

No. 21/1/2012-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.
Dated the 2nd June, 2015.

OFFICE MEMORANDUM

Subject:- Level-II Training Programme from 22.06.2015 to 03.07.2015 for PAs of CSSS -reg.

The undersigned is directed to say that PAs of CSSS, whose names are given in the Annexure - I to this OM, have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 22.06.2015 to 03.07.2015 .

2. Cadre units are requested to ensure that the officers nominated to the above training programme are relieved in time. The officials from S.No. 1 to 10 have been nominated for second time. The official at S.No. 11 has been nominated for third (last) time.

3. It may be noted that Level-II training programme is mandatory in nature and officials who participate and successfully complete the said training programme shall only be considered for promotion to the grade of PS under the seniority quota. It may also be noted that the officials who do not attend the mandatory training programme even after three documented nomination by this Department, shall be debarred for future training programme under the Cadre Training Plan and subsequent promotion.

4. As part of the training programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/ Departments are required to sanction an advance of Rs. 20,000/- (Rupees twenty thousand only) as T.A. advance for each participant along with their relieving order.

5. It is requested that these officers be relieved of their duties with the direction to report to Shri Shri Praveen Prakash Ambashta, Deputy Director, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 22.06.2015.

6. Cadre authorities are also requested to forward Curriculum Vitae of each participant, specifically indicating their gender and medium of stenography (English/Hindi) in prescribed proforma given in the Annexure-II, to Shri Shri Praveen Prakash Ambashta, Deputy Director & Course Coordinator, ISTM, New Delhi.



(Kameshwar Mishra)

Under Secretary to the Govt. of India
Tel.No. 24623157

Under Secretaries (Admn.) of all the concerned cadre units.

Annexure to OM NO.21/1/2012-CS.II(A) dated 02.06.2015

S. No.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	S.I Year	Cadre Unit
1	1834	Harish Pal Singh	06/01/1975	2008	MHA/PMO
2	1836	Monika Kathait	05/10/1979	2008	Env. & Forests
3	1844	Satendra Singh Rawat	01/01/1968	2008	Youth & Sports
4	1954	Suman Gupta	03/04/1959	2009	Water Resources
5	1955	Vikas Gupta	12/06/1967	2009	Environment & Forests
6	1957	Shivapuram Shankar	12/02/1973	2009	IP&P
7	1873	V.S. Rawat	12/02/1962	2008	IP&P
8	1925	Sanjiv Anand	11/03/1979	2008	Agriculture
9	1959	Sheena Santhosh	23/05/1970	2009	Commerce
10	1961	M. Siva Kumar	26/11/1965	2009	Telecom.
11	1087	Mohana lakshmi Nandakumar	16/08/1977	1999	Telecom
12	1962	Tejwant Lamba	19/09/1961	2009	Rural Dev.
13	1966	Prabha Gandhi	20/01/1961	2009	Water Res.
14	1967	M D R Sethu Narayanan	12/01/1968	2009	Mines
15	1968	Ruchika Garg	17/01/1964	2009	Water Res.
16	1971	Surjeet Kaur	04/05/1970	2009	Agriculture
17	1972	Dinesh Chandra Sharma	09/07/1964	2009	Rural Dev.
18	1973	Rani Behl	18/07/1971	2009	Water Res.
19	1974	R. Ravindran	20/12/1960	2009	Env. & Forests
20	1976	Sunita Makkar	18/03/1964	2009	Expenditure
21	1977	Deepika Arneja	01/08/1980	2009	I&B
22	1978	Anjali Kapoor	19/02/1959	2009	I&B
23	1979	Kailash Chand Khawal	03/12/1970	2009	Youth & Sports
24	1980	Kamlesh Golani	27/10/1964	2009	Fertilizers
25	1981	Sukhdeep Kaur	23/05/1971	2009	Env. & Forests
26	1982	Neelam Raizada	13/02/1965	2009	Fertilizers
27	1984	R.S. Rawat	17/03/1962	2009	IP&P
28	1985	Rajeev Ranjan(H)	04/02/1978	2009	Power
29	1986	Pardeep Bajaj	08/02/1962	2009	RT&H
30	1987	Santanu Kumar Sandiyal	05/07/1976	2009	Water Res.
31	1988	Ravi Shanker Verma	27/05/1962	2009	Civil Aviation
32	1989	Rajendra Prasad	07/04/1973	2009	Power
33	1990	Chanchal Wasandhi	15/11/1962	2009	RT&H
34	1991	Vasudev Singh	14/09/1968	2009	MHA
35	1992	Rajesh Kumar Gauba	26/05/1963	2009	Water Res.
36	1993	Davinder Puri	22/03/1967	2009	Agriculture
37	1994	Satinder Kaur	18/10/1964	2009	Water Res.

S. No.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	S.L Year	Cadre Unit
38	1995	Vinod Kumar Sharma	10/04/1979	2009	Expenditure
39	1997	Anjana Grover	03/03/1975	2009	RT&H
40	1998	Naveen Sharma	13/08/1963	2009	Commerce
41	1999	Beera Negi	21/02/1978	2009	IP&P
42	2000	Gulshan Talwar	24/11/1960	2009	Labour
43	2001	Ramesh Chandra Sahu	05/07/1973	2009	Corporate Affairs
44	2002	Baljeet Kaur	10/01/1959	2009	Power
45	2003	Chandra Prakash	10/01/1973	2009	Health & FW
46	2004	Chanchal Saluja	04/05/1965	2009	Rural Dev.
47	2006	Meenakshi Sharma	21/06/1965	2009	Water Res.
48	2007	Naresh Kumar Mendratta	24/07/1969	2009	DOPT
49	2009	N. Guruprasath	16/03/1969	2009	Expenditure
50	2010	Rajni Maithani	17/08/1960	2009	Corporate Affairs

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Whether Hindi/English Stenographers _____
6. Academic qualification _____
7. Date of joining as PS _____
- Select List Year _____
8. Whether the nominee is a member Yes/No
of SC/ST if yes, please specify SC/ST
9. Previous Training undergone
 - (i) ISTM _____
 - (ii) Other Training Institute _____
10. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
e-mail _____

Signature