



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023  
सं./ No..... 021-AIS-1(2)  
दिनांक / Dated..... 12.03.2026

CIRCULAR No. 01/03/26

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**Sub: - Revised Proforma for furnishing details of officers by the Cadre Controlling Authorities while seeking vigilance clearance – modification of Point No.7 - reg.**

Kind attention is invited to the Central Vigilance Commission's Circular No. 06/02/24 of even number dated 23.02.2024 vide which 13 Point Proforma capturing departmental input on antecedents of concerned officer has been circulated. At Point No. 7 of the 13 Point format, posting details of the officer(s) are furnished by the Cadre Controlling Authorities for soliciting Commission's input on vigilance status of the officer(s).

2. It has now been decided that Point No. 7 of the 13 Point proforma may be modified to capture more details of the officers as under: -

**Present provision**

7. Positions held **including whether the officer has functioned as a CVO in part-time or additional charge capacity.**  
(during the ten preceding years)

**Modified provision**

7(A). Positions held during the ten preceding years:

Sl.No.	Organization (Name in full)	Designation & Place of posting	Administrative/ nodal Ministry/ Deptt. concerned (in case of officers of PSUs etc.)	From	To
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7(B). Whether the officer has functioned as a CVO in part-time or additional charge capacity(details thereof):

7(C). Whether the officer is currently placed under suspension: Yes/No

3. The Commission has also decided for deletion of (\*) mark at the end of 13 point proforma mentioning therein that "If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter".
4. A copy of the prescribed proforma along with ibid modification, is enclosed herewith for information and use by Administrative Ministries/ Department/ Organizations for seeking vigilance status of officer(s) and/or for assessing suitability of officer(s) for appointment as CVO.
5. This issues with the approval of the Commission.



(Puneet Meena)  
Director

**Encl: as above.**

**PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE  
COMMENTS/ CLEARANCE BEING SOUGHT**

**(To be furnished and signed by the CVO or HOD)**

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs including batch/ year/cadre etc. wherever applicable :

7(A). Positions held during the ten preceding years:

Sl.No.	Organization (Name in full)	Designation & Place of posting	Administrative/ nodal Ministry/ Deptt. concerned (in case of officers of PSUs etc.)	From	To

7(B). Whether the officer has functioned as a CVO in part-time or additional charge capacity(details thereof) :

7(C). Whether the officer is currently placed under suspension: Yes/No

DATE:

(NAME AND SIGNATURE)

VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE  
COMMENTS/ CLEARANCE BEING SOUGHT

(To be furnished by the CVO or HOD)

- Name of the Officer :
8. Whether the officer has been placed on the  
"Agreed List" or "List of Officer of Doubtful  
Integrity". (If yes, details to be given) :
9. Whether any allegation of misconduct  
involving vigilance angle was examined  
against the officer during the last 10 years and  
if so with what result. :
10. Whether any punishment was awarded to  
the officer during the last 10 years and if so,  
the date of imposition and details of the penalty. :
11. Is any disciplinary/ criminal proceedings  
or charge sheet pending against the officer, as on  
date. [If so, details to be furnished-including  
reference no., if any, of the Commission] :
12. Is any action contemplated against the  
Officer as on date [If so, details to be furnished] :
13. Whether any complaint with vigilance  
angle is pending against the officer [if so,  
details to be furnished]. :

DATE:

(NAME AND SIGNATURE)