

IMMEDIATE

No.5/3/2015-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

2nd Floor, LokNayakBhawan,
Khan Market, New Delhi-3

Dated the 15th May, 2015.

OFFICE MEMORANDUM

Subject: Posting on transfer and on promotion to US grade on ad-hoc basis – seeking options – regarding.

The undersigned is directed to refer to this Department's O.M. of even number dated 15.4.2015 and 16.4.2015 on the subject mentioned above and to say that in the meanwhile it has been approved to modify the proposed rotational transfer policy to incorporate provision for posting of officers repatriating from deputation / long leave etc. Further, a few more officers have reported to CS.I Division on completion of long term training, long leave etc. Few more vacancies will also arise on account of the impending promotion from US to DS grades. Accordingly, posting of 16 officers who have reported to CS. I Division and 29 officers who are to be promoted on adhoc basis is to be decided. Keeping the above in view it is now proposed to seek fresh options from the officers concerned.

2. The posting of the officers will be decided as per the proposed policy as under:

- (i) Ministries /Departments have been categorized into Group A and Group B for posting/ transfer;
- (ii) The proposed RTP provides a tenure of six years for US in a Ministry/ Department, including tenure rendered in any other designation in the same Ministry/ Department;
- (iii) In Group A, certain Ministries qualify for a reduced tenure by one year;
- (iv) An officer on promotion shall be posted from Group A → Group B and Group B → Group A as the case may be, if he has completed the prescribed tenure for the promotional post; However, an officer in Group A may also exercise option for posting in another Ministry/ Department in Group A and in the event of his posting again in Group A, his tenure will be counted afresh for future transfer/posting;
- (v) An officer who is to be transferred out on promotion from the current Ministry/ Department on completion of prescribed tenure or for want of vacancy of the promotional post as the case may be may also opt for posting in a Ministry/ Department where he had

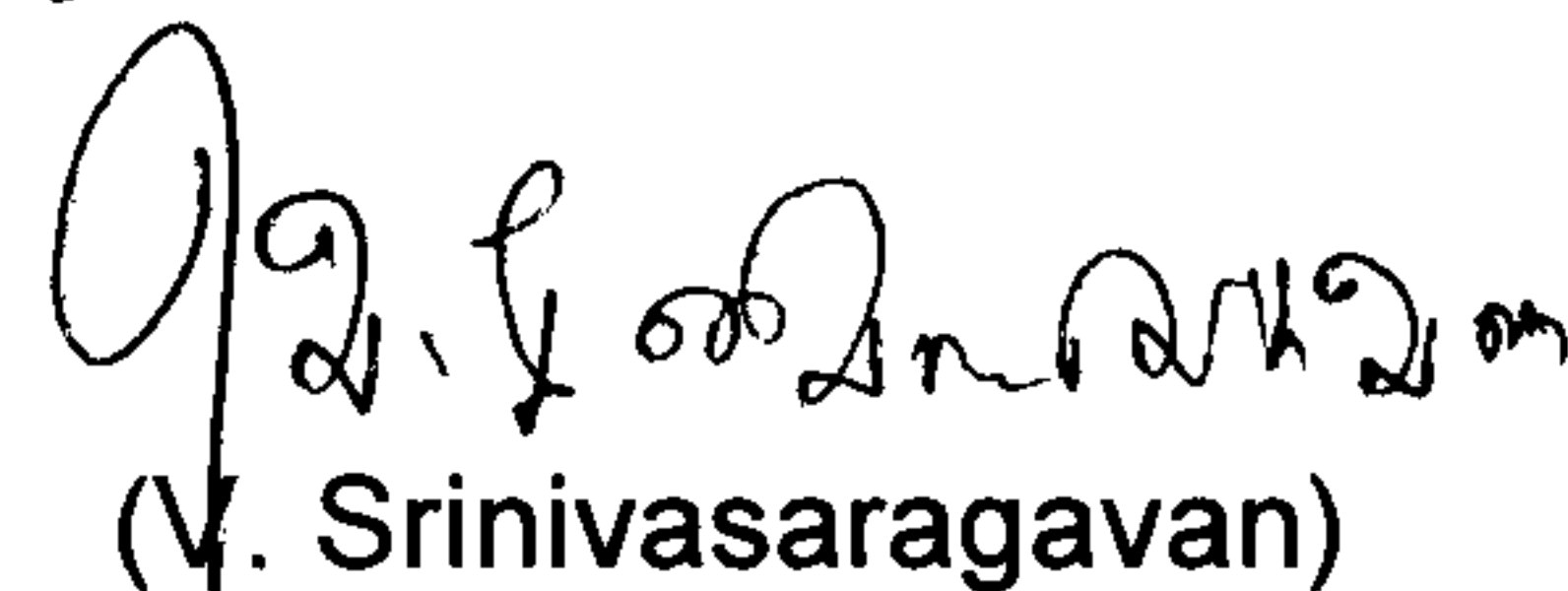
earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the grade of US in that Ministry.

- (vi) An Officer who has not completed the prescribed tenure will be retained in the same Ministry/ Department provided a vacancy in the promotional grade is available there;
- (vii) An Officer who is within two years of superannuation will also be retained in the same Ministry/ Department if a vacancy in the promotional grade is available;
- (viii) An officer within six months' of superannuation will not be posted out on promotion; In the absence of a vacancy of the promotional post, he will be adjusted in the same Ministry/ Department by upgradation of the post as personal to him;
- (ix) For calculation of residency in a Ministry/ Department, 2 years/ six months for superannuation as the case may be, the last date of the month in which promotion order/ posting order is issued will be taken as the cut-off date; Accordingly, for posting/ promotion of officers in this round **the cutoff date has been taken as 31.5.2015;**
- (x) **Officers returning from deputation/ long leave/ long term training etc.:** An Officer repatriating from deputation, returning from long leave/ long term training will be posted back to the same Ministry/ Department he last served for the balance period of the tenure prescribed for the grade subject to availability of a vacancy and subject to the condition that at least one year of balance tenure is left. In the absence of a vacancy in the last Ministry/ Department served, he will be allowed to exercise option for posting treating the last served Ministry/ Department as his current group. On expiry of the retention for the balance tenure, the officer will be transferred on rotational transfer. Period of leave/ training exceeding six months will be treated as long leave / long term training for the purpose of posting under RTP.
- (xi) Officers to be retained on promotion in the same Ministry/ Department in terms of the RTP would be adjusted first and only thereafter officers returning from deputation, long leave or training would be considered for retention, subject to availability of vacancy.
- (xii) **Option for posting:** The officers, excluding those who are to be retained, will exercise their option for posting in the Ministries/ Departments in the appropriate Group. Maximum three choices within the available vacancies and in the appropriate Group may be exercised;
- (xiii) The Placement Committee will recommend posting of officers on the basis of seniority, preference, past postings etc.;
- (xiv) If an officer does not want to exercise option, he/she should give an undertaking that he/she is willing for posting as may be decided by the competent authority;

- (xv) If an officer is on deputation, he should immediately indicate his willingness to revert to avail promotion along with his options for posting.

3. The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at **cscms.nic.in**. If the data is not complete it should be first got updated before submitting option.

4. The vacancies proposed to be filled up in the grade of US and the officers who are to be considered for posting / promotion are given in the **Annexures** to this OM. **The officers are requested to exercise option or give an undertaking for posting anywhere latest by 18.5.2015.**



(V. Srinivasaragavan)

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To: Officers concerned (through website of this Department)

Annexure - I**Vacancies in Ministries/Departments**

<u>Ministries/Departments</u>	<u>Group</u>	<u>Vacancies proposed to be filled up</u>	<u>Retention/ re-posting on repatriation from deputation/ long leave</u>	<u>Remaining vacancies to be filled up from options</u>
Agricultural Research & Education	A	1		1
Agriculture & Cooperation	A	2		2
Disinvestment	A	1		1
Expenditure	A	1		1
Labour	A	1		1
Personnel & Training	A	4	2	2
Science & Technology	A	2		2
Staff Selection Commission	A	3		3
Tribal Affairs	A	1		1
Union Public Service Commission	A	1	1	0
Water Resources	A	2	1	1
Corporate Affairs	B	2	2	0
Culture	B	1		1
Economic Affairs	B	1	1	0
Food Processing Industries	B	1		1
Health & Family Welfare	B	5	2	3
Information & Broadcasting	B	3	3	0
Micro Small & Medium Enterprises	B	1	1	0
New & Renewable Energy	B	2		2
Road Transport & Highways	B	1		1
Steel	B	1		1
Telecom	B	1		1
Urban Development	B	7	2	5
	Total	45	15	30

Annexure-II

Officers to be retained against existing vacancies

(i) on adhoc promotion for non-completion of the prescribed tenure

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	Present posting	Group	Date since working in the current Min./Dep'tt.	Remarks
1.	8718	Shalini Juneja	Gen	10-04-1962	Corporate Affairs	B	16-Jul-10	< 6 years in the Ministry. <u>To be retained against an existing vacancy.</u>
2.	8720	Prakash Chander Nagpal	Gen	15.01.1956	Union Public Service Commission	A	20-Jul-09	< 1 year to superannuate. <u>To be retained against the existing vacancy.</u>
3.	8722	Ashutosh Anand	Gen	01-08-1976	Corporate Affairs	B	15-Jul-09	< 6 years in the Ministry. <u>To be retained against an existing vacancy.</u>
4.	8731	Sanjeet Kumar Bhagat	Gen	09.05.1974	Water Resources	A	16-Jul-09	< 6 years in the Ministry. <u>To be retained against an existing vacancy.</u>
5.	8735	Rajesh Kumar Yadav	Gen	03.07.1974	Personnel & Training	A*	22-Oct-10	< 5 years in the Ministry. <u>To be retained against the existing vacancy.</u>
6.	8896	Anil Kumar	SC	14.11.1968	Information & Broadcasting	B	01-Dec-11	< 6 years in the Ministry. <u>To be retained against the existing vacancy.</u>
7.	8900	Magan Lal Khatik	SC	15.07.1972	Micro, Small & Medium Enterprises	B	16-Nov-11	< 6 years in the Ministry. <u>To be retained against the existing vacancy.</u>

Officers to be retained against existing vacancies**(ii) to be posted on repatriation from deputation. long leave with remaining tenure of more than one year**

Sl. No.	CSL No.	Name (S.Shri. Smt..Ms.)	Date of Birth (DD.MM.YY)	Current posting	Last Ministry served prior to deputation. long leave	Remarks
1	5807	R. Sathyanarayan an (USSL.2007)	12.04.1965	On repatriation from deputation	UD: posted from 23.5.08 to 15.11.2011	Did not complete the prescribed tenure in MoUD. To be retained against an existing vacancy
2	5984	Padmja Vashistha (USSL-2008)	16.06.1966	On return from deputation. CCL	I&B: posted from 1.2.2008 to 6.7.2008	Did not complete the prescribed tenure in MoI&B. To be retained against an existing vacancy
3	6362	Satender Kumar Gupta	15.01.1969	On return from NIFM training.	Health : posted from 18.06.2010 to 05.05.2013.	Did not complete the prescribed tenure in M.o Health. To be retained against an existing vacancy
4	6416	Mritynjay Jha	07.12.1966	On return from NIFM training.	DEA: Posted from 01.06.2010 to 05.05.2013	Did not complete the prescribed tenure in DEA. To be retained against an existing vacancy
5	6725	Ram Gopal Singh	17.01.1972	On return from NIFM training.	Health : posted from 27.09.2010 to 03.05.2013.	Did not complete the prescribed tenure in M.o Health. To be retained against an existing vacancy
6	7242	Rachna Kumar	20.08.1969	On return from long leave.	UD: posted from 22.12.11 to 24.11.13	Did not complete the prescribed tenure in MoUD. To be retained against an existing vacancy
7	7528	Chirabrata Sarkar (USSL.2011)	14.02.1965	On repatriation from deputation	DoPT : posted from 11.10.10 to 29.12.11	Did not complete the prescribed tenure in DoPT. To be retained against an existing vacancy
8	8326	Sonika Khathtar	25.10.1972	On return from long leave	I&B : posted from. 31.12.13 to 31.8.14	Did not complete the prescribed tenure in M.o. I&B. To be retained against an existing vacancy

Annexure.III**Officers to exercise option for posting****Presently in Group A and to exercise option either to Group B or to Group A Ministries. Departments against available vacancies**

Sl. No.	CSL No.	Name (S.Shri. Smt..Ms.)	Date of Birth (DD.MM.YY)	Present posting	Current Group	Date since working in the current Min..Deptt.. Remarks
1.	6064	Sarangadhar Nayak	16.04.1962	On return from long term training from MDI, Gurgaon.	A	Posted in DoPT w.e.f. 29.01.2008 to 06.07.2014.
2.	6777	Vinod Kumar	19.09.1970	On return from NIFM training	A	Posted in UPSC w.e.f. 17.09.2010 to 03.05.2013. No vacancy in UPSC to retain.
3.	7347	Pawan Sharma	07.02.1968	UPSC (Relieved by UPSC on completion of retention period)	A	04.Sep.92
4.	7849	Sunita Dhewal	30.08.1968	Returned from long leave	A*	Posted in Defence w.e.f. 30.7.12. No vacancy in Defence to retain.
5.	8116	Sunil Kumar Singh	11.05.1974	Expenditure (Relieved by DoE on completion of retention period)	A*	20.Jun.06
6.	8719	Vinod Gupta	15.02.1976	Cabinet Secretariat (Security)	A*	17.Jul.09
7.	8721	Satyendra Kumar Singh	24.07.1976	Home Affairs	A*	21.Jul.09
8.	8723	Anup Kumar Dey	16.02.1976	Women & Child Development	A	15.Jul.09
9.	8726	Bikramjit Choudhury	09.12.1973	Home Affairs	A*	28.Jul.10
10.	8727	Sachin Tulsi	09.03.1972	Home Affairs	A*	16.Jul.09
11.	8729	Rahul Dwivedi	05.10.1974	DONER	A	16.Jul.09
12.	8730	Madhukar Pandey	26.12.1975	Home Affairs	A*	16.Jul.09
13.	8732	Amrendra Kumar Sinha	03.11.1970	Staff Selection Commission	A*	20.Aug.09
14.	8733	Mohan Lal	11.01.1967	Labour & Employment	A	15.Jul.09
15.	8737	Amita Gupta	06.04.1977	Women & Child Development	A	21.Oct.10
16.	8737.A	Manoj Manu	03.05.1969	Women & Child Development	A	01.Nov.11
17.	8737.B	Binod Kumar Mandal	02.01.1971	Union Public Service Commission	A	01.Jan.14

18.	8760	Tual Za Kam	01.02.1968	Defence	A*	29.Jun.09
19.	8878	Thyelsaangphom Khaling	16.12.1977	Rural Development	A	18.Nov.11
20.	8892	Monika Rai	26.10.1976	Bio.Technology	A	04.Nov.11
21.	8894	Pushpa Kain	11.08.1965	Labour & Employment	A	09.Nov.11

A*: Ministries. Departments qualifying for a reduced tenure of 5 years for US

Presently in Group B and to exercise option to Group A Ministries.
Departments against available vacancies

Sl. No.	CSL No.	Name (S.Shri. Smt..Ms.)	Date of Birth (DD.MM.YY)	Present posting	Current Group	Date since working in the current Min..Deptt.
1.	6450	Sowmendra Chanda	16.10.1963	On return from NIFM training. Prior to that worked in Fertilizers w.e.f. 26.11.2012 to 05.05.2013.	B	returned from training
2.	7092	Anil Kumar Jha	15.07.1972	On return from NIFM training. Prior to that worked in Economic Affairs w.e.f. 01.06.2010 to 05.05.2013.	B	
3.	7459	Udai Bhan Singh (USSL.2012)	01.01.1968	Financial Services since 31.10.12. Prior to that worked in MHA and DoPT since 15.1.1993.	B	31.Oct.12
4.	8502	Amit Srivastava	05.02.1977	Health & Family Welfare	B	01.Jun.09
5.	8724	Reema Sharma	01.10.1969	Petroleum & Natural Gas	B	31.Jul.09
6.	8725	Vontigari Surendra	14.02.1966	Commerce	B	01.Jul.10
7.	8728	Anil Kumar Gupta	15.02.1976	Petroleum & Natural Gas	B	14.Jul.09
8.	8736	Pankaj Gangwar	24.07.1973	Commerce	B	05.Apr.11
9.	8898	Amit Kumar Singh	25.11.1972	Environment, Forests & Climate Change	B	16.Nov.11