

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 01st November, 2021.

OFFICE MEMORANDUM

Subject:— Engagement of Retired Govt. Officers on outsourced basis at the level of Section Officer (1) and Assistant Section Officer(1) in Sports Injury Centre, Safdarjung Hospital, New Delhi -reg.

The undersigned is directed to circulate the Circular No. 2-2-SIC/SJH/FMS/2012/Outsourced Staff (Vol.I) dated 26th October, 2021 (along with enclosures) received from Sports Injury Centre, Safdarjung Hospital, New Delhi regarding proposed for engagement of Retired Govt. Officers on outsourced basis at the level of Section Officer (1) and Assistant Section Officer (1) in Sports Injury Centre, Safdarjung Hospital, New Delhi –reg. **The last date of submission of application is 08.11.2021**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.


(Zachariah Thomas)

Under Secretary to the Govt. of India
Tel.No.24629412

To:

All Ministries/ Departments (through DOPT's website)

2-2-SIC/SJH/FMS/2012/Outsourced Staff (Vol.I)
Sports Injury Centre, Safdarjung Hospital

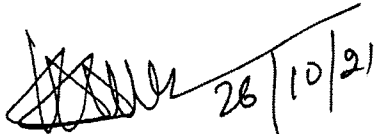
New Delhi-29, the 26th October, 2021

Circular

Sub: Engagement of Retired Govt. Officers on outsourced basis at the level of Section Officer (1) and Assistant Section Officer (1) in Sports Injury Centre, Safdarjung Hospital, New Delhi: Extension of last date of receipt of application.

I am directed to refer to SIC's circular of even no. dated 13th October 2021.

2. The last date of receipt of application is extended to 8th November 2021. Interested candidates may submit their application in the enclosed Format along with relevant documents as per **Annexure-I** to Deputy Director Administration; SIC, Safdarjung Hospital, New Delhi-110029 on or before 08.11.2021.


(Dr. Kamlesh Kumar)
Dy. Director (Admn.)
☎:011-26100191

To,

- i. US (CS-I), DoPT, Lok Nayak Bhawan, New Delhi-03 with the request to upload this circular on the website of DoPT to give this circular a wide publicity to all Ministries/Departments and among their staff.
- ii. Notice Board of SIC

Copy to:-

- i. US (H-I), MoH&FW/DDA(MH), DGHS
- ii. DDA, SJH with request to display this circular on the notice board of SJH.
- iii. PS to MS, SJH
- iv. IT Cell, SJH for uploading the circular on their website

2-2-SIC/SJH/FMS/2012/Outsourced Staff (Vol.I)
Sports Injury Centre, Safdarjung Hospital

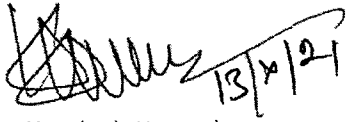
New Delhi-29, the 13th October, 2021

Circular

Sub: Engagement of Retired Govt. Officers on outsourced basis at the level of Section Officer (1) and Assistant Section Officer (1) in Sports Injury Centre, Safdarjung Hospital, New Delhi.

Sports Injury Centre (SIC) invites applications from retired Section Officer or equivalent or retired Assistant Section Officer or equivalent, well versed with establishment administration work and procedures who have served in Central Govt. Offices, for engagement as SO and ASO on outsourced basis initially for a period of one year or till posting of new manpower in the Expansion Project, whichever is earlier. Detailed terms & conditions for their engagement are at **Annexure-II**. The maximum Age limit for the above posts is 62 years on the date of submitting the application.

2. Interested candidates who possess good health and are in a position to join immediately may submit their application in the enclosed Format along with relevant documents as per **Annexure-I** to Deputy Director Administration; SIC, Safdarjung Hospital, New Delhi-110029 on or before **25.10.2021**.


(Dr. Kamlesh Kumar)
Dy. Director (Admn.)
☎:011-26100191

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Annexure-I

Application form for the post of Section Officer and Assistant Section Officer on outsourced basis

1. Name & Address in block letters
2. Date of Birth
3. Date of Retirement with copy of PPO
4. Educational Qualification
5. Details of employment in chronological order

Paste your recent passport size photo

Office/Inst/orgn.	Post held	From	To	Scale of Basic Pay	Nature of duties

Date:

(Signature of the Candidate)

Mobile:

Annexure-II

Terms and Conditions for engagement as, Section Officer and Assistant in Sports Injury
Centre (SIC) on outsourced basis

1. The SO/ASO shall perform the services as assigned to him/her by his/her controlling officer/Administration Division.
2. The normal working hours would be from 9.00 a.m. to 4.00 p.m. with a lunch break of 30 minutes from 1.30 p.m. to 2.00 pm. from Monday to Friday and 9am to 1 pm on Saturday. The SO/ASO will mark his/her attendance in Aadhar Enabled Biometric Attendance System.
3. In special circumstances, the SO/ASO could be called for services on holidays or beyond normal working hours for which no compensatory leave will be granted.
4. The consultancy will start from the date he/she joins initially for a period of one year.
5. They will be paid a monthly remuneration of ₹ 30000/- for SO and ₹ 25000/- for ASO. The remuneration for services rendered in a month shall be payable in the subsequent month.
6. SIC shall have the right to examine/ review the services provided by him/her at any time.
7. They shall perform his/her obligations under his/her consultancy with all necessary skills, diligence, efficiency and economy.
8. No other facility whatsoever except monthly remuneration be provided to them by SIC in his/her capacity.
9. SIC shall not be responsible for any loss, accident, damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.
10. During the terms of the consultancy, he/she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government.
11. They shall treat all official information as confidential and use the same only for purpose of the performance of the services.
12. The consultancy can be terminated by either side by giving at least 15 days prior notice.
13. They will be allowed to avail 8 days leave in a period of one year.

