

F.No.14/4/2017-IR  
Government of India  
Ministry of Personnel, Public Grievance & Pension  
Department of Personnel & Training

North Block, New Delhi  
Dated the 19<sup>th</sup> September, 2017

To

The Pay & Accounts Officer  
Pay & Accounts Office  
Ministry of Personnel, PG & Pension  
Department of Personnel & Training  
Lok Nayak Bhavan,  
Khan Market, New Delhi

Subject:- Centrally Sponsored Scheme on 'Improving Transparency and Accountability in Government through Effective Implementation of RTI Act' – Release of funds to Dr. MCR Human Resource Development Institute, Telangana.  
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Sir,

I am directed to convey the sanction of the President to make a total payment of Rs.10,00,000/- (Rupees Ten Lakhs only) to Dr. MCR Human Resource Development Institute, Telangana towards Organization of workshops.

2. The details of sum, being released, alongwith the conditions attached thereto are furnished in the Annexure.
3. The expenditure of Rs. 10,00,000/- would be met from Major Head 2070- Other Administrative Services, 41.01-Propagation of Right to Information Act, 41.01.20 – Other Administrative Expenses under Demand No.70 for the year 2017-18.
4. The amount of Rs. 10,00,000/- may be released electronically through RTGS as per the Bank details mentioned below.  
**Andhra Bank, Account No. 140411100000414, IFSC Code: ANDB0001404**
5. This issues with the concurrence of Integrated Finance Division vide their CF No. 3131896 dated the 14.09.2017.

Yours faithfully,

  
(Preeti Khanna)

Under Secretary to Government of India  
Tel: 23092759

Copy to:-

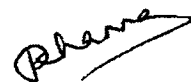
1. The Drawing & Disbursing Officer, Department of Personnel and Training, New Delhi.
2. IFD, MHA
3. Director General, Dr. Marri Channa Reddy Human Resource Development Institute of Telangana, Road No.25, Jubilee Hills, Hyderabad-500033. A confirmation may please be sent immediately after the receipt of the amount in your bank account.
4. ✓ NIC, DOPT (To upload this Sanction letter on DOPT's website in the head of OMs & Orders –RTI)
5. Guard File (2017-18)

The fund of Rs. 10,00,000/- is subject to the following terms and conditions:

- (i) This grant is released for Organization of workshops and Study on Record Management;

RTI Activities	Amount (Rs.)
<b>i. Awareness Generation for RTI</b>	
(i) Workshop on Effective Implementation of RTI Act.	2,00,000
(ii) Workshop on best practices and success stories on RTI Act (for 2 workshops).	2,00,000
(iii) Workshop for preparation of 4(1)(b) manuals of important line departments (sandwich programme one day orientation, 3 days data preparation and 2 days revision and corrections)	6,00,000
<b>Total</b>	<b>10,00,000</b>

- (ii) The General Financial Rules, 2017 should be followed while incurring the expenditure.
- (iii) Dr. MCR Human Resource Development Institute, Telangana should furnish to this Department for record and audit, Utilization Certificate in GFR 12-A Form duly countersigned by the Head of the Institute along with Achievement-cum-Performance Report as required under Rule 238 of General Financial Rules, 2017.
- (iv) The unutilized amount of grant, if any, may be surrendered to this Department by a Demand Draft drawn in favour of "Under Secretary (Cash), DOPT payable at New Delhi.
- (v) There should not be any overlap of activities under any other Scheme.



(Preeti Khanna)

Under Secretary to Government of India