

Time Bound

No.2/2/2016-CS.II(A)
Government of India
Ministry of Personnel , Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhavan, Khan Market,
New Delhi-110003.
Dated the 16th March, 2016

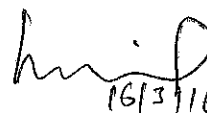
OFFICE MEMORANDUM

Subject: Status of ACR/APARs and disclosure certificate in respect of PPS grade of CSSS – reg.

The undersigned is directed to circulate herewith the latest position of the availability of ACRs/APARs and the disclosure certificates thereof in respect of PPSs of CSSS for the Select List Years 2010 and 2011.

2. The concerned cadre units as well as the officers concerned are requested to check at their end the details of the non-availability of ACRs/APARs and make available the requisite records to this Department immediately. In case, there is a discrepancy, matter should be brought to the notice of this Department immediately and sorted out.

3. The list of officers and status of ACRs/APARs and disclosure certificate thereof may be seen /downloaded on/from the website of this Department: [www.http://persmin.nic.in](http://persmin.nic.in)→DoPT→OMs & Orders→Central Service→CSSS→ACR-Status of Completion.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Telefax 24623157

- (i) Under Secretaries (Admn.) of all the Cadre Units of CSSS.
- (ii) The officers concerned
- (iii) Guard file.

S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc
1	J.P Kataria	28-05-1961	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Vinod Malhotra	26-03-1957	2010	Defence			✓	✓	✓	✓	✓	✓	✓	✓	✓	NA
3	Renu Verma	03-02-1960	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Anil Malhotra	14-12-1961	2010	Civil Aviation			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Shyam Sunder	26-09-1962	2010	WCD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
6	Manjeet Singh	03-08-1960	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	NA
7	Roop Kishore	18-07-1957	2010	Defence			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Girdhari Lal	04-05-1963	2010	RT&H	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
9	Raj Kumar	07-08-1965	2010	Tribal Affairs			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Uma Ravi Ramaswamy	29-05-1959	2010	MHA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Tilak Raj	12-03-1963	2010	Coal	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
12	M.K.Saxena	31-07-1959	2010	Urban Dev.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13	R.K. Jindal	02-10-1959	2010	Environment			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14	Hukum Singh	16-04-1959	2010	MHA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
15	Anoop Kumar Bhardwaj	16-06-1959	2010	Agriculture			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16	Sarla Sharma	02-05-1961	2010	Urban Dev.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
17	Jagjeet Tangri	23-08-1961	2010	Water Res.			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18	Rooma Biswas	26-05-1959	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19	K.P. Singh	31-10-1958	2010	SJ&E	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
20	R.P.Singh	03-05-1961	2010	Rural Dev.			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21	Swarn Lata	15-08-1960	2010	Power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
22	V.K.Manuja	07-08-1961	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	NA
23	Sudha Sharma	07-08-1958	2010	NITI Aayog			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
24	Madhuri N.Shende	15-07-1958	2010	NITI Aayog	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
25	T.Joy Jayamathy	12-04-1958	2010	Agriculture	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
26	N. Venkataraman	08-05-1959	2010	IP&P			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
27	B.Sandhya	01-06-1961	2010	Power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
28	B.Mani	29-04-1964	2010	S & T			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
29	Ashish Satija	11-05-1966	2010	Defence			✓	✓	✓	✓	✓	✓	✓	✓	✓	NA
30	R.Ramesh	05-01-1964	2010	Water Res.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
31	P.C. Joshi	02-02-1957	2010	Legal Affairs	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
32	R. Ramalingam	10-05-1957	2010	UPSC			✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
33	Sunil Sehgal	12-03-1960	2010	WCD			✓	✓	✓	✓	✓	✓	✓	✓	4/14- 7/10/14=NA 8/10/14-1/15=✓	NA

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S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc .
202	Mulchand Duseja	12-02-1966	2010	Telecom			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
203	Rajesh Kumar	01-08-1964	2010	Civil Aviation			✓	✓	✓	✓	NA	NA	✓	✓	4/14-8/14=✓ 9/14-3/15=NA	NA
204	Suresh Sharma	01-01-1961	2010	Urban Dev.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
205	Shankar Kumar Sah	20-07-1963	2010	Coal	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
206	Sanjeev Vohra	30-08-1968	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	4/14- 16/9/14=NA 17/9/14-3/15=✓	NA
207	Sanjay Chopra	01-07-1965	2010	SJ&E	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA	NA	NA
208	Suraj Prakash	13-04-1968	2010	Water Res.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
209	M.K.Jerath	23-08-1959	2010	Expenditure	✓	✓	4/10-11/10=✓ 12/10-3/11=NA	NA	✓	✓	4/12-6/12=✓ 7/12-9/12=NA 10/12-3/13=✓	NA	✓	✓	NA	NA
210	Sunita Sharma	05-08-1962	2010	Urban Dev.			✓	NA	✓	✓	4/12- 15/7/12=NA 16/7/12-3/13=✓	NA	✓	✓	✓	NA
211	Raman Kumar Gulati	29-11-1966	2010	Defence			✓	✓	✓	✓	✓	✓	✓	✓	✓	NA
212	Om Lata Rawat	01-10-1969	2010	Expenditure	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA	NA	NA
213	Khajan Chandra Joshi	10-10-1970	2010	Defence	✓	✓	✓	✓	4/11-10/11=NA 11/11-3/12=✓	NA	✓	✓	✓	✓	✓	NA
214	Satish Kumar	01-04-1963	2010	Telecom			✓	NA	4/11-2/1/12=✓ 3/1/12-3/12=NA	NA	✓	✓	✓	✓	4/14-8/14=NA 9/14-3/15=✓	NA
215	N. Jayakumar	12-05-1962	2010	RT&H	✓	✓	✓	NA	✓	NA	✓	NA	✓	NA	NA	NA
216	Anita Sethia	17-09-1966	2010	S & T			✓	✓	4/11-10/11=NA 11/11-3/12=✓	NA	✓	✓	✓	✓	✓	✓
217	Vimlesh Aswal	20-06-1968	2010	Water Res.	✓	✓	NA	NA	✓	✓	✓	✓	✓	✓	✓	✓
218	Tilak Raj	10-07-1964	2010	I&B	✓	✓	NA	NA	✓	✓	✓	✓	✓	✓	4/14-10/14=✓ 11/14-3/15=NA	NA
219	M.C.Kukreti	28-06-1967	2010	MHA	✓	✓	NA	NA	✓	✓	✓	✓	NA	NA	NA	NA
220	Rajesh Kumar Pant	27-07-1960	2010	Commerce			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
221	H. Ramakrishnan	11-02-1967	2010	Rural Dev.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
222	A.P.Chawla	23-07-1963	2010	Telecom			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
223	Vijay Kumar Gulati	16-04-1962	2010	Expenditure	2008-09=✓ 2009-10=NRC	✓	NA	NA	✓	✓	4/12-7/12=✓ 8/12-3/13=NA	NA	NA	NA	NA	NA

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S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc
269	Shanta Devi	13-01-1964	2010	NITI Aayog	✓	✓	✓	✓	4/11-5/5/11=✓ 6/5/11-28/8/11=NA 29/8/11-3/12=✓	NA	✓	✓	✓	✓	NA	NA
270	Parveen Chander	12-05-1962	2010	Legal Affairs	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
271	Sarita Singh	20-08-1965	2010	Telecom			✓	✓	✓	✓	✓	✓	✓	✓	4/14-12/14=✓ 1/15-3/15=NA	NA
272	Anil Kumar Singh	10-06-1967	2010	Environment			✓	✓	✓	✓	✓	✓	4/13- 18/7/13=NA 19/7/13-3/14=✓	NA	✓	✓
273	Baldeep Kumar	12-06-1967	2010	Posts	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
274	Dhan Singh Bharati	08-07-1969	2010	Commerce	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
275	Geeta Rana	05-01-1966	2010	Expenditure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
276	Sunita Sidhu	20-08-1967	2010	Urban Dev.	✓	✓	✓	NA	NA	NA	✓	✓	4/13-9/13=✓ 10/13-3/14=NA	NA	✓	✓
277	Poonam Rani	10-07-1967	2010	HRD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
278	Smt. Subhash Kumari Kailay	20-12-1965	2010	Power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
279	Anita Saroj	27-02-1967	2010	MHA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
280	Sushil Verma	30-11-1962	2010	Health & FW	✓	✓	4/10-8/10=✓ 9/10-3/11=NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
281	Promila	01-01-1957	2010	NITI Aayog			✓	✓	✓	✓	4/12-7/12=NA 8/12-3/12=✓	NA	✓	✓	✓	✓
282	R.K.Arora	07-10-1957	2010	Telecom	✓	✓	4/10-9/10=✓ 10/10-3/11=NA	NA	4/11-3/7/11=NA 4/7/11-3/12=✓	NA	✓	✓	✓	✓	NA	NA
283	Ram Deen	10-07-1961	2010	Urban Dev.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
284	Santosh Sharma	17-09-1959	2010	Shipping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
285	Pushpa Saini	07-02-1957	2010	Earth Sciences	✓	✓	NA	NA	✓	✓	✓	✓	✓	✓	NA	NA
286	S. Gurumoorthy	30-05-1959	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
287	A.K.Gaur	16-06-1965	2010	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
288	Ch. V.B. Setty	26-05-1967	2010	Telecom			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
289	Anoop Singh Rawat	26-08-1966	2010	Fertilizers			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
290	N. Venkatesan	20-03-1966	2010	MHA	✓	✓	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
291	M. Jagannatha Rao	09-03-1969	2010	Commerce			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
292	Sh. Ashwani Batra	26-06-1969	2010	Water Res.	✓	✓	NA	NA	4/11-7/7/11=NA 8/7/11-2/12=✓	NA	✓	✓	✓	✓	✓	✓

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S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc
319	D.K. Sharma	01-03-1965	2011	IP&P			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
320	K. Sundar	01-06-1963	2011	NITI Aayog			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
321	K. Venkatesan	26-04-1962	2011	MHA	✓	✓	✓	✓	4/11-5/7/11=NA 6/7/11-3/12=✓	NA	✓	✓	✓	✓	NA	NA
322	Sangeeta Jain	25-02-1966	2011	NITI Aayog			✓	✓	4/11-30/10/11=NA 31/10/11-3/12=✓	NA	✓	✓	✓	✓	✓	✓
323	Ashok Kumar Gupta	11-03-1967	2011	Environment			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
324	D. Jeevaraj	01-06-1964	2011	Health & FW			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
325	Latha Venkatesan	03-05-1968	2011	NITI Aayog	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
326	H.P. Sreeramana	28-01-1964	2011	Defence	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	4/14- 21/10/14=NA 22/10/14- 3/15=✓	NA
327	Reena Saxena	23-03-1969	2011	MHA			✓	✓	✓	✓	4/12-12/12=✓ 1/13-3/13=NA	NA	✓	✓	✓	✓
328	Vandana Banerjee	24-10-1970	2011	Posts	✓	✓	✓	✓	4/11-6/11=NA 7/11-3/12=✓	NA	✓	✓	✓	✓	NA	NA
329	Chander Parkash Sharma	13-06-1963	2011	Expenditure	✓	✓	✓	NA	4/11-6/11=✓ 7/11-3/12=NA	NA	NA	NA	NA	NA	4/14- 13/7/14=NA 14/8/14-3/15=✓	NA
330	R. Rangarajan	31-01-1968	2011	MHA			✓	✓	4/11-7/11=NA 8/11-3/12=✓	NA	✓	✓	✓	yes	✓	✓
331	S. Chandrasekharan	20-06-1967	2011	Posts	✓	✓	✓	✓	4/11-6/11=✓ 7/10-2/10/11=NA 3/10/11-3/12=✓	NA	✓	✓	4/13-9/9/13=✓ 10/9/13- 3/14=NA	NA	NA	NA
332	Mukesh Bali	16-06-1965	2011	Urban Dev.	✓	✓	✓	✓	4/11-13/9/11=NA 14/9/11-12/11=✓ 1/12-3/12=NA	NA	6/12-9/11/12=✓ 10/11/12- 3/13=NA	NA	NA	NA	NA	NA
333	V.S.R. Murthy	12-06-1961	2011	Agriculture			✓	✓	4/11-11/7/11=NA 12/7/11-3/12=✓	NA	✓	✓	✓	✓	✓	✓
334	Manbar Singh	21-11-1959	2011	Health & FW	✓	✓	✓	NA	NA	NA	NA	NA	NA	NA	NA	NA
335	Bharat Bhushan Bhatnagar	04-10-1961	2011	NITI Aayog	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
336	Harish Kumar Lakhera	15-07-1965	2011	Environment			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
337	Brij Bhushan Sharma	02-08-1973	2011	RT&H	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
338	Basant Kumar	26-12-1967	2011	Agriculture	✓	✓	NA	NA	✓	✓	✓	✓	✓	✓	NA	NA

S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc .
339	Jaya Sadanandan	14-06-1965	2011	MHA			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
340	Anoop Seth	11-10-1968	2011	Legal Affairs	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA	NA	NA
341	Suman Taneja	15-01-1962	2011	Urban Dev.			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
342	D.K. Rathore	15-08-1958	2011	Urban Dev.	✓	✓	NA	NA	4/11-7/7/11=NA 8/7/11-6/1/12=✓	✓	✓	✓	✓	✓	NA	NA
343	S.K. Gulati	01-09-1960	2011	MHA	✓	✓	✓	NA	✓	NA	✓	✓	NA	NA	NA	NA
344	Rashmi Minocha	10-07-1962	2011	HRD	✓	✓	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
345	Anil Kapoor	24-02-1974	2011	Agriculture			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
346	Madhurvani Audhkhasi	07-10-1965	2011	IP&P	2007-08=✓ 2008-09=NRC 2009-10=NRC	✓	✓	✓	✓	✓	✓	✓	4/13-7/13=✓ 8/13-10/13=NA 11/13-3/14=✓	NA	NA	NA
347	Machiraju Sarada	12-03-1967	2011	IP&P			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
348	Narendra Kumar Sharma	16-02-1965	2011	Culture			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
349	Subhash Chander	13-05-1961	2011	MHA	✓	✓	✓	✓	4/11-30/10/11=NA 11/11-3/12=✓	NA	NA	NA	NA	NA	NA	NA
350	Pradeep Kumar	11-07-1969	2011	HRD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
351	Satyabrata Padhy	05-05-1966	2011	MHA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
352	Shobhana Menon	14-08-1962	2011	Fertilizers			✓	✓	4/11-10/11=✓ 11/11-3/12=NA	NA	✓	✓	✓	✓	✓	✓
353	Usha G.Rajeev	20-06-1969	2011	I&B	✓	✓	✓	✓	NA	NA	4/12-12/12=NA 1/13-3/13=✓	NA	✓	✓	NA	NA
354	Anandaraman S.	09-05-1969	2011	Legal Affairs	✓	✓	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
355	Satish Kumar Batra	30-09-1969	2011	Health & FW	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
356	P.Gayatri	06-08-1965	2011	Expenditure	✓	✓	✓	✓	✓	✓	✓	✓	9.6	✓	✓	✓
357	Dalip Kumar Sharma	21-05-1969	2011	Power			✓	✓	✓	✓	4/12- 26/12/12=✓ 27/12/12- 3/13=NA	NA	4/13-12/13=✓ 1/14-3/14=NA	NA	✓	✓
358	Musthaq Ahmed	20-08-1960	2011	MHA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	NA	NA
359	M.N. Radhakrishnan	05-03-1960	2011	Expenditure			✓	✓	✓	✓	4/12- 27/12/12=✓ 28/12/12- 3/13=NA	NA	✓	✓	✓	NA

[illegible]

S. No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units	2009-10	Dis c.	2010-11	Dis c.	2011-12	Dis c.	2012-13	Dis c.	2013-14	Dis c.	2014-15	Disc .
380	Anil Kumar	26-01-1971	2011	Rural Dev.	v	v	v	NA	NA	NA	4/12-11/12=NA 12/12-3/13=v	NA	v	v	v	v
381	Vandana Singh	25-05-1972	2011	HRD	v	v	v	v	v	v	v	v	v	v	NA	NA
382	Het Ram	20-07-1966	2011	Expenditure	v	v	v	v	v	v	4/12-2/7/12=v 3/7/12-3/13=NA	NA	NA	NA	NA	NA
383	Ranjeet Singh	31-05-1965	2011	Defence			v	v	v	v	v	v	v	v	v	v
384	Mahesh Kumar	12-11-1964	2011	I&B			v	v	v	v	v	v	4/13-4/8/13=NA 5/8/13-3/14=v	NA	v	v
385	Satish Kumar	16-08-1969	2011	DoP&T			v	v	v	v	v	v	v	v	v	v
386	Navdeep	18-07-1967	2011	Water Res.			v	v	v	v	v	v	v	v	4/14-8/14=v 9/14-3/15=NA	NA
387	Rajender Prasad	30-07-1971	2011	Posts	v	v	v	v	NA	NA	4/12-11/12=NA 12/12-3/13=v	NA	v	v	NA	NA
388	Anil Kumar	06-07-1967	2011	Water Res.			v	v	v	v	v	v	4/13-10/9/13=v 11/9/13-3/10=NA	NA	v	v
389	Sansar Chand Birdi	10-09-1966	2011	MHA			v	v	v	v	v	v	v	v	NA	NA
390	Shyam Kishore	15-07-1967	2011	Expenditure	v	v	v	v	v	v	v	v	v	v	v	v
391	Vinod Kumar	01-10-1962	2011	Health & FW	v	v	v	v	v	v	NA	NA	NA	NA	NA	NA

Remarks:

Disc.- Disclosure certificate, NRC-No Report Certificate, NA-Not Available, v- Available