

सं. 21/12/2018 -के.से.- 1(नीति)  
भारत सरकार  
कर्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
कर्मिक और प्रशिक्षण विभाग

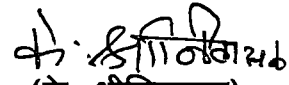
लोक नायक भवन, नई दिल्ली ।  
दिनांक 03 जनवरी, 2018

कार्यालय ज्ञापन

विषय:-कारपोरेट कार्य मंत्रालय एवं भूमि संसाधन विभाग अंतर्गत परामर्शदाता की सहभागिता हेतु रिक्तियाँ ।

कारपोरेट कार्य मंत्रालय एवं भूमि संसाधन विभाग से प्राप्त रिक्ति परिपत्र की प्रतियाँ दिनांक 20.12.2018 एवं 01.01.2019, उपरोक्त उल्लिखित दस्तावेजों के साथ सेवानिवृत्त अधिकारियों को सूचना के लिए परिचालित किया गया है

2. उपर्युक्त विषय के संबंध में, सेवानिवृत्त सीएसएस अधिकारी नियुक्ति के लिए पात्र हैं ।

  
(के. श्रीनिवासन)

अवर सचिव

☎ 24642705

सूचनार्थ :

सभी मंत्रालय/ विभाग (डीओपीटी की वेवसाइट के माध्यम से)

No.A-12034/1/2018-Ad.I  
Government of India  
Ministry of Corporate Affairs

'A' Wing, 5<sup>th</sup> floor, Shastri Bhawan,  
New Delhi, dated the 20<sup>th</sup> December, 2018

**CIRCULAR**

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Ministry of Corporate Affairs invites applications from retired and willing Government servants for the following posts of consultants:

- i. 2 retired Govt. servants of the level of Under Secretary for National Financial Reporting Authority (NFRA).
  - ii. 3 retired Govt. servants of the level of Section Officer for NFRA.
  - iii. 1 retired Govt. servant of the level of Assistant Director or below for Official Language Division.
2. The monthly remuneration of consultants will be fixed on 'Last pay drawn minus pension plus DA thereon' basis. Consultants will not be entitled for any other allowance/perks/leave.
3. Willing retired officers, who are in a position to join immediately on call, may submit their particulars in the enclosed format along with relevant documents to the Ad. I section, Room No. 518, A-wing, Shastri Bhawan, New Delhi, within 21 days of the date of issue of this circular. Applications received incomplete or after the due date will not be considered.

  
(J. S. Audhkhasi)  
Director

**Copy to:-**

1. All Ministries/Departments of Government of India. They are requested to give this circular wide publicity amongst all their eligible retiring/retired officials.
2. CS Division, DoPT, Lok Nayak Bhawan, New Delhi.
3. E-Governance Cell to upload the circular on MCA website.
4. O/o Secretary (CA).
5. JS(G) / JS(K).
6. Shri R. Sridharan, Chairperson (NFRA).
7. Shri R. Ramesh Arya, JD(OL).
8. Guard File.

**Application for the post of Consultant on contract basis in the Ministry of Corporate Affairs**

1. Name in full (in Block letters) :
  2. Father's / Husband's Name :
  3. Nationality :
  4. Sex :
  5. Date of Birth :
  6. Age as on 01.01.2017 :
  7. Present Address :
- Tel. :  
Mobile:  
e-mail :

8. Permanent Address :

9. Educational and Technical qualifications:

Exams Passed	Name of the University	Years of passing	Subjects	Division	Percentage of marks obtained

10. Experience details in establishment matters:

Ministry/Department	Name of post	Pay Scale/Salary	Period		Nature of Duties
			From	To	

[Persons having experience of handling of establishment matters and litigations arising out of it, would be given preference]

11. References of two superior officers under whom the applicant has worked in establishment related assignments.

Particulars	Reference 1	Reference 2
Name		
Designation		
Ministry/Department		
e-mail ID		
Contact Number		

**DECLARATION**

I solemnly declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Ministry of Corporate Affairs.

Signature  
(Full name of the applicant)

Place:  
Date:

No. A-12036/1/2016-Admn.  
Government of India  
Ministry of Rural Development  
Department of Land Resources

G-Wing, NBO Building,  
Nirman Bhawan, New Delhi

Dated, 1<sup>st</sup> January 2019

**OFFICE MEMORANDUM**

**Subject: Advertisement for engagement of Consultants (13) in the Department of Land Resources on short-term contract basis for a period of one year - reg.**

The undersigned is directed to enclose herewith a copy of advertisement inviting applications from retired Government officer/ officials for engagement of Consultants in lieu of the following posts in the Department of Land Resources on short-term contract basis :

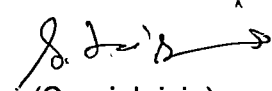
S.No.	Consultants in lieu of the Posts	No. of posts
1.	Assistant Commissioner	01
2.	Section Officer	05
3.	Technical Officer	01
4.	Research Investigator	02
5.	Junior Account Officer/ Accountant	03
6.	LDC/UDC	01
<b>TOTAL</b>		<b>13</b>

2. The details including eligibility criteria, selection modalities etc. are also available on the Department's Website [www.dolr.gov.in](http://www.dolr.gov.in). The Department of Land Resources reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever.

3. Application form for the post of Consultants on contract basis is enclosed herewith. Last date for receipt of applications is **24.01.2019**. Applications received after due date will not be considered.

4. It is requested that the advertisement may be uploaded on the DoPT website for information of retired Government officers/ officials.

**Encl. :** As above.



(Saroj Jaisia)  
Director (Admn.)

Tel: 011- 2306 2698

To

Under Secretary (CS.I P), Sh. K. Srinivasan  
Department of personnel & Training  
Ministry of Personnel, Public Grievances and Pensions,  
Lok Nayak Bhawan,  
Khan Market, New Delhi

PT- P-48  
02/01/19  
So (P1)

No. A-12036/1/2016-Admn.  
Government of India  
Ministry of Rural Development  
Department of Land Resources

G-Wing, NBO Building,  
Nirman Bhawan, New Delhi

Dated, 1st January 2019

**ADVERTISEMENT FOR CONSULTANTS**

Applications in the prescribed format (as per Annexure) are invited from eligible candidates for engagement as Consultants in the Department of Land Resources, Nirman Bhawan, New Delhi on short-term contract basis as per details given below :

1.	Name / Number of Posts	Consultants in lieu of the following Posts :  (i) Assistant Commissioner - 01  (ii) Section Officer - 05  (iii) Technical Officer - 01  (iv) Research Investigator - 02  (v) JAO/ Accountant - 03  (vi) LDC/ UDC - 01  <b><u>TOTAL - 13</u></b>	
2.	Period of Consultancy	Initially for 12 months extendable for further period as may be decided by the Department depending on the functional requirement, performance appraisal, fitness of individual etc. However, the maximum period of appointment will be for a period of three years or 65 years of age whichever is earlier.	
3.	Job Location	Department of Land Resources Ministry of Rural Development, Nirman Bhawan, New Delhi.	
4.	Eligibility Criteria & Experience	<b><u>(i) Consultant in lieu of Assistant Commissioner :</u></b>  Officers retired in the scale of pay of Rs. 10000-325-15200 (GP Rs. 6600 pre-revised) and above from Central / State Governments, Union Territory / PSUs / Semi-Government/ Autonomous or Statutory organizations.	

*for*

Experience:

Formulation and processing of programme proposals including collection/ Compilation /Analysis of data in respect of Agriculture/ Forestry/ Wasteland Development/ Watershed Development/ Rural Development Programmes/Natural Resource Management.

**(ii) Consultant in lieu of Section Officer :**

Persons retired from the post of Section Officer and above in the Govt. of India, Attached & Subordinate offices, Autonomous Bodies of the Government of India and having the requisite experience in the fields as mentioned below and are well acquainted with the functioning of the Central Government Ministries/ Department.

Experience:

- (a) Processing of cases for release of funds to States.
- (b) Processing of cases relating to VIP References/ Parliament Questions/ Litigation matters including Court Cases/ RTI etc.
- (c) Processing of Establishment/ Administrative matters etc.

**(iii) Consultant in lieu of Technical Officer :**

Persons retired in the scale of pay of Rs. 6500-200-10500/- in Grade Pay Rs 4600/- (pre-revised) and above in the Govt. of India, Attached & Subordinate offices, Autonomous Bodies of the Government of India and having the requisite experience in the fields

Experience:

Work related to collection/ compilation/ analysis of data in respect of Agriculture/ Forestry/ Wastelands Development/ Watershed Development/ Rural Development Programmes/ Natural Resources Management.

**(iv) Consultant in lieu of Research Investigator :**

Persons retired in the scale of pay of Rs. 5500-175-9000/- in Grade Pay Rs 4200/- (pre-revised) and above in the Govt. of India, Attached & Subordinate offices, Autonomous Bodies of the Government of India and having the requisite experience in the fields.

*JS*

		<p><u>Experience:</u> Requisite experience in collection/ compilation/ formulation and processing of forestry/ watershed development programmes on forests/ non-forests wasteland with main activities of afforestation/ pasture/ silvi-pasture/ horticulture development / soil and water conservation/ bio-technology.</p> <p><b>(v) <u>Consultant in lieu of JAO/ Accountant</u> :</b></p> <p>Persons retired from the post of Junior Accounts Officer in the scale of pay of Rs. 9300-34800/- in Grade Pay Rs. 4200/- (pre-revised) and above in the Govt. of India, Attached &amp; Subordinate offices, Autonomous Bodies of the Government of India with requisite experience</p> <p><u>Experience:</u> Requisite experience in the fields of Cash, Accounts and budget work and are well acquainted with the functioning of the Central Government Ministries/ Department.</p> <p><b>(vi) <u>Consultant in lieu of LDC/ UDC</u> :</b></p> <p>Persons retired from the post of LDC/ UDC in the scale of pay of Rs. 5200-20200/- in Grade Pay of Rs. 1900/- (pre-revised) and above in the Govt. of India, Attached &amp; Subordinate offices, Autonomous Bodies of the Government of India with requisite experience.</p> <p><u>Experience:</u> Experience of Diary / dispatch work, Spread-sheet data and/ or other entry operation on computers.</p>
5.	Age limit	<ul style="list-style-type: none"> <li>❖ Candidate should not be more than 64 years of age as on the last date of receipt of applications.</li> <li>❖ The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract on year to year basis and shall depend on the quality of services rendered subject to satisfaction and recommendation of Divisional Head.</li> </ul>

*gn*

6.	Remuneration	<p>Consultants will be paid consultancy fee/ remuneration @ <b>(Last Basic Pay drawn – Basic Pension) + DA at prevailing rates)] OR</b> the following amounts whichever is less alongwith Transport Allowance for each level of Consultant :</p> <table border="1" data-bbox="550 358 1428 873"> <thead> <tr> <th>Consultant Post</th> <th>Remuneration</th> </tr> </thead> <tbody> <tr> <td>Assistant Commissioner</td> <td>(Rs. 50,000/- + Rs. 7200/- as Transport Allowance) per month</td> </tr> <tr> <td>Section Officer</td> <td>(Rs. 40,000/- + Rs. 3600/- as Transport Allowance) per month</td> </tr> <tr> <td>Technical Officer</td> <td>(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month</td> </tr> <tr> <td>Research Investigator</td> <td>(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month</td> </tr> <tr> <td>JAO/ Accountant</td> <td>(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month</td> </tr> <tr> <td>UDC/LDC</td> <td>(Rs. 20,000/- + Rs. 3600/- as Transport Allowance) per month</td> </tr> </tbody> </table>	Consultant Post	Remuneration	Assistant Commissioner	(Rs. 50,000/- + Rs. 7200/- as Transport Allowance) per month	Section Officer	(Rs. 40,000/- + Rs. 3600/- as Transport Allowance) per month	Technical Officer	(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month	Research Investigator	(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month	JAO/ Accountant	(Rs. 30,000/- + Rs. 3600/- as Transport Allowance) per month	UDC/LDC	(Rs. 20,000/- + Rs. 3600/- as Transport Allowance) per month
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7.	Leave	<ul style="list-style-type: none"> <li>❖ Consultant shall be eligible for 8 days leave in a calendar year on pro- rata basis.</li> <li>❖ The Consultant shall not draw any remuneration in case of absence beyond 8 days in a year (calculated on a pro-rata basis).</li> <li>❖ Also un-availed leave in a year cannot be carried forward to next calendar year.</li> </ul>														
8.	Working Hours	<ul style="list-style-type: none"> <li>❖ The Consultant shall be required to observe the normal office timings and may also be called upon to attend office on Saturday/ Sunday or any other holiday in case of exigencies of work.</li> <li>❖ They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.</li> </ul>														
9.	Terms of Contract	<ul style="list-style-type: none"> <li>❖ The candidate selected will be engaged purely on contractual basis initially for a period of One Year and will not confer any right for regular appointment in the Department including any allowance such as DA, transport facility, residential accommodation, etc.</li> <li>❖ Further extension on year to year basis will be considered based on the work performance and need for the specific post.</li> <li>❖ The engagement of the contractual position may be terminated either side at any time by giving one month's notice.</li> </ul>														

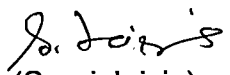




10.	How to Apply	<ul style="list-style-type: none"> <li>❖ Application form for the post of Consultants on contract basis is enclosed as ANNEXURE.</li> <li>❖ Interested applicants may submit their applications as per proforma at the following address :  <b>Director(Administration),  Department of Land Resources  Room No. 109 (First Floor), G-Wing,  Nirman Bhawan, NBO Building, New Delhi – 110 011</b></li> </ul>
11.	Selection Procedure	<ul style="list-style-type: none"> <li>❖ Department of Land Resources will scrutinize the applications through a 4 member Screening Committee, and short list the candidates based on merits. The short-listed candidates will be called for interview for selection by the Selection Committee.</li> <li>❖ The decision of the competent authority on selection of candidates will be final and no correspondence on this subject will be entertained.</li> </ul>

2. The details including eligibility criteria, selection modalities etc. are also available on the Department's Website [www.dolr.gov.in](http://www.dolr.gov.in). The Department of Land Resources reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever.

3. Last date for receipt of applications is **24.01.2019**. Applications received after due date will not be considered.

  
(Saroj Jaisia)  
Director (Admn.)  
Tel: 011- 2306 2698

**ANNEXURE**

**Application for the post of Consultant on contract basis in the  
Department of Land Resources, Ministry of Rural Development, New Delhi.**

**Post applied for** :

- 1) Name in full (in Block letters) :  
2) Father's/ Husband's name :  
3) Nationality :  
4) Sex :  
5) Date of Birth :  
6) Age as on date :  
7) Present / Correspondence address :

Tel. :  
Mobile :  
E-mail :

8) Permanent address :

Tel. :

- 9) a) Whether SC/ST/OBC :  
b) Whether Physically handicapped? :

**10) Educational qualifications:**

Exams passed	Name of the University	Year of passing	Subjects	Division	Percentage of marks obtained

**11) Experience details of all previous and present employment:**

Name of the Employer	Name of the post	Pay Scale/ Salary	Period		Nature of duties
			From	To	

12) Any other relevant information:

**DECLARATION :**

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Land resources.

**Signature**  
(Full name of the applicant)

Place:

Date :