

No.4/3 /2014-CS-I(D)(Pt.1)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi -110003
10th December, 2014.

OFFICE MEMORANDUM

Subject: Promotion of Grade-I (Under Secretary) officers of CSS to the Selection Grade (Deputy Secretary) on ad-hoc basis - Furnishing of personal information thereof.

The undersigned is directed to say that ad-hoc promotions of officers of Grade-I (Under Secretary) of CSS to the Selection Grade (Deputy Secretary) are likely to be made shortly. The list of brief details of officers who are likely to be considered for promotion is at **Annexure-I**. Information relating to vacancies in DS/Director grade of CSS as on 01.12.2014 is at **Annexure-II**.

2. The officers may send their self attested personal particulars in the format at **Annexure-III** to Under Secretary, CS-I (D), Department of Personnel and Training through fax number given below positively by December 12, 2014. Hard copies of the same may also be furnished immediately.

3. The officers on deputation may also indicate their willingness to avail the ad-hoc promotion.



(Biswajit Banerjee)

Under Secretary to the Government of India
Telefax: 24629413

To

1. Officers listed at Annex.I

ANNEXURE-I**Under Secretaries likely to be considered for promotion to DS grade on ad-hoc basis**

Sl. No.	CSL No.	Name of the officer (S/Shri)	Date of Birth	Present Min/ Deptt/ Office	USSL
1	5584	SL Barodia	2-Nov-55	FPI	2003
2	5687	BD Barua	21-Dec-60	Economic Affairs	2003
3	6049	Gowri Shankar	10-Feb-62	Environment & Forests	2003
4	4891-A	Rajendra Singh	1-Dec-70	On dep.Regional Institute of Medical Science, Imphal	2006/2004(P)
5	5293	Suresh Kumar Sharma	12-Sep-59	Food & PD	2005
6	5334	TP Madhu Kumar	19-Jan-59	Social Justice & Empowerment	2005
7	4870-A	S T Venkatachalapathy	6-Mar-68	Urban Development	2006
8	5384	Smt. Sampath Kumari	24-Jan-60	Shipping	2006
9	5385	Ajay Kumar Sumbly	16-Apr-59	Power	2006
10	5388	Smt. Pushpa Bist	12-Aug-60	IPP	2006
11	5389	Jitendra Chadha	30-Jan-65	Legislative Deptt.	2006
12	5401	Thomas E.V.	28-Nov-57	Urban Development	2006
13	5403	Akhtarul Hanif	15-Aug-61	Revenue	2006
14	5405	Reena Dutta Guha (Smt.)	3-Nov-60	SJE	2006
15	5407	Shashi Kumar Valiathan	5-Apr-63	Cabinet Secretariat	2006
16	5415	J.S. Siddhu	12-Feb-59	Defence	2006
17	5417	R.S. Chatterjee	17-Jan-62	PMO	2006
18	5421	Harish Kumar	30-Jun-62	Shipping	2006
19	5423	M.V. Vijayan	1-Dec-56	UD	2006
20	5425	Manjit Singh Nayar	31-Mar-60	SJE	2006
21	5427	Girish Chandra	1-Jul-62	On dep.MEA (29.8.14)/DOPT	2006
22	5431	Jyoti Prakash Rath	8-Nov-60	Urban Development	2006
23	5433	V.V. Jhonson	16-Mar-59	Supply	2006
24	5435	Naeem Ahmed Siddiqui	2-Dec-60	Environment	2006
25	5437	G. Vaidheeswaran	1-Nov-59	Stastical & PI	2006

Vacancies available in DS/Director grade as on 01.12.2014

Sno	Ministry/Deptt	Sanctioned Strength	Vacancy	% of vacancy
1	Commerce	16	1	6.25
2	Consumer Affairs	5	1	20
3	Defence	48	1	2.08
4	Economic Affairs	9	1	11.11
5	Education (Secondary & Higher)	28	1	3.57
6	Environment & Forests	12	2	16.66
7	Expenditure	11	1	9.09
8	Food & Public Distribution	9	1	11.11
9	Home	40	5	12.5
10	Information & Broadcasting	9	1	11.11
11	Labour	11	1	9.09
12	National Intelligence Grid	3	3	100
13	Revenue	14	1	7.14
14	Road Transport & Highways	6	1	16.66
15	Social Justice & Emp	14	1	7.14
16	Telecommunications	7	1	14.28
17	UPSC	30	2	6.66
18	Women & Child Development	8	1	12.5
19	Youth Affairs & Sports	5	1	20
	Total		27	

Two vacancies need to be kept vacant to adjust personal upgradations in M/o- Civil Aviation and Department of Agriculture & Cooperation.

PERSONAL INFORMATION

1	Name	
2	CSL No.	
3	Designation	
4	Date of Birth	
5	Present Ministry/Department	
6	Personal contact Number	
7	Educational Qualification	

8. Experience (including deputation details)

Designation (since joining Govt service)	Ministry/Deptt/Orgn (including deputation details)	From (DD-MM-YY)	To (DD-MM-YY)

Note: The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

9. Preference for posting (Maximum three choices)

S.No.	Ministry/Deptt	Reasons
i		
ii		
iii		

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

(Signature of the officer)

Date: