

F.No. 5(1)/2000-GM
Government of India
Ministry of Heavy Industries and Public Enterprises
Department of Public Enterprises

Block No.14, CGO Complex,
Lodi Road, New Delhi-110003
Dated the 5th January, 2021

OFFICE MEMORANDUM

Subject: Applicability of prescribed guidelines for writing Annual Performance Appraisal Reports (APARs) of top management incumbents of Central Public Enterprises (CPSEs) on Government officers on deputation to posts in CPSEs and Chief Vigilance Officers in CPSEs

The undersigned is directed to state that the guidelines and procedure for writing Annual Performance Appraisal Reports (APARs) of top management incumbents of Central Public Enterprises (CPSEs) have been prescribed vide DPE DO letter of even no. dated 5th April, 2010. These guidelines are applicable to full-time Chief Executives, Functional Directors, and executives at E-9 and E-8 levels in CPSEs.

2. The above guidelines, *inter-alia*, provide that APARs of Government officers on deputation to posts in CPSEs will be written in the formats prescribed by their respective cadre controlling authorities and the procedure and time-lines for writing their PARs would also be as prescribed by those authorities. It has also been provided that the PARs of Chief Vigilance Officers of CPSEs will be written as per the instructions issued by the Department of Personnel & Training.

3. The above provisions are reiterated for information and necessary action.


(Kailash Bhandari)
Deputy Director
Tel : 2436-6247

To Secretaries of all administrative Ministries/Departments

Copy to :-

- (i) Chief Executives of all CPSEs
- ✓ (ii) NIC, DPE - with a request to upload on website of DPE