

No.12017/02/2017-TNP(S)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel and Training  
[Training Division]

Block-4, Old JNU Campus  
New Mehrauli Road, New Delhi-67  
Dated: 9<sup>th</sup> January, 2017

To,

The Training Institutions (To be uploaded on DoPT's website)

Sub: One Week In-service Training (IST) programme for Officers of All India Service (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, officers of Central Secretariat Service (CSS) and officers of Central Secretariat Stenographer Service (CSSS) (DS/Sr. PPS and above level):Inviting proposals from Institutions for In-Service Training during 2017-18.

Sir/Madam,

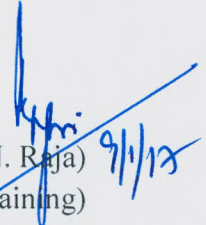
The Training Division of the Department of Personnel and Training, is the nodal agency for training of government functionaries and is primarily responsible for formulating policies with regards to training. With an objective of addressing competency gaps of government employees, the Division also directly implements certain training components. Under the One Week In-Service Training (IST) Scheme, officers of All India Services (IAS, IPS & IFoS), officers working under Central Staffing Scheme and officers of CSS/CSSS (DS/Sr. PPS and above level) are offered one week training programmes at various reputed institutes in India.

2. This letter is to invite proposals from the interested institutes for conducting one week in-service training programme for 2017-18 in diverse and broad thematic areas, such as, Administrative Law, Agricultural & Rural Development, Climate Change (preparedness), Competition Law (policy formulation), Corruption (eradication strategy), Education (reforms & challenges), E-governance (opportunities & challenges), Environment & Natural Resource (management), Environmental Impact Assessment (development projects), Ethics (Public Governance and Administration), Financial Markets (regulation), Fiscal Policy (Macroeconomic Management), Governance (IT management and improving through accountability), Infrastructure (Finance), Innovations (public service), Land Acquisition (rehabilitation & resettlement), Leadership, Participatory Management (Community Mobilization), PPP (negotiating strategies and urban development), Procurement (procedure & contracting), Project Analysis/Appraisal (risk analysis/management), Public Policy (management/governance), Quantitative Methods (management), Service Delivery (management), Social Policy (Governance), Social Sector (financing/marketing), Urban Development, WTO (basic/advance course), Citizen Centric, Cyber Crime, Stress Management, etc.

3. The proposal should include:

- (a) A brief about the institute, infrastructure, faculty, core competence, and previous experience in conducting such programmes;
- (b) Thematic focus of the course and the course title;
- (c) Two suitable dates for each course between July 2017 to February 2018 as in April & May 2017 and March 2018 courses are not scheduled in view of Budget Session of the Parliament;
- (d) Name and CV of proposed Course Coordinator along with contact details;
- (e) Draft programme design, content and pedagogy, draft time table—starting on Monday and closing on Friday;
- (f) A paragraph on how the proposed course will be different from those offered by competing institutions.
- (g) Feedback received from participants.

4. Formal proposal may be sent to this Department before 15<sup>th</sup> February, 2017.

  
(N. Raja)  
Director (Training)  
Tele no: 011-26165058  
Email: [n.raja60@gov.in](mailto:n.raja60@gov.in)