F. No.12017/01/2021-TNP(S)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated: April 29, 2021.

To

(To be uploaded on DoPT's website for inviting proposals from various institutes for Online 3-5 days In-Service Training program during the year 2021-22)

Sub: Online 3-5 days In-service Training (IST) program for Officers of All India Service (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, officers of Central Secretariat Service (CSS) and officers of Central Secretariat Stenographer Service (CSSS) (DS/Sr. PPS and above level):Inviting proposals from Institutes for In-Service Training during 2021-22.

Sir/Madam,

The Training Division of the Department of Personnel and Training is the nodal agency for training of various government functionaries and is primarily responsible for formulating policies with regard to training. With the objective of addressing competency gaps of government employees, the Division is inviting proposals from CTIs/ATIs and other premier institutes to submit proposals for Online 3-5 days In-Service Training Program has decided to conduct through various institutes.

2. The interested institutes are hereby requested to furnish their proposals for conducting Online 3-5 days In-Service training programme for 2021-22 in diverse and broad thematic areas, such as, Administrative Law, Agricultural & Rural Development, Climate Change (preparedness), Competition Law (policy formulation), Corruption (eradication strategy), Education (reforms & challenges), E-governance (opportunities & challenges), Environment & Natural Resource (management), Environmental Impact Assessment (development projects), Ethics (Public Governance and Administration), Financial Markets (regulation), Fiscal Policy (Macroeconomic Management), Governance (IT management and improving through accountability), Infrastructure (Finance), Innovations (public service), Land Acquisition (rehabilitation & resettlement), Leadership, Participatory Management (Community Mobilization), PPP (negotiating strategies and urban development), Procurement (procedure & contracting), Project Analysis/Appraisal (risk analysis/management), Public Policy (management/governance), Quantitative Methods (management), Service Delivery (management), Social Policy (Governance), Social Sector (financing/marketing), Urban

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Development, WTO (basic/advance course), Citizen Centric, Cyber Crime, Stress Management Competency based HR Management, corporate law, Managing Negotiations, Ease of Doing Business, Change Management, Management of Natural Resources, etc.

3. The proposal should include:

(a) A brief about the institute, infrastructure, faculty, core competence, and previous experience in conducting such programmes;
(b) Thematic focus of the course and the course title;
(c) Two sets of suitable dates for each course between July 2021 to February 2022;
(d) CVs of the faculty members who would be imparting the training;
(g) CVs of proposed Course Coordinator along with contact details;
(f) How will the training be relevant to government servants and help them discharge their duties more effectively;
(g) Specific skills proposed to be instilled in the participants with regard to governance and administrative/technical skills; Nature of lectures and materials to be used, videos, audiograms, live classes, how they are proposed to be conducted.
(h) Draft programme design, content and pedagogy, draft time table–stating method of online delivery system to be used by the institute;
(i) A paragraph on how the proposed course will be different from those offered by competing institutions;
(j) Feedback received from participants

4. Formal proposal may be sent to this Department before May 31, 2021.

Yours faithfully,

(A.N. Narayanan)
Director (Trg.)
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