

FIRST REMINDER

**No.12/2/2020-CS.II(B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS.II(B) Section**

**3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated 3rd September, 2021**

OFFICE MEMORANDUM

Subject: Collection of vacancies for UD Grade LDCE for the SL Year 2018 to 2020 and abolition of vacant sanctioned posts of SSA in compliance with the cabinet decision -reg.

The undersigned is directed to refer to this Department's OM of even number dated 21.06.2021 (copy enclosed) vide which the cadre units were requested to forward the vacancies for UD Grade LDCE for the SL Year 2018 to 2020 and to abolish the vacant posts of SSAs for that years in compliance of the cabinet decision taken after the recommendation of the 1st cadre review of CSS in the year 2003. As on date only 6 cadre units viz. DPIIT, D/o Fertilizers, M/o P&NG, D/o Posts, D/o Higher Education and D/o Telecommunications have provided the information relating to vacancies and abolition of vacant posts.

2. The cadre mentioned in **Annexure-I** are requested to forward both the information whereas the cadre units mentioned in **Annexure-II** are requested to forward vacancies for UD Grade LDCE for the SL Year 2018 to 2020 only. The Cadre Units of CSCS as mentioned in Annexure-I and **Annexure-II** are once again requested to furnish the requisite information without any further delay. Even if, the vacancies for LD Grade LDCE is 'NIL', the same is also required to be reported.

Encl: - As above

Bhagirath Jha
(Bhagirath Jha)

Under Secretary to the Govt. of India
Telefax: - 246254020

To

Participating cadre authorities of CSCS
(As per Annexure-I and Annexure-II)

Annexure-I

S. No.	Communication address
1	US (Admn.), D/o Agriculture, Cooperation & FW, Krishi Bhavan, New Delhi.
2	US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3	US (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
4	US (Admn.), M/o Commerce & Industry, Udyog Bhavan, New Delhi.
5	US (Admn.), D/o Consumer Affairs, Krishi Bhavan, New Delhi.
6	US (Admn.), M/o Corporate Affairs, Shastri Bhavan, New Delhi.
7	US (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
8	US (Admn.), M/o Defence, 'B' Wing, Sena Bhavan, New Delhi.
9	US (Admn.), DoP&T, North Block, New Delhi.
10	US (Admn.), M/o Earth Sciences, Prithvi Bhavan, New Delhi.
11	US (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, New Delhi.
12	US (Admn.), D/o Expenditure, North Block, New Delhi.
13	US (Admn.), D/o Food & Public Distribution, Krishi Bhavan, New Delhi.
14	US (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
15	US (Admn.), M/o Home Affairs, North Block, New Delhi.
16	US (Admn.), M/o Housing & Urban Affairs, Nirman Bhavan, New Delhi.
17	US (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
18	US (Admn.), M/o Jal Shakti D/o WR, RD & GR) Shram Shakti Bhavan, New Delhi
19	US (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
20	US (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
21	US (Admn.), M/o MSME, Udyog Bhavan, New Delhi.
22	US (Admn.), M/o Mines, Shastri Bhavan, New Delhi.
23	US (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
24	US (Admn.), M/o Road, Transport & Highways, Transport Bhavan, New Delhi.
25	US (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
26	US (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
27	US (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
28	US (Admn.), M/o Social Justice & Empowerment, Shastri Bhavan, New Delhi.
29	US (Admn.), UPSC., Dholpur House, Shahjahan Road, New Delhi
30	US (Admn.), M/o Youth Affairs & Sports, Shastri Bhavan, New Delhi

Annexure-II

S. No.	Communication address
1	US (Admn.), M/o Commerce (Supply Division), Nirman Bhavan, New Delhi.
2	US (Admn.), M/o Jal Shakti (D/o Drinking Water & Sanitation, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
3	US(Admn.), M/o Skill Development & Entrepreneurship, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001
4	US (Admn.), M/o Steel, Udyog Bhavan, New Delhi.
5	US (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi

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Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS.II(B) Section

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated 21st June, 2021

OFFICE MEMORANDUM

Subject: Collection of vacancies for UD Grade LDCE for the SL Year 2018 to 2020 and abolition of vacant sanctioned posts of SSA in compliance with the cabinet decision -reg.

The undersigned is directed to refer to this Department's OM of even number dated 30.12.2020 vide which the cadre units were requested to promote the JSAs of SL-2010 to 2012 to the grade of SSA on ad-hoc basis against the existing vacancies. It has now been decided (a) to abolish the vacant posts of SSA in compliance with the cabinet decision taken after the recommendation of the 1st cadre review of CSS in the year 2003 and (b) to collect the vacancies for UD Grade LDCE for the SL Year 2018 to 2020.

2. The sanctioned strength as on 01.07.2018 forwarded by the cadre units of CSCS is annexed as **Annexure-I**.

3. The cadre units of CSCS are therefore, requested to intimate the year-wise vacancies for UD Grade LDCE for the SL Years 2018 to 2020 and to abolish the vacant posts of SSA in compliance with the cabinet decision taken in the 1st Cadre Review of CSS in the year 2003 as per the format annexed at **Annexure-II**.

4. In case any clarification is required on this issue, Shri Raju Chowdhury, SO may be contacted on phone no. 24625816.

Encl: - As above

Bhagirath Jha
(Bhagirath Jha)

Under Secretary to the Govt. of India
Telefax: - 246254020

To

Participating cadre authorities of CSCS
(As per Annexure-III)

Authorized sanctioned strength of SSA as on 01.07.2018 and final sanctioned strength to be achieved

S. No.	Name of Min/Deptt.	Sanctioned Strength of SSA as on 01.07.2018	Final sanctioned strength to be achieved.	Remarks
1	Agri. Coop and FW	90	24	
2	Civil Aviation	40	9	
3	Coal	7	2	
4	Commerce	52	18	
5	Commerce (supply)	24	4	Proposal for revised strength send by D/o Supply is under consideration.
6	Consumer Affairs	5	2	
7	Corporate Affairs	8	3	
8	Culture	20	6	
9	Defence	48	20	
10	DoP&T	38	16	
11	DPIIT	47	19	
12	Earth Science	8	2	
13	Education	54	13	
14	Env. Forest and CC	26	7	
15	Expenditure	88	38	
16	Fertilizers	17	5	
17	Food and PD	16	8	
18	Health and FW	41	24	
19	Home Affairs	175	40	
20	Housing and UA	155	47	
21	I&B	94	42	
22	Jai Shakti (WR, RD&GR)	42	20	
23	Jai Shakti (DWS)	0	2	
24	Labour and Emp.	22	15	
25	Legal Affairs	20	6	
26	MSME	23	5	
27	Mines	6	3	
28	Petroleum and NG	11	3	
29	Posts	24	8	
30	Power	35	16	
31	RT&H	11	6	
32	Rural Development	16	3	
33	S&T	12	7	
34	Shipping	14	3	
35	Skill Development	2	2	Final SS achieved
36	SJ&E	23	6	
37	Steel	3	3	Final SS achieved
38	Telecommunications	33	21	
39	UPSC	59	26	
40	WCD	3	3	Final SS achieved
41	YA and Sports	14	3	

*SS stand for sanctioned strength of SSA

Format for vacancies for UD Grade LDCE and abolition of SSA post as per the Cabinet decision taken after recommendation of the 1st Cadre Review, 2003.

1	Name of Cadre Unit							
2	Sanctioned Strength of SSA as on 01.07.2018 (Annexure-I)							
3	In position of SSA as on 30.06.2021 (regular only) *							
4	Vacancies (2-3)							
5	Size of Select List (SQ)-2018 No. of JSA of SLY-2010 and earlier promoted on ad-hoc basis as SSA under Seniority Quota	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
6	Size of Select List (DE)-2018 1/3 rd X Figure arrived at Sr. 5 above]	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
7	Size of Select List (SQ)-2019 No. of JSA of SLY-2011 and earlier promoted on ad-hoc basis as SSA under Seniority Quota	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
8	Size of Select List (DE)-2019 1/3 rd X Figure arrived at Sr. 7 above]	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
9	Size of Select List (SQ)-2020 No. of JSA of SLY-2012 and earlier promoted on ad-hoc basis as SSA under Seniority Quota	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
10	Size of Select List (DE)-2020 1/3 rd X Figure arrived at Sr. 9 above]	UR	SC	ST	Total	PH(out of total)		
						OH	VH	HH
11	No. of posts to be abolished as per Cabinet decision in the year 2003 [4 - (5+6+7+8+9+10)], if any.							
12	Sanctioned Strength as on 01.07.2021 [Sr. No. 2 minus Sr. No. 11]							

* The SSAs who are working as ASO on ad-hoc basis would be counted in the Sanctioned Strength of ASO only and not in the Sanctioned Strength of SSA as they are promoted against regular vacancies.

* The UD Grade LDCE for SLY upto 2016 has been conducted and the successful candidates have already been nominated. Further, the conduct of UD Grade LDCEs from SLY-2017 to 2020 are pending due to reservation issue. The cadre units who have forwarded the vacancies for UD Grade LDCE, 2017, are requested to add the DE vacancy while calculating incumbency position upto 30.06.2021 as the said DE vacancies would be filled up in due course.

Certificate from Cadre Controlling Authority

It is certified that approval of Additional Secretary / Joint Secretary of the Administration / Establishment has been taken for reporting the above stated vacancy position.

**Signature of Under Secretary (Admn.)
(along with official seal)**

Certificate of the Liaison Officer

Certified that I have checked up the relevant roster maintained by the cadre authority in respect of recruitment to the aforesaid cadre of the CSCS through the mode and for the quota (if any) as indicated above and find out the position regarding reservation of vacancies including carry forward reserved vacancies indicated above by the cadre authority is correct.

2. It is also certified that cadre authority has followed instructions for reporting vacancies for Physical Handicaps.

3. Instruction of OM No. 36012/5/97-Estt.(Res.)-Vol.II dated 20th July, 2000 regarding treatment of backlog vacancies reserved for SC and ST category and non-applicability of 50% ceiling has been strictly followed while reporting vacancies.

(Signature)

(Please put seal of Liaison Officer)

- Note:- (i) Any change in position should immediately be brought to the notice of the CS Division, DoP&T.
- (ii) The SC/ST vacancies in the case of promotion which have remained unfilled in earlier years are to be treated as distinct and separate group and will not be considered together with reserved vacancies of the year in which they are being filled up the determining the 50% reservation for total number of vacancies for a year. [OM No. 36012/5/97-Estt.(Res.)-Vol.II dated 20.07.2000]
- (iii) There shall be a separate Roster for Departmental Examination Quota and Seniority Quota. The number of points in a Roster for a particular mode of recruitment shall be equal to the number of persons already in place recruited through that mode of recruitment plus the number of posts to be filled through that mode of recruitment in a particular Select List Year. Post Based Roster should be used to work out reservation points in different mode of recruitment and not to work out number of vacancies to be filled from different mode of recruitment i.e. Reservation Roster should not be mixed with the vacancy / Recruitment Roaster.

Annexure-III

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3	US (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
4	US (Admn.), M/o Commerce & Industry, Udyog Bhavan, New Delhi.
5	US (Admn.), M/o Commerce(Supply Division), Nirman Bhavan, New Delhi.
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25	US (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
26	US (Admn.), M/o MSME, Udyog Bhavan, New Delhi.
27	US (Admn.), M/o Mines, Shastri Bhavan, New Delhi.
28	US (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi.
29	ADG (Admn.), D/o Posts, Dak Bhavan, Sansad Marg, New Delhi.
30	US (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
31	US (Admn.), M/o Road, Transport & Highways, Transport Bhavan, New Delhi.
32	US (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
33	US (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
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