

CIRCULAR

Owing to a large number of requests for Memberships of CSOI and based on the recommendations of the Membership Review Committee, the Tenure Memberships/Temporary Membership of CSOI will henceforth be granted as under: -

- (i) A limited number of Tenure Memberships (*Not exceeding 100*), in a separate stream, shall be available for such AIS officers who are on a fixed Tenure Central Deputation against any post in the Delhi/NCR. Such Membership shall be given on First-Come-First-Served basis for the tenure of the post held. The Membership fee structure for such Members will be the same as that of Tenure Members.
- (ii) Further, a limited number of Temporary Memberships (Not exceeding 300) shall be available for officers of the level of Director and above currently posted in Delhi/NCR in Central Government, who are eligible for Membership of CSOI, but are unable to get the Membership due to rush of applications etc. Such Membership shall be granted on First-Come-First-Served basis for a period of three years. The fee structure for such a Temporary Membership shall be the same as that for Tenure Membership.
- (iii) After the expiry of the three years term, the Temporary Membership can be applied again only after a cooling-off period of one year and the Membership may be granted, subject to availability of vacancies in this category. In case of renewal of Membership, the admission fee as applicable to Tenure Membership shall be charged afresh.
- (iv) Additional admission fees would be charged from all Members holding Tenure Membership in case of any increase in their tenure beyond five years on a *pro rata* basis.
- (v) The Tenure Membership fee shall be as under:

(all figures in Rs.)

<u>Annual Subscription</u>	<u>Membership Entry Fees</u>	<u>Security Deposit (Refundable)</u>	<u>Processing Fees</u>	<u>GST@18%</u>	<u>Total</u>
5,000.00	5,000.00	5,000.00	500.00	1,890.00	17,390.00

- (vi) The application form for Membership can be downloaded from the website of the Institute (www.csoi.org.in). The duly filled in application, along with scanned copies of the supporting documents, may be submitted online for further processing.
- (vii) Mere submission of a Membership application form shall not bestow any rights to the applicants to use the Institute's facilities.
- (viii) The Institute reserves the right to take a final decision on the application for the Membership. No correspondence shall be entertained in this regard.