

No. 2/5/2016-CS.II (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated: 19th May, 2016

OFFICE MEMORANDUM

Subject: Rotational transfer of PSO/Sr. PPS of CSSS- Furnishing of personal information thereof-reg.

The undersigned is directed to say that as per this Department's OM dt. 22.07.2015, the rotational transfer under RTP in the Sr.PPS/PSO grade of CSSS for the year 2016 is to be undertaken in the month of May. It has, therefore, been decided to carry out rotational transfer in the grade of PSO/Sr. PPS of CSSS on the basis of the following parameters:

- (i) Ministries/ Departments are categorized into **Group 'A'** and **Group 'B'** for posting/ transfer.
- (ii) The proposed RTP provides tenure of six years for PSO/Sr. PPS in a Ministry/ Department, if an officer has served his tenure in List 'A', he/ she will be mandatorily transferred to List 'B' and vice versa.
- (iii) The tenure in respect of Cadre Units of Defence, Personnel & Training, Home Affairs, Legal Affairs and Expenditure is however, reduced by one year. The officials in these five Ministries have, therefore, to be considered for transfer under RTP on completion of 5 years of service in that Cadre Unit.
- (iv) An officer who is to be transferred out from the current Ministry/ Department on completion of prescribed tenure may also be allowed option for posting in a Ministry/ Department where he earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the post.
- (v) Officers who are within two years of superannuation have been exempted from rotational transfer.
- (vi) For calculation of residency in a Ministry/ Department, the cut-off date has been taken as 01.07.2016.
- (vii) The Placement Committee will recommend posting of officers under RTP keeping in view relevant factors viz., vacancies, past experience, seniority, specialized training done, preference for posting etc.

2. This Department's OM dt. 22.07.2015 provides that officers serving in PMO, Cabinet Secretariat, Offices of Attorney General, Solicitor General and Addl. Solicitor General are exempted under RTP. It is considered necessary that these offices may be allowed to retain officers of choice beyond the prescribed tenure under RTP. However, these offices will be notified about the officers matured for transfer and if the office concerned decides to retain any of the officers also keeping in view the willingness of the officers concerned, it will inform DOP&T. In view of this, PMO, Cabinet Sectt. etc. are requested to intimate this Deptt. if any of the officer figuring in the list attached with this O.M. is to be retained as per the RTP.

3. List wise distribution of Ministries/ Departments is at Annexure-I. The list of brief details of officers who are likely to be considered for rotational transfer is at Annexure-II. The information relating to vacancies is at Annexure-III.

4. All the Ministries/ Departments are requested to verify the list of officers (Annexure-II) and any addition or deletion, if required, may kindly be brought to the notice of this Department without any delay.

5. The officers listed at Annexure-II are requested to exercise their options for further posting in the Ministries/ Departments in the other Group or as the case may be as per proposed revised RTP latest by 25.05.2016 in the format at Annexure-IV. Maximum three choices within the available vacancies may be exercised. If option is not received by 25.05.2016, it will be presumed that the officer has no specific choice and posting will be decided by the Placement Committee accordingly.

(Kameshwar Mishra)

Under Secretary to the Govt. of India

Telefax: 24623157

To

All the concerned Ministries/ Departments of CSSS.

1. US (Admn.), M/o Home Affairs, North Block, New Delhi.
2. US (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
3. US (Admn.), D/o Personnel & Training, North Block, New Delhi.
4. US (Admn.), NITI Aayog, Yojana Bhavan, New Delhi.
5. US (Admn.), D/o Expenditure, North Block, New Delhi.
6. US (Admn.), D/o Industrial Policy & Promotion, Udyog Bhavan, New Delhi.

Receipt & Issued Section

20 MAY 2016

जारी किया / ISSUED

Group 'A'

S. No.	Ministry /Department
1	Animal Husbandry, Dairying & Fisheries
2	Agriculture & Cooperation
3	Culture
4	Defence
5	Personnel & Training
6	Earth Science
7	Food & Public Distribution
8	Home Affairs
9	Higher Education
10	Legal Affairs
11	Minority Affairs
12	Micro, Small & Medium Enterprises
13	Niti Aayog
14	Posts
15	Rural Development
16	Social Justice & Empowerment
17	Supply Division
18	Tribal Affairs
19	Union Public Service Commission
20	Urban Development
21	Women & Child Development
22.	DONER
	Total

Group 'B'

S. No.	Ministry /Department
1	Civil Aviation
2	Coal
3	Commerce
4	Consumer Affairs
5	Corporate Affairs
6	Environment, Forests & Climate Change
7	Expenditure
8	Fertilizers
9	Health & Family Welfare
10	Information & Broadcasting
11	Industrial Policy & Promotion
12	Labour & Employment
13	Mines
14	New & Renewable Energy
15	Petroleum & Natural Gas

16	Power
17	Road Transport & Highways
18	Science & Technology
19	Shipping
20	Steel
21	Telecom
22	Textiles
23	Water Resources, River Development and Ganga Rejuvenation
24	Youth Affairs & Sports

Ministries/ Departments for reduced tenure of posting by one year

S. No.	Ministry /Department
1	Personnel & Training
2	Defence
3	Expenditure
4	Home Affairs
5	Legal Affairs

PSO/Sr. PPS of Group 'A'

ANNEXURE - II

S. No.	Name (Shri/Smt./Ms.)	DOB		SLY	Cadre unit where presently working	Working since
1	P.S. Tangania	15/04/1962	Sr. PPS	2015	Home Affairs	29/11/1987
2	Angela Stephen	03/04/1959	PSO	2012	Home Affairs	16/04/2008
3	Saraswati Rajagopalan	24/01/1959	PSO	2014	Rural Dev	29/07/2009
4	C.S. Bist	01/05/1961	PSO	2014	DoP&T	31/07/2009
5	Sudha Rajagopalan	04/07/1963	Sr. PPS	2011	NITI Aayog	31/03/2010
6	Shashi A Kumar	09/10/1961	PSO	2015	Home Affairs	16/06/2010
7	Madhu Sharma	29/04/1959	PSO	2015	Home Affairs(OIA)	15/12/2010
8	Kusum Sharma	27/10/1962	Sr. PPS	2015	Home Affairs	31/12/2010

PSO/Sr. PPS of Group 'B'

S. No.	Name (Shri/Smt./Ms.)	DOB	Grade	SLY	Cadre unit where presently working	Working since
1	Geeta Nair	21/12/1960	PSO	2014	Expenditure	04/06/2009
2	G.V. Singh	29/09/1959	PSO	2014	IP&P	09/09/2009
3	Neeraj Sagar	05/02/1965	Sr. PPS	2011	Expenditure	22/03/2010
4	D.C. Pandey	01/07/1962	Sr. PPS	2015	Expenditure	01/12/2010
5	Sanjay Kukreja	11/07/1964	Sr. PPS	2015	Expenditure	10/12/2010
6	Murli Dhar	22/03/1961	PSO	2015	Expenditure	05/04/2011
7	Nisha Arora	26/01/1960	Sr. PPS	2015	Expenditure	01/05/2011
8	Virendar Aggarwal	02/10/1964	Sr. PPS	2015	Expenditure	01/06/2011

Group 'A'

S. No.	Ministry/Department	Vacancy
1	Animal Husbandry, Dairying & Fisheries	0
2	Agriculture & Cooperation	0
3	Culture	0
4	Defence	0
5	Personnel & Training	1
6	Earth Science	0
7	Food & Public Distribution	0
8	Home Affairs	5
9	Higher Education	0
10	Legal Affairs	0
11	Minority Affairs	0
12	Micro, Small & Medium Enterprises	0
13	Niti Aayog	1
14	Posts	0
15	Rural Development	1
16	Social Justice & Empowerment	0
17	Supply Division	0
18	Tribal Affairs	0
19	Union Public Service Commission	0
20	Urban Development	0
21	Women & Child Development	0
22.	DONER	0
	Total	8

Group 'B'

S. No.	Ministry/Department	Vacancy
1	Civil Aviation	0
2	Coal	0
3	Commerce	0
4	Consumer Affairs	0
5	Corporate Affairs	0
6	Environment, Forests & Climate Change	0
7	Expenditure	7
8	Fertilizers	0
9	Health & Family Welfare	0
10	Information & Broadcasting	0
11	Industrial Policy & Promotion	1
12	Labour & Employment	0
13	Mines	0
14	New & Renewable Energy	0
15	Petroleum & Natural Gas	0
16	Power	0
17	Road Transport & Highways	0

18	Science & Technology	0
19	Shipping	0
20	Steel	0
21	Telecom	0
22	Textiles	0
23	Water Resources, River Development and Ganga Rejuvenation	0
24	Youth Affairs & Sports	0
	Total	8

Proforma for filling up option

1.	Name	
2.	CSL No.	
3.	Designation	
4.	Date of Birth	
5.	Present Ministry/Department	
6.	Personal contact Number	
7.	Educational Qualification	

8. Experience (including deputation details)

Designation (Since joining Govt. Service)	Ministry/Department /Organization (including deputation details)	From (DD-MM-YY)	To (DD-MM-YY)

Note: The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/ connected before submitting the form.