MAMTA KUNDRA
JOINT SECRETARY
Ph. No. 23094276

सत्यमेव जयते

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नोर्थ ब्लाक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O. No. 39016/6(s)/2015-Estt. (B) Dated: - 10th July, 2015

Dear Sir/Ma'am

Kindly refer to this Department's O.M. of even number dated the 10.04.2015 (copy enclosed) and subsequent reminders dated 13th May, 2015 and 26th May, 2015 regarding the data on recruitment of minority community as part of implementation of the PM's New 15 programme for Welfare of Minorities communities for the period 1.04.2014 to 31.03.2015 in the proforma prescribed in this Department's O.M. No. 39016/7(s)/2006-Esstt (B) dated 8.01.2007.

2. I shall be grateful if you could have the matter looked into and direct the concerned to kindly to furnish the consolidated annual data of recruitment of minority communities for the period 01.04.2014 to 31.03.2015 in the prescribed proforma at the earliest.

With regards,

Yours Sincerely,

(Mamta Kundra)

To

The Secretaries of the Ministries/Departments of the Govt. of India (as per list attached)

Copy to:-

(i) Technical Director, NIC, DOP&T for uploading the D.O. letter under the heading – 'What is new' of this Department's website (location OMs & Orders – Establishment - Minority Matters.)

सूचना का अधिकार

TIME BOUND

F.No.39016/6(s)/2015-Estt.(B)
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Estt. (B) Section)
* * * *

North Block, New Delhi
Dated the 10th April, 2015

OFFICE MEMORANDUM

Subject: Prime Minister's New 15 Point Programme for Welfare of Minorities – measures to give special consideration to minorities in recruitment – annual report for the year 2014 – 15 regarding.

The undersigned is directed is directed to refer to this Department's O.M No.39016/7(s)/2006 – Estt.(B) dated 08.01.2007 on the above mentioned subject under which all Ministries / Departments are required to furnish to this Department the requisite data in the proforma enclosed for the period ending 31st March, in the month of April. Accordingly, the report for the period 01.04.2014 to 31.03.2015 is required to be furnished by 30th April, 2015. The progress made in this regard is reviewed by the Committee of Secretaries and the Cabinet periodically.

2. In this connection, it is brought to your notice that the Jain Community has been notified as minority community vide National Commission for Minorities' Notification dated 27th January, 2014. In addition to the five communities already notified as minority communities viz. Muslims, Christians, Sikhs, Buddhists and Zoroastrians(Parsis). Accordingly, it may be ensured that data relating to Jain Community candidates are also taken into account/included in the annual consolidated data.

3. It may also be ensured while furnishing the annual data that in case there is decline in the percentage of recruitment of minority communities with reference such recruitment for previous year, reasons for such decline may be examined and intimated.

4. The information furnished in the prescribed proforma contains inaccuracies and other discrepancies / inconsistencies. The points given in the annexure may kindly be kept in view, while compiling/ furnishing requisite annual consolidated data.

5. The name / address / telephone No. of the Nodal Officers may kindly be indicated to this Department.

Contd....2/-

6. The Ministries / Departments are, therefore, requested to furnish their annual report in respect of candidates belonging to minority communities for the period 01.04.2014 to 31.03.2015 in the prescribed proforma well within the dateline i.e. by 30th April, 2015 positively.

Encl: As above.

Prem Chand

(Prem Chand)
Under Secretary to the Govt. of India
Ph.No.23092112

Points to be kept in view while furnishing Annual Report on recruitment in terms of DOP&T's O.M No.39016/7/(s)/2006-Estt.(B) dated 08.01.2007.

1. The annual report in proforma-II to this Department should include information in respect of Ministry / Department proper and subordinate / attached offices, statutory / autonomous bodies as per the rows / columns provided in the Proforma-II (Copy enclosed)

2. **Information in respect of Central Public Undertakings (CPSUs) may be sent to Department of Public Enterprises and not to DOP&T.**

3. **The reasons for decline in the percentage of recruitment of minority communities' candidates as compare to previous year's data may also be intimated.**

4. The persons appointed on transfer on deputation may not be included in the report.

5. The report should be furnished in consolidated form and merely forwarding the reports received from various divisions / offices to this Department may be avoided.

6. The nodal officer in the Ministry / Department nominated to coordinate the matter relating to implementation of Point – 10 of the Prime Minister's New 15 Point Programme for the welfare of minorities may scrutinize the report before sending it to this Department to ensure that the factually correct and complete and does not suffer from numerical inaccuracies / inconsistencies.

PROFROMA - II

ANNUAL REPORTING FORMAT ON SELECTION COMMITTEES/BOARDS CONSTITUTED AND PERSONS RECRUITED.

PROGRESS REPORT FOR IMPLEMENTATION OF PRIME MINISTER'S NEW 15 POINT PROGRAMME FOR THE WELFARE OF MINORITIES

Ministry/ Department: _____

Annual Year Ending: _____

	Group A			Group B			Group C			Group D			Total A+B+C+D		
	Total no. employees as on 31st March	Total no. of persons employed during the year	Minority persons employed during the year	Total no. employees as on 31st March	Total no. of persons employed during the year	Minority persons employed during the year	Total no. employees as on 31st March	Total no. of persons employed during the year	Minority persons employed during the year	Total no. employees as on 31st March	Total no. of persons employed during the year	Minority persons employed during the year	Total no. employees as on 31st March	Total no. of persons employed during the year	Minority persons employed during the year
Ministry/ Department															
Attached/ Subordinate offices/ Autonomous bodies									—	—					
Total						—									