No.21/01/2021-CS-I (Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)
****

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 31st March, 2021

OFFICE MEMORANDUM

Subject:- Applications invited for engagement of PFMS Experts (02) in the Department of Land Resources on contractual basis -reg.

The undersigned is directed to circulate the vacancy circular,No. A-12035/01/2020-Admn., dated 26th February, 2021 (along with enclosures) Ministry of Rural Development, regarding engagement of 02 PFMS experts, in Department of Land Resources on contractual basis.

2. It may be noted that cadre clearance from C.S.I Division will be required in case of any Under Secretary and above level officers of CSS submit his candidature for the deputation post.

3. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.

(Amit Ghosal)
Under Secretary to the Government of India
Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

A-12035/01/2020-Admn.
Government of India
Ministry of Rural Development
Department of Land Resources

G-Wing, NBO Building,
Nirman Bhawan, New Delhi

Dated, 26th February 2021

CIRCULAR

Subject: Applications invited for engagement of PFMS Experts (02 Nos.) in the Department of Land Resources on contractual basis - reg.

The undersigned is directed to enclose herewith a copy of advertisement inviting applications from eligible candidates for engagement as PFMS (Public Financial Management System) Experts (02 Nos.) on short-term contract basis for a period of one year in the Department of Land Resources.

2. The details including eligibility criteria, selection modalities, terms and conditions etc. are available on the Department's Website www.dolr.gov.in. The Department of Land Resources reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever.

3. Application form for the post of PFMS Experts on contract basis is annexed. Last date for receipt of applications is **25th March, 2021**. Applications received after due date will not be considered.

Encl.: as above.

Th. Lianboi

(Th. Lianboi)
Under Secretary to the Govt. of India
Tel. No. : 2306 1788

To

All Ministries/Departments of
the Government of India with the request that wide publicity may be given to all the eligible officers.

Copy to:

1) Sr. Technical Director, NIC (DoLR) with the request to upload the Circular on DoLR (dolr.gov.in) and Department of Rural Development (rural.nic.in) websites.
2) NIC, Department of Personnel & Training, North Block, New Delhi with the request to upload the Circular on DoPT website.
3) Office Order Folder.

A-12035/01/2020-Admn.
Government of India
Ministry of Rural Development
Department of Land Resources

G-Wing, NBO Building,
Nirman Bhawan, New Delhi

Dated 26th February 2021

ADVERTISEMENT

Applications in the prescribed format (as per Annexure) are invited from suitable candidates for engagement as Public Financial Management System (PFMS) Experts in the Department of Land Resources, Nirman Bhawan, New Delhi on short-term contract basis as per details given below :

1	Name of the Post	Public Financial Management System(PFMS) Experts
2	Number of Posts	Two (02)
3	Period of Engagement	Initially for a period of one year (12 months) on contractual basis, which may be extended for further one year or as may be decided by the Department depending on the functional requirement, performance appraisal, fitness of individual, etc. duly reviewed by the Consultancy Evaluation Committee (CEC). The maximum period of appointment will be for a period of three years of their engagement in the Department. However, Department has the right to extend the period of their engagement beyond three years.
4	Job Location	Department of Land Resources Ministry of Rural Development, Nirman Bhawan and/ or Shivaji Stadium Annexe Building and / or CGO complex, Lodhi Road, New Delhi
5	Age limit	Candidate should not be more than 40 years of age as on the date of advertisement.
6	Educational qualifications	MCA/ B.Tech. from Computer Science Engineering or IT/BCA /BE
7	Experience required	03 years or more in dealing with PFMS and various schemes/programmes implemented by Ministry/ Department.
8	Eligibility conditions	(i) Adequate exposure to work on database of the scheme, PFMS and having expertise to develop IT system to support in creating interfaces and IT tools for conducting MIS. (ii) Experience of mapping/ configuration of Central Govt. schemes on the PFMS platform. (iii) Experience in making Payments/Transfers/Advance of Grants/ Grants-in-Aid to various Agencies including Central/ State Govts. and Private Vendors.
		(iv) Proficiency in MS office, application testing, basic knowledge

		of mobile technologies, data analysis, data mining and reports. (v) Experience in providing training and technical assistance to PFMS and MIS-PFMS software interface/ DILRMP - MIS integration. (vi) Excellent communication and presentation skills, willing to travel to States/UTs and district to provide technical assistance and ability to work on different assignments.
9	Remuneration/ Salary	Rs. 40,000/- Per Month fixed. No separate Transport Allowance or HRA or any other allowance is admissible.
10	Leave	The candidate selected shall be eligible for 8 days leave in a calendar year on pro- rata basis. The Consultant shall not draw any remuneration in case of absence beyond 8 days in a year (calculated on a pro-rata basis). Also un-availed leave in a year cannot be carried forward to next calendar year.
11	Working Hours	The candidate selected shall be required to observe the normal office timings and may also be called upon to attend office on Saturday/ Sunday or any other holiday in case of exigencies of work. They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of salary/ remuneration.
12	Terms of Contract	The candidate selected will be engaged purely on contractual basis initially for a period of One Year and will not confer any right for regular appointment in the Department including any allowance such as DA, transport facility, residential accommodation, etc. Further extension on year to year basis will be considered based on the work performance and need for the specific post. The engagement of the contractual position may be terminated by either side at any time by giving one month's notice or on payment/ recovery of one month's salary in advance or on the discretion the Department.
13	How to Apply	Interested applicants may submit their applications as per proforma as Annexure at the following e-mail: usadmn-dolr @gov.in Last date for receipt of applications is **25th March, 2021**. Applications received after due date will not be considered.
14	Selection Procedure	Department of Land Resources will scrutinize the applications through a Screening Committee, and shortlist the candidates based on merits. The short-listed candidates will be called for skill test/ interview for selection by the Selection Committee. The decision of the Department on selection of candidates will be final and no correspondence on this subject will be entertained.

Th. Lianboi

(Th. Lianboi)
Under Secretary to the Govt.of India
Tel: 011- 2306 1788

ANNEXURE

Application for the post of "PFMS Experts" on contract basis in the Department of Land Resources, Ministry of Rural Development, New Delhi.

Advertisement No. :

1) Name in full (in Block letters) :

2) Father's/ Husband's name :

3) Gender :

4) Date of Birth :

5) Age as on date of advertisement :

6) Present / Correspondence address :

Telephone/ Mobile :

E-mail :

7) Permanent address :

8) Educational qualifications :

Exams passed	Name of the University	Year of passing	Subjects	Division	Percentage of marks obtained

9) Experience details of all previous and present employment:

Name of the Employer	Name of the post	Salary drawn	Period		Nature of duties performed
			From	To	

10) Office last attended :

11) Any other relevant information :

DECLARATION :

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Land resources.

Signature
(Full name of the applicant)

Place:

Date :