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No.22C (08)/2013/US(WE)/D(Res)  
Government of India  
Ministry of Defence  
Department of Ex-Servicemen Welfare

New Delhi, the 31<sup>st</sup> July, 2015

To,  
The Chief of Army Staff  
The Chief of Naval Staff  
The Chief of Air Staff

**Subject: Procedure For Construction of ECHS Polyclinics.**

Sir,

In continuation of Govt of India Ministry of Defence letters No. 22(1)/01/US(WE)/D(Res) dated 30<sup>th</sup> Dec 2002, No 24(4)/03/US(WE)/D(Res) dated 01 Aug 2003 and 24(7)/03/US(WE)/D(Res) dated 17 Sep 2003 I am directed to convey the sanction of the President of India for the amended procedure to be followed for Construction of ECHS Polyclinics with immediate effect. The construction of ECHS Polyclinics can be executed by MES or any other Central Govt agency i.e., CPWD, DRDO, NBCC/State Govt agency i.e., PWD as detailed in Appendix 'A' to this letter, in accordance with Defence Works Porcedure-2007 as amended from time to time.

2. While executing works through agencies other than MES, the construction of ECHS Polyclinics will be done under the provisions of para 65 of DWP-2007.
3. This issue with the concurrence Ministry of Defence (Finance) vides their UO No.33 (02)/2015/Fin/Pen Dated 31.07.2015.

Yours faithfully

  
(H K Mallick)

Under Secretary to the Govt. of India)

Copy to:

- ✓ (1) MD, ECHS
- (2) CGDA, New Delhi
- (3) SO to Defence Secretary
- (4) PPS to Secretary (Defence/Finance)
- (5) PPS to Secretary (ESW)
- (6) PPS to AS (T)/PPS to AS (I)
- (7) PPS to Addl FA & JS (DR)
- (8) JS (ESW)
- (9) JS (O/N)
- (10) Dir (Finance/AG)
- (11) Dir (Fin/AG)

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**Appendix A to Govt of India Ministry of Defence**  
**letter No 22C(08)/2013/US(WE)/D(Res) dated 31<sup>st</sup> July 2015**

1. Govt of India, MoD letter No. 22(1)/01/US(WE)/D(Res) dated 30<sup>th</sup> Dec 02 accorded approval for Construction of ECHs Polyclinics in Military and Non Military Stations as per Appendix 'B' & 'C' at the scale given in Appendix 'E' and 'F' as follows:-

Type of Polyclinic	A	B	C	D
Built up Area (In Sq Feet)	5000	4000	2500	2000

2. The design of polyclinics with Scales of Accommodation for ECHS has been sanctioned vide GOI letter No. 24(4)/03/US (WE)/D (Res) dated 1<sup>st</sup> August 2003.
3. The construction of ECHS polyclinics will be done in accordance with Defence Works Procedure 2007, as amended from time to time.
4. Instead of following the MWP route, procedure for construction of the polyclinics will be as under:-

(a) In order to ensure that project is implemented over a period of five years, Central Organisation ECHS will prioritise the Military and Non Military Stations Where the construction of Polyclinics will commence each year. Based on this priority, Central Organisation ECHS will allocate the funds to Command Headquarters as given in Para 6 below. (Amended vide GOI letter No. 22(26)/06/US(WE)/D(Res) dt 22 Sep 2006).

(b) Designs and Scales for all four types of Polyclinics have been approved by the Government vide letter dated 1<sup>st</sup> August 2003 referred to in para 2 above and construction will conform to these specifications besides being based on the Scales of Accommodation (SOA) for Armed Forces Hospitals 2003, as amended from to time.

(c) For this purpose the approved designs as guideline would be disseminated to all HQ Commands and Zonal Chief Engineers/Construction Agency. The executing agency may make modifications within the laid down parameters of total built-up area within the specifications prescribed by the Govt of India and all such modifications are approved by Stn HQ/ECHs.

(d) Construction of building for ECHS will require acceptance of necessity and administrative approval by CFA.

(e) The Stations/Locations which are covered by MES, the Zonal Chief Engineers will follow the normal tender procedures and award construction contracts. Thereafter, the concerned CWE/GE/AGE would supervise the constructions

(f) In stations not covered by MES, works would be undertaken under the provisions of para 65 of DWP-2007. The draft plan and specifications prepared by the Executing Agency would be shown to the users i.e. Stn HQ with a view to ensure compliance with the details and specification as approved by MoD vide letter No. 24(4)/03/US(WE)/D(Res) dated 01 Aug 2003 for ECHS polyclinics. Once approved, the procedure of the Executing Agency viz. CPWD/DRDO/NBCC/PWD (Central/Stated Govt. Agency) would be followed.

(g) A Representative of the Station Commander and SEMP/SMO/PMO will be associated at all stages to monitor the progress and advise the MES/Executing Agency regarding specific requirements.

(h) Once constructed, the building will be taken over by a Board of Officers set up by Station Commander. A representative of the SEMP/SMO/PMO will always be included as a member.

(i) The building of ECHS Polyclinics will held on the charge of Station Headquarters.

5. The Central Organisation of ECHS Shall monitors the progress of construction and obtain a completion report as per **Appendix-'I' of DWP-2007.**

#### **Budgetary Allocation**

6. The Central Organisation of ECHS will earmark annual budgetary funds from Capital Head and allocate the same to HQs Command who will further allocate them to the respective Stations for ECHS polyclinics.

7. The allocation of funds will be under Head 4076, Sub Head 01 (Army), Minor Head 107 and Code Head 907/39. Station Headquarters will need to ensure the expenditure is incurred within the funds allocated.

8. The changes will be effective from the date of issue of this letter.

9. This issues with the concurrence of Ministry of Defence (Finance) vide their U.O. No. 33(02)/2015/Fin/Pen dt 31<sup>st</sup> July 2015.