

F.No-21/12/2018-CS.I (P)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

2nd Floor, A Wing, Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 4th February, 2019

OFFICE MEMORANDUM

Subject:-Filling up of posts in National Water Development Agency and Dr. Ambedkar International Center on deputation basis.

The undersigned is directed to circulate herewith under mentioned two vacancy circulars received from National Water Development Agency and Dr. Ambedkar International Center along with its enclosures for the information of all CSS officers.

S.No.	Department/Ministry	Name of Post
1.	National Water Development Agency	Director (Admn)
2.	Dr. Ambedkar International Center, New Delhi	Financial Adviser

2. It may be noted that cadre clearance from CS-I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.

3. In case of any further clarifications, applicants are advised to contact concerned Ministry/Department.


(George D. Toppo)

Under Secretary to the Government of India
Tel : 24642705

To

All Ministries/Departments (through website of DoP&T)



राष्ट्रीय जल विकास अभिकरण
(जल संसाधन, नदी विकास और गंगा
संरक्षण मंत्रालय, भारत सरकार)
National Water Development Agency
(Ministry of Water Resources, River Development
and Ganga Rejuvenation, Government of India)

No. 5 /1/ 2019-Admn / 732-804

Date: IMMEDIATE
14 /01/2019

CIRCULAR

Sub: Appointment to the post of Director (Admn.) in National Water Development Agency on deputation basis.

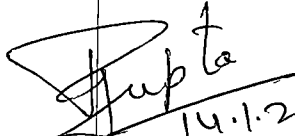
It is proposed to fill up one post of Director (Admn.) (Group 'A' Ministerial) in Level-12 (Rs. 78800-209200/-) of Pay Matrix as per CCS (Revised) Pay Rules, 2016 in the National Water Development Agency, an autonomous Organisation under Ministry of Water Resources, River Development and Ganga Rejuvenation, on deputation (including short term contract) basis from amongst the suitable and willing officers under the Ministries / Departments of Central Government / State Governments / Public Sector Undertakings / Semi Govt. / Statutory / Autonomous Organizations; holding analogous post on regular basis in the parent cadre / department; or having 5 years of regular service in Level-11 (Rs. 67700-208700/-) of Pay Matrix (Pay Band of Rs.15600-39100/- and Grade Pay of Rs.6600/- as per 6th CPC) or equivalent in the parent cadre / department; and possessing a Degree from a recognized University or equivalent; and possessing at least 5 years experience in administration, office procedures establishment and housekeeping functions and thorough knowledge of Central Government rules and regulations and their applicability. The maximum age limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date for receipt of applications. The officer selected will be posted at New Delhi. The Organizational set up and other details can be seen on website <http://www.nwda.gov.in>.

It may please be noted that appointment on deputation of the official will be on Foreign Service terms and conditions for a period of 3 years including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other department/organization. The pay of the officers selected for deputation will be regulated in accordance with the provisions contained in DOPT O.M. No.6/08/2009-Estt (Pay-II) dt.17.6.2010 and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. Officer selected for appointment to the post will be exempted from the condition of permanent absorption.

2/-



Complete Bio-data of suitable and willing officers, who fulfill the requisite qualifications and experience for the post, may be obtained in the format enclosed and forwarded with their up to date Confidential Report Dossiers (last 5 years ending) and Vigilance Clearance Certificate to the "Dy. Director (Admn.), National Water Development Agency, 18-20 Community Centre, Saket, New Delhi-110017" so as to reach within a period of **45 days** from the date of publication of the advertisement in the Employment News. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. It may please be noted that the incomplete applications will not be entertained.

Encl: As above.


14.1.2019
(Rakesh Kumar Gupta)
Dy. Director (Admn.)

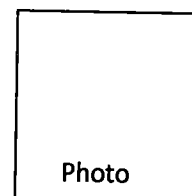
Copy to :-

1. All Ministries of Government of India (as per list enclosed).
2. All State/Union Territory Governments (as per list enclosed).
3. Chief Engineer (South) / (North), NWDA, Hyderabad / Lucknow.
4. Director (MDU), NWDA, Saket, New Delhi for uploading on NWDA web site.
5. Technical Director ,NIC, MoWR, RD & GR, Shram Shakti Bhawan, New Delhi with the request to upload the above circular on the website of MoWR, RD & GR.
- ✓ 6. Under Secretary (CS-I), Department of Personnel & Training, 2nd Floor Lok Nayak Bhawan, Khan Market, New Delhi with the request to give publicity of the above circular through DoPT website.
7. Notice Board, NWDA, Saket/Palika Bhawan, New Delhi.


16.1.19

17/1/19
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PROFORMA

Application for the post of _____ (To be filled by the person concerned)



1. Name of the Officer :
2. Date of Birth :
(both figures and words)
3. Date of Superannuation :
4. Educational & Professional Qualifications. :
- 5.(a) Date of commencement of service :
(b) Please indicate clearly whether the official belongs to Central Govt. / State Govt./Union Territory Administration/ Public Sector Under-taking/Semi Govt./ Statutory/ Autonomous Organization :
6. Date of appointment to the post :
7. Details of professional experience: (post held & period of service rendered against each post to be indicated)
8. Details of the appointment held at present in the parent department :
9. a) Name of the post and its Level of Pay Matrix :
b) Date of appointment :
c) Date from which held on regular basis :
d) Present pay & allowance and date from which drawn :
10. Earliest date by which the official can report for duty, if selected :
11. Present address (in full) & Phone Number :
a) Office :
b) Residence :
12. Permanent Address & Phone Number :
13. Whether belongs to SC/ST/OBC category :
14. Any other information/details :

Signature of applicant



राष्ट्रीय जल विकास अभिकरण
(जल संसाधन, नदी विकास और गंगा
संरक्षण मंत्रालय, भारत सरकार)
National Water Development Agency
(Ministry of Water Resources, River Development
and Ganga Rejuvenation, Government of India)

तत्काल

संख्या: 5/1/2019-प्रशा./ 732-804

दिनांक: 14 / 01 / 2019

परिपत्र

विषय:- राष्ट्रीय जल विकास अभिकरण में प्रतिनियुक्ति पर निदेशक (प्रशा.) का पद भरने के संबंध में ।

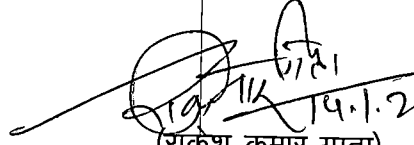
राष्ट्रीय जल विकास अभिकरण, जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय के अधीन स्वायत्त निकाय में, प्रतिनियुक्ति आधार पर (लघु अवधि अनुबन्ध सहित) वेतनमान लेवल-12 (रूपये 78800-209200/-) सी.सी.एस. (संशोधित) वेतन नियम, 2016 के अंतर्गत निदेशक (प्रशा.) (Group 'A' Ministerial) के एक पद को भरने के लिए केन्द्र/राज्य सरकार/सार्वजनिक क्षेत्र के निकायों/सांविधिक संगठनों/अर्धसरकारी तथा स्वायत्त निकायों संगठनों के योग्य एवं इच्छुक अधिकारियों से जो नियमित रूप से अपने मूल कैडर/विभाग में सदृश पद पर हैं या वेतनमान लेवल-11 वेतन मैट्रिक्स (रूपये 67700-208700/-) (वेतन बैंड रूपये 15600-39100/- एवं ग्रेड वेतन रूपये 6600/- 6th CPC के अनुसार) में कम से कम पाँच वर्ष की नियमित सेवा पूरी कर ली हो तथा किसी मान्यता प्राप्त विश्वविद्यालय या समकक्ष से प्राप्त डिग्री धारी तथा केन्द्रीय सरकार के कार्यालयों के नियमों, अधिनियमों, हाउसकीपिंग कार्या में तथा उनकी व्यवहार्यताओं के बारे में पाँच वर्ष का अनुभव रखते हों, इस पद पर नियुक्ति के पात्र हैं। प्रतिनियुक्ति (लघु अवधि अनुबन्ध सहित) द्वारा नियुक्ति हेतु अधिकतम आयु सीमा आवेदन पत्र प्राप्ति की अंतिम तिथि को 56 वर्ष से अधिक न हो। इस पद पर नियुक्त अधिकारी को नई दिल्ली में तैनात किया जायेगा। राज.वि.अ. का संगठनात्मक ढांचा एवं अन्य जानकारी वेबसाइट <http://www.nwda.gov.in> पर उपलब्ध है।

प्रतिनियुक्ति विदेश सेवा शर्त के आधार पर नियुक्ति 3 वर्ष की अवधि पर होगी। जिसमें इस संगठन या अन्य संगठन में इस नियुक्ति से ठीक पहले नियुक्त पद पर प्रतिनियुक्ति की अवधि शामिल हैं। प्रतिनियुक्ति पर चयनित अधिकारी का वेतन कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 06/08/2009-स्था. (वेतन-1।) दिनांक 17.06.2010 के प्रावधानों तथा इसमें समय-समय हुए सुधारों के अनुसार समायोजित किया जायेगा। चयनित अधिकारी सामान्य आवास पूल के हकदार नहीं होंगे। पद पर नियुक्ति हेतु चुने गए अधिकारी को स्थाई आमेलन की स्थिति से मुक्त रखा जाएगा।

....2/-

उक्त पद के लिए आवश्यक शैक्षणिक अर्हताएं एवं अनुभव रखने वाले योग्य एवं इच्छुक अधिकारी उचित माध्यम द्वारा पूर्ण बायोडाटा अपनी गोपनीय रिपोर्ट डोज़ियर (पिछले पांच वर्ष की) एवं इस प्रमाण पत्र के साथ कि उनके विरुद्ध कोई सतर्कता मामला विचाराधीन नहीं है संलग्न प्रोफार्मा में उनके सक्षम प्राधिकारी द्वारा सत्यापित करवा कर आवेदन करें। यह आवेदन रोज़गार समाचार में प्रकाशन के 45 दिनों के भीतर उप निदेशक (प्रशा.), राष्ट्रीय जल विकास अभिकरण, 18-20, सामुदायिक केन्द्र, साकेत, नई दिल्ली-110017 को आगे की कार्यवाही के लिए पहुंच जाना चाहिए। चयनित अधिकारी को बाद में अपना आवेदन वापस लेने की अनुमति नहीं होगी। आवेदन पत्र पूर्ण न होने की दशा में उस पर विचार नहीं किया जाएगा।

संलग्न : यथोपरि ।


(राकेश कुमार गुप्ता)
उप निदेशक (प्रशा.)

प्रतिलिपि :

1. भारत सरकार के सभी मंत्रालय (संलग्न सूचि के अनुसार) ।
2. सभी राज्य / केंद्र शासित सरकार (संलग्न सूचि के अनुसार) ।
3. मुख्य अभियंता (दक्षिण / उत्तर), रा.ज.वि.अ., हैदराबाद / लखनऊ ।
4. निदेशक (एम.डी.यू.), रा.ज.वि.अ., साकेत, नई दिल्ली को वेबसाइट पर परिपत्र अपलोड करने के लिए ।
5. तकनीकी निदेशक, एन.आई.सी., जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय, श्रम शक्ति भवन, नई दिल्ली को इस अनुरोध के साथ कि उपरोक्त परिपत्र मंत्रालय की वेबसाइट पर अपलोड करने का श्रम करें।
6. अवर सचिव (सीएस-1), कार्मिक और प्रशिक्षण विभाग, द्वितीय तल, लोक नायक भवन, खान मार्केट, नई दिल्ली को इस अनुरोध के साथ कि उपरोक्त परिपत्र डी.ओ.पी.टी. की वेबसाइट पर अपलोड करने का श्रम करें।
7. सूचना पट्ट, रा.ज.वि.अ., साकेत/पालिका भवन, नई दिल्ली

1. आधिकारी का नाम :
2. जन्म तिथि (अंकी और शब्दों दोनों में) :
3. सेवा निर्वाह की नियत तिथि :
4. शैक्षिक एवं व्यवसायिक अर्हता :
5. (क) सेवा प्रारंभ करने की तिथि
5. (ख) केषया स्पष्ट रूप से सूचित करे कि अगर आधिकारी कर्नाट/राज्य सरकार/केन्द्र शासित प्रदेश/अधिसरकारी/सांख्यिक उपक्रम/वैश्विक संगठन/स्वायत्त संगठन/अनुसंधान एवं विकास संगठन से सम्बन्धित है
6. पद पर नियुक्ति की तिथि :
7. व्यवसायिक अनुभव का विवरण :
8. मूल विभाग में वर्तमान में धारित नियुक्ति का विवरण
9. (क) पद का नाम और उसका वे सैरिक्स का लेवल :
(ख) वर्तमान पद में नियुक्ति की तिथि :
(ग) वर्तमान पद पर नियमित आधार पर नियुक्ति की तिथि
10. (घ) वर्तमान वेतन एवं भत्ते और किस तिथि से आहरित कर रहे हैं।
नियुक्ति होने के बाद न्यूनतम कितने समय में नियुक्ति आधिकारी कायमर ग्रहण कर सकेगा।
11. वर्तमान पता (पूर्ण) व दूरभाष नम्बर :
(क) कायलय
(ख) आवास
12. स्थायी पता व दूरभाष नम्बर :
13. क्या अनुसूचित जाति / अनुसूचित जन जाति / अन्य पिछड़ा वर्ग में आते हैं।
14. कोई अन्य सूचना / विवरण :

के पद के लिए आवेदन।

रूप
(स्वयं भरने हेतु)

कोले

No. 17020/19/2018/SCD-VI/DAIC
Government of India
Ministry of Social Justice and Empowerment
Department of Social Justice and Empowerment
(Dr. Ambedkar International Centre)

Shastri Bhawan, New Delhi

Dated : 15 January, 2018
2019

VACANCY CIRCULAR

Applications are invited for filling up of the post of Financial Advisor in the Dr. Ambedkar International Centre, Ministry of Social Justice and Empowerment, New Delhi, on deputation basis (including short term contract) from suitable candidates who fulfil the eligibility conditions as shown below:

Sl No	Name of post	No. of Post	Classification	Pay Scale (Rs.)	Eligibility Conditions
1.	Financial Adviser	One	General Central Service; Group 'A' Gazetted Non-Ministerial	PB-4 Rs. 37400-67000+ GP Rs.8700/-	<p>Transfer on deputation (Including Short-term contact): Officers under the Central/or State Govt./Union Territories/Universities/Recognized Research Institutions/Public Sector Undertaking /Autonomous semi Govt. or Statutory Organization etc.</p> <p>(a) (i) Holding analogous posts Pay Band-4 (Rs. 37400-67000) with Grade Pay of Rs. 8700 on regular basis); or (ii) With five years' regular service in the posts pay Band-3 (Rs. 15600-39100) with Grade Pay of Rs. 7600 or equivalent; (iii) With ten years' regular service in the posts Pay Band -3 (Rs.15600-39100) with Grade Pay of Rs. 6600 or equivalent;</p> <p>(b) Possessing the following educational qualification experience- Bachelor Degree in any subject from a recognized University with 15 years of administrative/academic/managerial experience; Desirable - Experience of accounts related /financial advice work. (Period of deputation including in another ex- cadre post held immediately preceding this appointment in the same</p>

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					<p>organisation/department shall ordinarily not exceed three years. The maximum age limit for receipt of appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)</p> <p>Note: For the purpose of computing minimum qualifying service for the promotion, the service rendered on a regular basis by an officers prior to 01.01.2006/the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade/pay scale extended based on the recommendations of the Commission. For the purposes of appointment on deputation/absorption basis the service rendered on a regular basis by an officer prior to 01.01.2006/the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding grade pay/pay scale extend based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with common grade pay/pay scale, and where this benefit will be extended only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.</p>
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2. The pay of the officer selected will be regulated in accordance with DOP&T, OM No. 6/8/2009- Estt. (Pay-II) dated 17.06.2010, as amended from time to time.

3. Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same organization /department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application. The deputation period would be initially for three years and extendable further as per prevailing rules/instructions.

4. The application and the enclosed proforma at Annexure-A can be downloaded from Ministry website socialjustice.nic.in. Application of eligible officers who can be spared in the

event of the selection may be forwarded through proper channel to the undersigned at the address given below within 45 days of publication of this circular in the Employment News along with (a) up-to-date ACR Dossiers of the candidate concerned or attested photocopies of the annual confidential reports for the last five years; (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate.

5. Application complete in all respect may be sent to **Director, Dr. Ambedkar International Centre, 15, Janpath, New Delhi-110001**

N.S. Venkateshwaran
15/11/2019

(N.S. Venkateshwaran)

Under Secretary to the Govt. of India

To,

1. All Ministries/ Department of Government of India.
2. All Chief Secretaries of State / UTs.
3. All Central / State Universities or Institutions.
- ✓ 4. Director (CS), DoPT, Lok Nayak Bhawan, Khan Market, New Delhi- with the kind request to upload this circular on DoPT's website for wider circulation.

Copy to

1. NIC, D/o Social Justice and Empowerment on the website of the Department under "What is New" and "Vacancy".
2. Deputy Director (Media) for publishing the enclosed notice for the above vacancy circular in Employment News and the leading National Daily News paper.

CURRICULAM VITAE PROFORMA

1. Name and address (In BLOCK LETTERS)
2. Applied for the post of
3. Date of Birth (in Christian era)
4. Date of retirement under Central/state Government rule
5. Educational Qualifications
6. Whether belongs to SC/ST
7. Education qualifications and Experience possessed

Qualifications/ Experience Required	Qualifications/Experience possessed by the Officer
Essential	
Desirable	

8. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

OFFICE/ INSTITUTE/ ORGANISATION	POST HELD AND SERVICE/ CADRE TO WHICH IT BELONG	FROM	TO	PAY IN THE PAY BAND AND CLASSIFICATION OF POST	NATURE OF DUTIES
(1)	(2)	(3)	(4)	(5)	(6)

9. Nature of Present employment, i.e.
 - i. Ad-hoc basis
 - ii. Regular/on temporary basis
 - iii. Pay in the pay band
 - iv. Grade pay drawn

10.	In case the present employment is held on Deputation/contract basis, please state: (a) The date of initial appointment (b) Period of appointment On deputation/contract (c) Name of the parent office/organization to which you belong		
11.	Additional details about present employment, please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities		
12.	Are you in Revised Pay Structure? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		

13.	Total emoluments per month now drawn		
14.	Additional information, if any, which you would like to mention in support of your suitability for the post Enclose a separate sheet, if the space is insufficient		
16.	Remarks		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

Date:

Signature of the candidate

Address:

Certificate to be given by the authorized signatory of the parent office

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience, mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified:-

- (i) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri
- (ii) That his / her integrity is certified.
- (iii) That his/her ACR/APAR dossier in original is enclosed / photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above is enclosed.
- (iv) That no major / minor penalty has been imposed on him / her during the last ten years or A list of major, minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement and if selected, he will be relieved immediately to join the post.

Signature _____

Name and Destination _____

Tel No. _____

Office seal

Place:
Date:
List of enclosures
1.
2.
3.

VIGILANCE CLEARANCE CERTIFICATE

Certified that no Vigilance case of disciplinary proceedings or criminal proceedings is either pending or contemplated against who has applied for the post of in the Dr. Ambedkar International Center on deputation basis.

(Authorised Signatory)

Name & office Seal:

Date:

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed during the last 10 years on who has applied for the post of..... in the Dr. Ambedkar International Center on deputation basis.

(Authorised Signatory)

Name & office Seal:

Date:

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Report/ Annual Performance Appraisal Reports of who has applied for the post of in the Dr. Ambedkar International Center on deputation basis, it is certified that his/her integrity is beyond doubt.

(Authorised Signatory)

Name & office Seal:

Date:

(Not below the rank of Deputy Secretary)