Autonomous Institutions wholly or substantially funded or controlled by the Central Government.

Procedure to be followed for appointment:

Search-cum-Selection Committee process as laid down in DoPT Office Memorandum No. 28/13/2006-EO(SM.II) dated 03/07/2006 OR as per approved RRs OR as per statutory provisions for institutions covered by specific status (with ACC approval for Chief Executives carrying pay scales of Rs.18400-22400 or above).

Tenure to be applicable: As provided under the Central Staffing Scheme.

1.2.2 **Posts that are to be covered:**
CVOs

Procedure to be followed for appointment:

From DOPT panel with concurrence of CVC and Ministry concerned (with ACC approval for JS and above), i.e. as per current procedure.

Tenure to be applicable:

Maximum of 5 years. (A deputation of 3 +3 years is permissible when an officer moves from one PSU to another).

1.2.3 **Posts that are to be covered:**

Central PSUs or PSUs of another State or PSUs wholly or substantially owned and controlled by two or more States.

Procedure to be followed for appointment:

Subject to exemption from Immediate Absorption Rule through PESB/Search Committee (with ACC approval for JS and above)

Tenure to be applicable: As provided under the Central Staffing Scheme.

1.2.4 **Posts that are to be covered:**

Constitutional Bodies or staff officers of Heads of Constitutional Bodies

Procedure to be followed for appointment:

Civil Services Board OR on request by name, subject to vigilance clearance and suitability (with ACC approval for JS and above)

Tenure to be applicable: As provided under the Central Staffing Scheme.

1.2.5 **Posts that are to be covered:**

Statutory Bodies set up by an Act of Parliament or staff officers of Heads of such Statutory Bodies.

Procedure to be followed for appointment:

Civil Services Board OR on request by name, subject to vigilance clearance and suitability (with ACC approval for JS and above)

Tenure to be applicable: As provided under the Central Staffing Scheme.

1.2.6 **Posts that are to be covered:**

Non-permanent, Non-Statutory Bodies with a specific term set up through executive orders/notification by the Central Government- like Administrative Reforms Commissions, Pay Commission, National Manufacturing Competitiveness Commission, Sachar Committee, Inquiry Commissions, etc.

Procedure to be followed for appointment:

Civil Services Board (with ACC approval for JS and above)

Tenure to be applicable: As provided under the Central Staffing Scheme.

Provided that, if an officer moves from a CSS to a non-CSS post, or vice versa, she/he shall be eligible for an additional tenure of two years, subject to at least two years on either post.

1.3 Inter-Cadre Deputation.

Posts that are to be covered:

To another State Government

Procedure to be followed for appointment:

With the concurrence of the State Government on whose cadre the officer is borne and the borrowing State Government, and with the approval of the Central Government, as per the terms laid down in DoPT O.M. No.13017/16/2003-AIS(I) dated 08/11/2004 and subsequent O.Ms dated 31/10/2005 and 03/10/2007.

Tenure to be applicable:

Maximum of 5 years, **provided** that the officer has completed 9 years in his own cadre and has not reached the Super-time Scale.

2. Rule 6(2)(i)

“A Cadre officer may also be deputed for service under a company, association or body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by a State Government, a Municipal Corporation or a Local Body, by the State Government on whose cadre she/he is borne.”

Deputation within the State Government on whose cadre the officer is borne.

Posts that are to be covered:

- i) A Municipal Corporation or a Local Body of the State.
- ii) State Government PSUs
- iii) Training/Research/Educational Institutions wholly or substantially funded or controlled by the State Government.
- iv) Autonomous Institutions wholly or substantially funded or controlled by the State Government.
- v) A registered Trust or Society or Association or Body of Individuals wholly or substantially funded or controlled by the State Government.

Procedure to be followed for appointment:

Appointment by the State Government.

Tenure to be Applicable:

As decided by the State Government.

Note: Service in any of these posts shall count towards Cooling Off **provided that** posts mentioned in (iv) and (v) shall count towards Cooling Off only if they are located within the State.

3. Rule 6(2) (ii)

“A Cadre officer may also be deputed for service under an international organization, an autonomous body not controlled by the Government, or a private body, by the Central Government in consultation with the State Government on whose cadre she/he is borne.”

3.1 Deputation under Rule 6(2)(ii) to International Organizations.

Posts that are to be covered:

- i) UN Organizations.
- ii) International Financial Institutions like World Bank, IMF, ADB, etc.
- iii) Multilateral organizations of which India is a member, like IAEA, WTO, Commonwealth Organization, International Court of Justice, SAARC etc.
- iv) Bilateral Bodies set up under the Vienna Convention, i.e. Embassies and Bodies set up under them, like USAID, DFID, NORAD, etc.
- v) International NGOs or Funding Organizations from which India receives technical/financial assistance like International Red Cross Society, Action Aid, Aga Khan Foundation, Ford Foundation, etc.

Procedure to be followed for appointment:

With the approval of the Committee under the chairmanship of the Cabinet Secretary comprising Secretary (P) and Finance Secretary (with PM's approval for JS and above);

Provided that for appointment to posts listed at (iv), the Foreign Secretary or the MEA Secretary concerned shall also be a member of the Committee.

Provided further that for appointments to posts listed at (v), the concurrence of MHA shall be taken.

Tenure to be applicable:

Maximum of 5 years at a stretch.

Note: All other conditions laid down in DoPT Guidelines contained in F.No. 14017/33/2005-AIS (II) (Part I) dated 27/12/2006 and PMO ID dated 01/05/2007 shall be applicable.

3.2 Deputation under Rule 6(2) (ii) to an autonomous body, trust, society, etc. not controlled by the Government, or a private body.

Posts that are to be covered :

- i) Registered Societies or Trusts or Foundations or non-profit organizations or NGOs or cooperatives;
- ii) Apex bodies of Industries and Commerce;

Provided that such autonomous or private bodies fulfill all four of the following criteria:

- a) they are functionally autonomous of the Central and State Governments;
- b) they are not substantially funded by the Central and State Governments;
- c) the Central or State Governments do not have powers to give them directions; and
- d) they are not companies registered under the Registration of Companies Act.

Procedure to be followed for appointment:

With the approval of the Committee under the chairmanship of the Cabinet Secretary comprising Secretary (P) and Finance Secretary (with PM's approval for JS and above).

Tenure to be applicable:

Maximum of 5 years at a stretch.

Provided that total period of deputation under all categories under Rule 6(2)(ii) shall not exceed a maximum of 7 years in the entire service.

4. Notwithstanding anything contained above regarding deputation tenures,

- i) absence from the cadre shall not exceed more than 7 years at a stretch for officers below the level of Secretary as a result of inter-cadre deputation and deputation under Rule 6(2)(ii); and
- ii) the total period under inter-cadre deputation and deputation under Rule 6(2)(ii) shall not exceed 10 years in the entire career.

5. There shall be a mandatory "Cooling Off" requirement after every period of deputation under Rules 6(1) and 6(2) (ii). The length of such "Cooling Off" shall be as follows:-

- i) For JS-level and below-3 years.
- ii) For AS-level- 1 year.
- iii) For Secretary-level- nil.

6. Officers who are on deputation under Rule 6(2)(ii) would run the disqualification of not being considered for empanelment under the Central Staffing Scheme during the currency of their deputations, and also, till they earn ACRs on return to their cadre [instructions dated 27.12.2006, para 27, shall stand superseded in this respect]

7. The Consolidated Deputation Guidelines for All India Service Officers shall come into force with prospective effect.

8. Appointments for which orders have already been issued shall not be affected by these guidelines.

9. Nothing contained in the above guidelines shall affect or override the special dispensations provided for the North-East and deficit cadres, i.e. Chhatisgarh, Uttarakhand, Sikkim, Nagaland and Manipur -Tripura.

10. Existing detailed orders/rules regarding deputation under Rules 6(1) and 6(2) (ii), tenure and "Cooling Off" requirements, CIFA Rules and empanelment norms may be modified accordingly.