

Information (required under Section 4 of RTI Act 2005) to be compiled for uploading on CGHS Website

- (i) The particulars of organisation, functions and duties;
 The Central Government Health Scheme (CGHS) is a welfare scheme introduced by Govt. of India under Ministry of Health and Family welfare initially in Delhi on 1st July 1954. It has grown all over the country by years both in coverage and scope. Now there are 27 CGHS units in different cities to provide comprehensive Medical care facilities to the Central Government employees (Serving & Pensioners), their family members and other entitled categories for a token contribution made in graded scale. The beneficiaries can avail services in different systems of medicines like Allopathy, Homoeopathy, Ayurveda, Unani, Yoga, Siddha and Naturopathy. Functioning of CGHS is within the ambit of the rules and regulation laid down by the Directorate of CGHS, under Ministry of Health & Family Welfare (MOH &FW), Government of India, from time to time.
- (ii) The powers and duties of its officers and employees;
- | | |
|---------------------|--------------------------------------|
| Additional Director | : Head of the Office |
| CMO I/C | : Administration of Wellness Centres |
| GDMO | : Consultation |
| Staff Nurse | : Nursing Care |
| Pharmacist | : Dispensing Medicines |
| UDC/ LDC | : Day to Day Administrative Work |
| MTS | : Multipurpose work |
- (iii) The procedure followed in the decision making process, including channels of supervision and accountability;
1. Additional Director is administrative head and overall decision making authority in CGHS Trivandrum.
 2. CMO I/C are the decision makers in the Wellness Centre level.
 3. For making accountability in day to day functioning there is an internal vigilance wing.
- (iv) The norms set for the discharge of functions;
 Being a Central Government Organization, we are following the orders and instructions of Government of India.
- (v) The rules, regulations, instructions, manuals and records held or used by employees for discharging functions;
 ----- as above-----
- (vi) A statement of the categories of documents held or under control;
 All categories of documents are held and under control of Additional Director, CGHS Trivandrum.
- (vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of policy or implementation thereof.
 None in CGHS Trivandrum.
- (viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as part or for the purpose of advice, and as to whether meetings of those boards; councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
 Yes.

(ix) A directory of its officers and employees;

Sl NO:	Name	Designation
1	DR. D Vinod Kumar	Sr. CMO (SAG)
2	DR. Mohammed Manikfan Abdullage	CMO (NFSG)
3	DR. K P Muthubi	CMO (NFSG)
4	DR. C Valarmathi	CMO (NFSG)
5	DR. F Mubarak Baque	CMO (NFSG)
6	DR. B B Ebrahim	CMO (NFSG)
7	DR. M Nithin	SMO
8	DR P Senthil Kumar	SMO
9	DR Kassim Koya K	MO
10	DR G Preetha Rani	MO
11	DR T N Shilaja	CMO(Homeo)
12	DR Priya M Sundaram	CMO (Ayur.)
13	DR P D Raji	CMO (AYur.)
14	Usha Murali	UDC
15	P Rajendran	LDC
16	Kunjumol Rajan	LDC
17	G Muraleedharan	LDC
18	CK Pradeep	LDC
19	S Ganesh	LDC
20	Sheena Mathew	Staff Nurse
21	Alice A	Staff Nurse
22	Sreeja Suresh	Staff Nurse
23	Abraham Jacob	Pharm. (NFG)
24	Aleyamma Mathai	Pharm. (NFG)
25	Satheesh Kumar TC	Pharm. (NFG)
26	Molly Baby	Pharm. (NFG)
27	Viji S	Pharm. (NFG)
28	Meena T	Pharm. (NFG)
29	Usha Kumari B	Pharm. (NFG)
30	Deepa A N	Pharm. (NFG)
31	V P Binu	Pharm. (NFG)
32	Jeyalakshmi M	Pharm. (NFG)
33	P Jayasree	Pharm. (NFG)
34	M K Chakrapani	MTS
35	P Prameela Nair	MTS
36	K Asokan	MTS
37	A Gopinathan	MTS
38	R Nazeera Beevi	MTS
39	T Asokan	MTS
40	Bindu Vasavan	MTS
41	Leela Pradeep	MTS
42	Sulabha M S	MTS
43	Lalitha Kumari P K	MTS
44	K P Muthu	MTS
45	G Gopakumar	MTS

- (x) The monthly remuneration received by each of officers and employees, including the system of compensation as provided in regulations;

List attached

- (xi) The budget allocated to each agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
Ministry of Health and family Welfare is allocating fund for CGHS Trivandrum and as per the guidelines of Ministry's norms disbursement are made.
- (xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
No such groups.
- (xiii) Particulars of recipients of concessions, permits or authorizations granted;
No such groups.
- (xiv) Details in respect of the information, available to or held by it, reduced in an electronic form;

Information is available at the following websites:-

1. cghs.gov.in
2. msotransparent.nic.in
3. cghstvm.nic.in

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

No such facilities in CGHS Trivandrum.

- (xvi) The names, designations and other particulars of the Public Information Officers;
1. DR B B Ebrahim, CMO (NFSG)/CPIO
Office of the Additional Director, CGHS Trivandrum
2/117, Mosque Lane, Kesavadasapuram, Trivandrum
Pin: 695004, ☎: 0471-2557373
✉: ebra3000@gmail.com, ad.tr@cghs.nic.in
 2. The Medical Officer I/C of Wellness Centres—CPIO of the respective Wellness Centres.
 3. DR D Vinod Kumar, ADDL. Director, CGHS Trivandrum is the Appellant authority of the CGHS Trivandrum.

ADDITIONAL DIRECTOR
CGHS TRIVANDRUM

GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
CGHS OFFICE OF THE ADDL. DIRECTOR
PAY AND ALLOWANCE IN RESPECT OF GROUP C FOR THE MONTH OF FEBRUARY 2017

SL No	EMPLOYEES	New Basic Pay	HRA	FPA	Wash A/W	Trans. A/W	Cash Allowance	PCA	UA	NA	DA	DA on TA	Gross Salary	PF Subcr.	PFADV	CGHS Cont	Licen. Fee	Inc. Tax	Cess	CGEGIS	HBA	HBA INTEREST	PCADV	INT CA	Tot Ded	Net Sal	Asso.	Prof. Tax	Co- Society	LIC Prem.	Net Payable
1	Usha Murali	52,000	3,970	0	0	800	0	2,070	0	0	1,040	1,000	60,880	30,000	0	650	0	2,217	67	30	0	0	0	0	32,964	27,916	220	1,250	0	770	25,676
2	P Rajendran	41,600	3,236	210	0	800	225	2,070	0	0	832	1,000	49,973	3,000	4,500	250	0	990	30	30	0	0	0	0	8,800	41,173	240	1,250	20,524	2,584	16,575
3	Kunjumol Rajan	40,400	3,116	0	0	800	0	2,070	0	0	808	1,000	48,194	15,000	0	250	0	0	0	30	0	0	0	0	15,280	32,914	240	1,250	2,000	0	29,424
4	Muraleedharan	55,200	4,258	210	0	800	0	2,070	0	0	1,104	1,000	64,642	7,000	0	650	0	24,872	746	30	0	0	0	0	33,298	31,344	240	1,250	18,985	0	10,869
5	C K Pradeep	29,300	2,226	0	0	800	0	2,070	0	0	586	1,000	35,982	2,000	1,700	250	0	0	0	30	0	0	0	0	3,980	32,002	240	1,250	7,496	2,701	20,315
6	S Ganesh	42,800	3,328	0	0	800	0	2,070	0	0	856	1,000	50,854	10,000	6,900	250	0	1,438	43	30	0	0	0	0	18,661	32,193	240	1,250	13,217	0	17,486
7	Abraham Jacob	66,000	5,052	0	180	800	0	2,070	0	0	1,320	1,000	76,422	10,000	5,000	650	0	13,491	405	30	0	900	0	0	30,476	45,946	240	1,250	12,097	1,565	30,794
8	Aleyamma Mathai	62,200	4,808	0	180	800	0	2,070	0	0	1,244	1,000	72,302	0	0	650	0	17,263	518	30	0	0	0	0	18,461	53,841	60	1,250	0	0	52,531
9	Satheesh Kumar	58,600	4,474	250	180	800	0	2,070	0	0	1,172	1,000	68,546	10,000	6,000	650	0	10,414	312	30	0	0	0	0	27,406	41,140	240	1,250	15,885	1,358	22,407
10	Molly Baby	62,200	4,730	0	180	800	0	2,070	0	0	1,244	1,000	72,224	15,000	5,250	650	0	12,037	361	30	0	0	500	0	33,828	38,396	240	1,250	4,896	844	31,166
11	S Viji	56,900	4,296	0	180	800	0	2,070	0	0	1,138	1,000	66,384	18,000	5,000	650	0	7,722	232	30	0	0	0	500	32,134	34,250	240	1,250	1,000	2,160	29,600
12	T Meena	56,900	4,296	0	180	800	0	2,070	0	0	1,138	1,000	66,384	15,000	0	650	0	6,080	182	30	0	0	0	0	21,942	44,442	240	1,250	0	846	42,106
13	B Ushakumari	56,900	4,296	450	180	800	0	2,070	0	0	1,138	1,000	66,834	15,000	0	650	0	9,832	295	30	1,390	0	0	0	27,197	39,637	240	1,250	0	2,101	36,046
14	A N Deepa	56,900	4,296	450	180	800	0	2,070	0	0	1,138	1,000	66,834	12,000	9,000	650	0	2,400	72	30	0	0	500	0	24,652	42,182	240	1,250	9,970	207	30,515
15	V.P Binu	55,200	0	400	180	800	0	2,070	0	0	1,104	1,000	60,754	10,000	5,000	650	383	8,030	241	30	0	0	500	0	24,834	35,920	240	1,250	500	4,807	29,123
16	M Jayalakshmi	55,200	4,226	250	180	800	0	2,070	0	0	1,104	1,000	64,830	10,000	0	650	0	1,035	31	30	0	0	0	0	11,746	53,084	240	1,250	0	2,027	49,567
17	P Jayasree	58,600	4,474	250	180	800	0	2,070	0	0	1,172	1,000	68,546	12,000	0	650	0	11,460	344	30	0	0	0	0	24,484	44,062	240	1,250	0	232	42,340
18	Alice A	75,600	5,724	450	450	1,600	0	0	750	4,800	1,512	2,000	92,886	20,000	0	650	0	13,301	399	30	0	0	0	0	34,380	58,506	240	1,250	22,416	0	34,600
TOTAL		9,82,500	70,806	2,920	2,430	15,200	225	35,190	750	4,800	19,650	19,000	11,53,471	2,14,000	48,350	10,100	383	1,42,582	4,278	540	1,390	900	1,500	500	4,24,523	7,28,948	4,120	22,500	1,28,986	22,202	5,51,140

ADDL. DIRECTOR
CGHS TRIVANDRUM

**GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
CGHS OFFICE OF THE ADDL. DIRECTOR**

PAY AND ALLOWANCE IN RESPECT OF GROUP C NPS FOR THE MONTH OF FEBRUARY 2017

SL No	EMPLOYEES	New Basic Pay	HRA	FPA	Wash A/W	Trans. A/W	UA	NA	DA	DA on TA	Gross Salary	NPS Fund	CGHS Cont	Licen. Fee	Inc. Tax	Cess	CGEGIS	Tot Ded	Net Sal	Co- Society	Prof. Tax	LIC Prem.	Net Payable
1	Sheena Mathew	55,200	0	0	450	800	750	4,800	1,104	1,000	64,104	5,630	650	383	11,665	350	30	18,708	45,396	0	1,250	1,188	42,958
2	Sreeja Suresh	62,200	4,798	450	450	800	750	4,800	1,244	1,000	76,492	6,344	650	0	10,343	310	30	17,677	58,815	12,672	1,250	2,573	42,320
TOTAL		1,17,400	4,798	450	900	1,600	1,500	9,600	2,348	2,000	1,40,596	11,974	1,300	383	22,008	660	60	36,385	1,04,211	12,672	2,500	3,761	85,278

ADDL. DIRECTOR
CGHS TRIVANDRUM

GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
OFFICE OF THE ADDL. DIRECTOR
PAY AND ALLOWANCE IN RESPECT OF GAZETTED OFFICERS FOR THE MONTH OF FEBRUARY 2017

EMPLOYEES	New Basic Pay	NPA	HRA	FPA	Trans. A/W	AA	PGA	DA	DA ON TA	Gross Salary	PF Subcr.	PFADV	CGHS Cont.	Licen Fee	Inc. Tax	Cess	CGEGIS	Compute Adv.	Tot Ded	Net Sal	Co- Society	Prof. Tax	LIC Prem.	Net Payable
Dr. D. Vinod Kumar (AD)/ Sr. CMO (SAG)	2,11,800	12,090	17,000	650	7,000	900	0	4,478	8,750	2,62,668	1,00,000	0	1,000	0	56,455	1,694	120	0	1,59,269	1,03,399	0	1,250	1,084	1,01,065
Dr. Mohammed Manikfan A CMO (NFSG)	1,79,300	15,505	15,505	0	1,600	900	0	3,896	2,000	2,18,706	20,000	0	1,000	0	70,100	2,100	120	500	93,820	1,24,886	0	1,250	6,765	1,16,871
Dr. K P Muthubi (CMO NFSG)	1,79,300	15,505	15,505	750	1,600	900	0	3,896	2,000	2,19,456	30,000	0	1,000	0	74,297	2,229	120	0	1,07,646	1,11,810	3,896	1,250	9,877	96,787
Dr. C. Valarmathi (CMO NFSG)	1,64,100	14,185	14,185	0	1,600	1,500	900	3,566	2,000	2,02,036	12,000	0	1,000	0	44,980	1,350	120	0	59,450	1,42,586	0	1,250	0	1,41,336
Dr. Mubarak Baque (CMO NFSG)	1,54,700	13,368	13,368	0	1,600	900	0	3,361	2,000	1,89,297	9,000	6,000	1,000	0	56,668	1,700	120	0	74,488	1,14,809	0	1,250	4,752	1,08,807
Dr. B B Ebrahim (CMO NFSG)	1,41,600	12,230	0	0	1,600	900	0	3,077	2,000	1,61,407	9,000	19,800	1,000	1,181	26,548	796	120	0	58,445	1,02,962	12,632	1,250	10,623	78,457
TOTAL	10,30,800	82,883	75,563	1,400	15,000	6,000	900	22,274	18,750	12,53,570	1,80,000	25,800	6,000	1,181	3,29,048	9,869	720	500	5,53,118	7,00,452	16,528	7,500	33,101	6,43,323

ADDL. DIRECTOR
CGHS TRIVANDRUM

**GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
OFFICE OF THE ADDL DIRECTOR**

PAY AND ALLOWANCE IN RESPECT OF GAZETTED OFFICERS NPS FOR THE MONTH OF FEBRUARY 2017

EMPLOYEES	New Pay Scale	NPA	HRA	Trans. A/W	AA	DA	DA ON TA	Gross Salary	NPS FUND	CGHS Cont.	Inc. Tax	Cess	License Fee	Computer Advance	CGEGIS	Tot Ded	Net Sal	Co- Society	Prof. Tax	LIC Prem.	Net Payable
DR. M Nithin, SMO	93,800	8,120	8,120	1,600	900	2,038	2,000	1,16,578	10,396	650	6,857	206	0	500	120	18,729	97,849	6,797	1,250	0	89,802
DR. P Senthil Kumar, SMO	88,400	7,633	7,633	1,600	900	1,921	2,000	1,10,087	9,795	650	18,830	565	0	0	120	29,960	80,127	6,597	1,250	5,375	66,905
DR. Kassim Koya K, MO	67,000	5,738	0	1,600	900	1,455	2,000	78,693	7,419	650	8,596	258	517	0	120	17,560	61,133	5,764	1,250	0	54,119
DR G Preetha Rani, MO	56,100	0	0	0	0	1,122	0	57,222	5,722	650	0	0	0	0	0	6,372	50,850	0	1,250	0	49,600
TOTAL	3,05,300	21,491	15,753	4,800	2,700	6,536	6,000	3,62,580	33,332	2,600	34,283	1,029	517	500	360	72,621	2,89,959	19,158	5,000	5,375	2,60,426

ADDL. DIRECTOR
CGHS TRIVANDRUM

GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
OFFICE OF THE ADDITIONAL DIRECTOR
PAY AND ALLOWANCE IN RESPECT OF MTS STAFF FOR THE MONTH OF FEBRUARY 2017

SL No.	EMPLOYEES	New Pay Matrix	HRA	CA	FPA	Wash A/W	Trans. A/W	DA	DA on TA	PCA	Gross Salary	CGHS Cont	PF Contribution	PFADV	Licen. Fee	CGEGIS	Income Tax	Cess	Computer Advance	HRA Recy	Tot Ded	Net Sal	Co- Society	Asso.	Prof. Tax	LIC Prem.	Net Payable
1	M K Chakrapani	32,000	2,468	0	0	180	800	640	1,000	2,070	39,158	250	10,000	3,800	0	30	1,585	48	500	0	16,213	22,945	0	240	1,250	479	20,976
2	P Prameela Nair	30,200	2,280	0	210	180	800	604	1,000	2,070	37,344	250	15,000	0	0	30	0	0	0	0	15,280	22,064	0	240	1,250	305	20,269
3	Asokan K	29,300	2,226	0	0	90	800	586	1,000	2,070	36,072	250	10,000	5,500	0	30	3,136	94	0	0	19,010	17,062	13,673	240	1,250	453	1,446
4	A Gopinathan	29,300	2,226	90	0	90	800	586	1,000	2,070	36,162	250	5,000	6,500	0	30	0	0	0	0	11,780	24,382	1,300	240	1,250	255	21,337
5	R Nazeera Beevi	29,300	2,226	0	0	180	800	586	1,000	2,070	36,162	250	10,000	9,000	0	30	0	0	0	0	19,280	16,882	10,142	240	1,250	682	4,568
6	T Asokan	29,300	2,226	0	210	180	800	586	1,000	2,070	36,372	250	10,000	2,000	0	30	0	0	0	0	12,280	24,092	4,298	240	1,250	1,582	16,722
7	Bindu Vasavan	29,300	0	0	210	180	800	586	1,000	2,070	34,146	250	15,000	7,100	0	30	0	0	0	0	22,380	11,766	0	240	1,250	644	9,632
8	Leela Pradeep	29,300	2,226	0	210	180	800	586	1,000	2,070	36,372	250	2,000	1,600	0	30	1,796	54	0	0	5,730	30,642	3,434	240	1,250	2,403	23,315
9	M S Sulabha	29,300	2,226	0	0	180	800	586	1,000	2,070	36,162	250	7,000	4,500	0	30	613	18	0	0	12,411	23,751	15,064	240	1,250	2,559	4,638
10	P K Lalitha Kumari	29,300	0	0	0	90	800	586	1,000	2,070	33,846	250	7,000	3,700	256	30	0	0	0	0	11,236	22,610	0	240	1,250	583	20,537
11	K P Muthu	29,300	2,226	0	0	180	800	586	1,000	2,070	36,162	250	2,000	4,000	0	30	0	0	0	0	6,280	29,882	10,214	240	1,250	1,050	17,128
12	Gopakumar G	29,300	2,226	0	210	0	800	586	1,000	2,070	36,192	250	2,000	4,600	0	30	0	0	0	1,000	7,880	28,312	500	240	1,250	3,035	23,287
	TOTAL	3,55,200	22,556	90	1,050	1,710	9,600	7,104	12,000	24,840	4,34,150	3,000	95,000	52,300	256	360	7,130	214	500	1,000	1,59,760	2,74,390	58,625	2,880	15,000	14,030	1,83,855

ADDL. DIRECTOR
CGHS TRIVANDRUM

**GOVERNMENT OF INDIA
CENTRAL GOVERNMENT HEALTH SCHEME
OFFICE OF THE ADDITIONAL DIRECTOR**

PAY AND ALLOWANCE IN RESPECT OF GAZETTED OFFICERS AYUSH FOR THE MONTH OF FEBRUARY 2017

SLNO.	EMPLOYEES	B Pay/L. Sal	NPA	HRA	FPA	Trans. A/W	AA	PGA	DA	DA ON TA	Gross Salary	PF Subcr.	PFADV	CGHS Cont.	Inc. Tax	CGEGIS	Cess	Tot Ded	Net Sal	Prof. Tax	Co- Society	LIC Prem.	Net Payable
1	Dr. P D Raji	1,09,100	9,298	9,298	0	1,600	900	0	2,368	2,000	1,34,564	7,000	2,500	1,000	28,955	120	869	40,444	94,120	1,250	22,398	4,573	65,899
2	Dr. Priya M Sundaram	1,09,100	9,353	9,353	650	1,600	1,500	1,500	2,369	2,000	1,37,425	25,000	0	1,000	19,580	120	587	46,287	91,138	1,250	0	9,011	80,877
3	Dr. T N Shilaja	1,12,400	9,635	9,635	0	1,600	900	0	2,441	2,000	1,38,611	15,000	11,500	1,000	27,488	120	825	55,933	82,678	1,250	25,344	4,955	51,129
TOTAL		3,30,600	28,286	28,286	650	4,800	3,300	1,500	7,178	6,000	4,10,600	47,000	14,000	3,000	76,023	360	2,281	1,42,664	2,67,936	3,750	47,742	18,539	1,97,905

ADDL. DIRECTOR
CGHS TRIVANDRUM