

Reminder-V
IMMEDIATE

No.4/4/2016-CS-II (A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

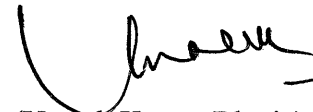
3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi -110 003.
Dated the 18th November, 2016.

OFFICE MEMORANDUM

Subject:-: Rotational Transfer of Private Secretary of CSSS-regarding.

The undersigned is directed to refer to this Departments' O.M. of even number dated **15.07.2016** and subsequent reminders dated **29.08.2016**, **14.09.2016**, **23.09.2016** & **17.10.2016** on the above mentioned subject. The requisite information regarding eligible PSs of CSSS who have completed the prescribed tenure of 8 years in the particular cadre unit and are due for transfer under the provisions of RTP applicable to CSSS officers was required to be furnished to this Department in the prescribed proforma by **25.07.2016** by the Cadre Units of CSSS.

2. The requisite information from some of the Cadre Units, as per Annexure, has not so far been received. It may be appreciated that the non-receipt of this information is delaying the time-bound process of finalizing the rotational transfer of eligible Private Secretaries of CSSS. The concerned Cadre Units are once again requested to expedite the matter.



(Umesh Kumar Bhatia)

Under Secretary to the Government of India
Tel .No.24623157

To

Under Secretary of Admin. in the defaulting Cadre Units of CSSS.

Annexure to OM No.4/4/2016-CS.II(A) dated 18.11.2016

1. **US(Admn.),** M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
2. **US(Admn.),** M/o Commerce & Industry, Udyog Bhavan, New Delhi.
3. **US(Admn.),** M/o Labour, Shram Shakti Bhavan, New Delhi.
4. **US(Admn.),** M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
5. **US(Admn.),** M/o Power, Shram Shakti Bhavan, New Delhi.
6. **US(Admn.),** M/o Shipping, Transport Bhavan, New Delhi.
7. **US(Admn.),** M/o DoNER, Vigyan Bhavan, Annexe, Maulana Azad road, New Delhi.