

# Central Information Commission

Baba Gangnath Marg, Munirka  
New Delhi 110067

F. No. 6/1/2013/JS(LAW)/CIC-V/2020

Dt.21.09.2023

## CIRCULAR

### Subject: Timeline for the Third Party Audit

In pursuance to Department of Personnel & Training (DOPT) guidelines issued vide their OM No. 1/6/2011-IR dated 07.11.2019 and OM No. 1/34/2013/IR(Pt.I) dated 20.09.2022, Third Party Audit exercise for the year 2022-23 through software is under process. The revised timelines for the said audit exercise are as under:-

- i. Last date for mapping with Training Institute/submitting self appraisal form by Public Authorities on CIC's portal: 12.10.2023
- ii. Last date for submitting audited report by training institute on CIC's portal: 21.10.2023
- iii. Last date for offering the advice/recommendations by Deputy Registrars of CIC/ICs of the Commission: 31.10.2023

2. It is, therefore, requested to complete the Third Party Audit exercise for the year 2022-23, through the software strictly as per above schedule. **It may please be noted that the aforesaid extension may be the last extension for completion of all the activities and timelines shall not be extended further.** Shri U.S. Kanyal, Consultant Section Officer (Law), Shri Yogesh Kumar Gautam, Senior Assistant (Law) and Shri Rajeev Kumar Sah, Consultant, CIC may be contacted on 011-26181928, 011-26716023 and 011-26107030, respectively, for clarification, if any.

This has been issued with approval of the Competent Authority.



(Ajitkumar Sontakke)  
Joint Secretary (Law)

To,

1. All the Public Authorities
2. All Deputy Registrars of the Commission