

No.T-21021/31/2015-Academy Desk
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Training Division

Room No.303, Block-IV,
J.N.U (Old) Campus,
New Mehrauli Road, New Delhi-110 067
Dated: 27 August 2015

To,

The recommended Candidates of CSE-2014 allocated to a Group-A service

Madam/Sir,

Department of Personnel & Training (DoPT) greets you once again for choosing a career in the prestigious Civil Services dedicated to the service of people and wish you success in living up to the expectations and aspirations of the citizens of India.

2. I am glad to nominate you to the 90th Foundation Course being held during 7th September to 18 December, 2015 on the basis of service allocation made to you vide letter no:- 13015/2/2015-AIS-I dated 27-08-2015. This is being done by the Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie. You are required to register online for which facilities are available at the Academy Website (<http://sargam.lbsnaa.gov.in/LBSNAOTP/Front>).

3. The team responsible for conducting the 90th Foundation Course comprises of:

Course Coordinator:	Smt. Nidhi Sharma, Deputy Director (Sr.)
Associate Course Coordinators:	Smt. Jaspreet Talwar, Joint Director Shri Jayant Singh, Deputy Director (Sr.) Shri C. Sridhar, Deputy Director Smt. Aswathy S., Deputy Director Smt. Thulasi Maddineni, Deputy Director

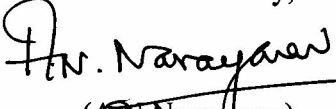
4. Detailed joining instructions issued by LBSNAA are available at DoPT web site(<http://ccis.nic.in/WriteReadData/CircularPortal/D2/D02trn/JoiningInstruction90FoundationCourse2.pdf>).

5. The candidates are informed that the 90th Foundation Course is being organized at LBSNAA, Mussoorie and all are required to report at Mussoorie on 6th September 2015. However if there is a change of venue for some they would be intimated by the Academy.

6. In case of any further clarification or enquiry candidates are advised to write to DOPT (an.narayanan@nic.in) with a copy endorsed to Lal Bahadur Shastri National Academy of Administration, Mussoorie (nidhi.s@nic.in) immediately and in any case before 31.08.2014. In case of seeking exemption may write in the enclosed format.

Encl: As above.

Yours faithfully,


(A.N. Narayanan)

Deputy Secretary to the Government of India
Telefax: 011-26107960

To

The Joint Secretary (Trg)
Department of Personnel & Training
Training Division
Old JNU Campus
New Delhi-110067

Subject: Seeking exemption from Foundation Course starting from 7th September 2015.

Sir,

I am appearing at the CSE (Preliminary) Examination, 2015 on 23rd August/ have already attended Foundation Course at.....Institute in the yearon account of my allocation toservice based on CSE(Year).....(Please strike out whichever is not applicable)

I may kindly be exempted from attending the 90th FC starting from 7th September 2015.

Yours sincerely,

Name.....

Roll No. & Rank in CSE-2014.....

Service allocated on the basis of CSE-2014.....

Roll No. in CS (Preliminary) Examination-2015.....

Date:...../...../.....

Copy to:- The Director,
Lal Bahadur Shastri National Academy of Administration,
Mussoorie, Uttarakhand-248179
(for necessary action.)