



Rajesh Kumar Chaudhry
Joint Secretary
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सत्यमेव जयते

भारत सरकार
GOVERNMENT OF INDIA
भारी उद्योग एवं लोक उद्यम मंत्रालय
MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
लोक उद्यम विभाग
DEPARTMENT OF PUBLIC ENTERPRISES
केन्द्रीय कार्यालय परिसर ब्लॉक नं. 14, लोदी रोड
Kendriya Karyala Parisar, Block No. 14, Lodi Road
नई दिल्ली/New Delhi-110003
D.O. No. DPE-GM-01/0001/2015-GM-FTS-4857

31st May, 2017.

Dear Chief Executive,

This has reference to the instructions issued by DPE from time to time regarding submission of information pertaining to periodical review of CPSEs employees on the lines of FR 56(j). Based on the revised format prescribed by DoPT, this Department has formulated a new input proforma (copy enclosed) for 2017-18 on which the information can be furnished online by CPSEs. This proforma can be accessed at DPE website <http://pesurvey.nic.in/cpses/Login/UserLogin.aspx> by using PE Survey login and password, already allocated to all the CPSEs. It is requested that the information for a respective month may be filled up in the revised format by 7th day of the subsequent month (e.g. the information pertaining to May 2017 may be uploaded by 7th June 2017). In case of any difficulty in uploading the information, the clarification can be obtained by sending an e-mail to gen.mgm-dpe@nic.in or by calling DPE, NIC unit at 011-24361483.

2. The progress of periodical review of the employees of different government agencies is regularly being reviewed by Cabinet Secretariat. As the next meeting on this subject is scheduled to be held on 12.06.2017 at Cabinet Secretariat, the requisite information in respect of your CPSE for April and May 2017 may be submitted positively by 7th June 2017.

With regards,

Yours sincerely,


(Rajesh Kumar Chaudhry)

To

Chief Executive of all CPSEs through e-mail.

Copy to: Secretary of Administrative Ministry/Department of CPSEs with a request to issue similar instructions to CMDs of their respective CPSEs to provide on-line information as referred above to DPE on monthly basis so that the same can be forwarded to DoPT/ Cabinet Secretariat.

Performa for furnishing monthly information on performance review and probity issues in CPSEs

Month / Year *:

Brief Information

Name of CPSE:

1. Performance review done during the month	Y/N		Remarks	
If Yes	Executive	Non-Executive	Total	Remarks
1.1 Number of employees reviewed				
1.2 Found fit for retention				
1.3 Found un-fit for retention				
1.4 Retired prematurely				
2. Identification of sensitive posts done in CPSE	Y/N		Remarks	
If Yes	Executive	Non-Executive	Total	Remarks
2.1 No. of posts declared sensitive				
2.2 No. of sensitive posts being occupied beyond three years by same person				
3. Rotational Transfer Policy in place in CPSE	Y/N		Remarks	
4. Whether process of interview has been dispensed with for non-executive level posts	Y/N		Remarks	
5. Number of cases for sanction of prosecution	Executive	Non-Executive	Total	Remarks
5.1 Number of cases of sanction of prosecution disposed of				
5.2 Number of cases of sanction of prosecution pending				
5.3 Number of cases of pending enquiries				

* Note : the previous month information will copy to next month for Sr. No. 2. to 5 for updation only.

Major penalty proceedings details case wise for item no. 5 as applicable *

I. File No. / Case No. / Reference No.	Text
II. Date of forwarding of proposal to disciplinary authority	Date
III. Date of issue of charge memo	Date
IV. Date of appointment of IO / PO	Date
V. Date of IOs report	Date
VI. Date of providing IO report to CO	Date
VII. Date of tentative approval of Comp. auth. for imposing penalty	Date
VIII. Date of sending proposal to CVC / CVC 2 nd stage advice	Date
IX. Date of CO / 2 nd stage CVC advice	Date
X. Date of approval of competent authority for final approval	Date
XI. Date of submission of proposal to competent authority	Date
XII. Date of issue of final order	Date
XIII. Remarks	Text

Charged Officer details for this case can be entered after submitting of above details.

Charged Officer Details

* Note : the previous month information will copy to next month for Updation in respect of above proceedings.
