**MOST IMMEDIATE/OUT TODAY**

**No. 4/7/2019-FA (UN)**
**Government of India**
**Ministry of Personnel, Public Grievances and Pensions**
**Department of Personnel & Training**
*********

**North Block, New Delhi,**
**Dated the 03rd February, 2021**

**To**

1. **The Chief Secretaries,**
   **All State Governments**

2. **The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services of the Govt. of India participating in the Central Staffing Scheme.**

**Subject:-** Filling up of the post of Director, BIMSTEC Permanent Secretariat, Dhaka for a period of three (3) years-reg.

**Sir/Madam,**

It is proposed to fill up the post of Director, BIMSTEC Permanent Secretariat, Dhaka for a period of three (3) years. The post is at Deputy Secretary/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

**(A) Mandatory Qualifications**

i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
ii. The officer should be clear from vigilance angle.
iii. The officer should not have been debarred from Central deputation.
iv. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
v. The officer should not be over 54 years of age.
vi. The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
viii. The officer should not be on study leave or long leave.
ix. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

**Contd.....**

**(B) Desirable Qualifications**

i. The officer should have knowledge about India's bilateral and multilateral relation with member of BIMSTEC countries.
ii. He/she should possess exceptional communication and presentation skills-both written & oral and have working knowledge of computers.
iii. Educational background or work experience in the fields of Counter-terrorism/Transport/Communication/Environment/Disaster Management /Blue Economy.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The competent authority may relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by..16th.....**March 2021.**

**Yours faithfully,**

**(Khushboo Goel Chowdhary)**
**Deputy Secretary to the Government of India**

**Copy to:**

1. **Ministry of External Affairs [Sh. Harsh Vardhan Shringla, Foreign Secretary], South Block, New Delhi.**

2. **NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.**

3. **PS to Deputy Secretary (MM):- With a request to upload this circular through bulk e-mail system.**