

Most Immediate

**8/5/2015-CS-I (Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section**

New Delhi, dated the **4th March, 2016**

OFFICE MEMORANDUM

Subject : Level 'F' Training Programme at ISTM during 14/03/2016 to 08/04/2016 – Nomination regarding.

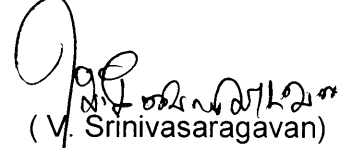
The undersigned is directed to inform that Officers of the CSS in the Grade of Deputy Secretary / Director whose names are given in **Annexure-I** have been nominated to participate in the Level 'F' Training Programme being conducted by ISTM w.e.f. **14/03/2016 to 08/04/2016**. It is requested that officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9 A.M. on 14th March, 2016**.

2. As the training of the officers and successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their next promotion. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would affect the promotion of the officers.

3. The aforesaid training includes an overseas component and participants will be required to prepare reflection papers on their overseas visits. The expenditure incurred on the overseas visits will be borne by the ISTM.

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4. Confirmation with regard to the participation of the officers along with their respective bio-data (**Annexure II**) may please be sent to **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, New Delhi at the earliest, at the aforesaid address with a copy to the undersigned. **Ms R Gayathri**, Deputy Director (Course Coordinator), **ISTM** is accessible on **Phone No. 26105592, M.No. 9818394463**.


(V. Srinivasaragavan)

Under Secretary to Government of India
Tele. : 24629412

To

**All Cadres { Joint Secretary(Admn.) concerned }
Ministry/Department of
New Delhi.**

Copy forwarded for information & necessary action to :-

1. Director, ISTM, Administrative Block, Old JNU Campus, New Delhi-110067.
2. **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, Old JNU Campus, New Delhi. The list of officers, who report for training on 14th March, 2016 may please be furnished to this Department the next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. US(D)
6. Guard file
7. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/DS)

Annexure – I

**Level 'F' Training Programme for Deputy Secretaries / Directors of CSS
(14/03/2016 to 08/04/2016)**

| S. No. | CSL No. | Name | DoB | Cadre Min./Deptt. |
|---------------|----------------|---------------------|------------|--------------------------------------|
| 1 | 4639 | Oma Nand* | 20-May-58 | Health & FW |
| 2 | 4726-A | Shyama Prasad Roy | 4/Jan/74 | Commerce/DGFT |
| 3 | 4670-A | G Parthasarthy | 1/Jan/69 | Disinvestment |
| 4 | 4758 | P G Kaladharan | 10-Sep-60 | Culture |
| 5 | 4760 | Meena Sharma | 15-Apr-58 | UPSC |
| 6 | 4763-A | Abhijit Bakshi | 30-Jan-72 | UD/DGFT Kolkata |
| 7 | 4773 | C. Gangadharan | 20-May-61 | Defence |
| 8 | 4775 | Amarjit Singh | 6-Feb-60 | Revenue |
| 9 | 4778 | S K Ajuja | 2-Feb-61 | Nita Aayog |
| 10 | 4781 | G.B. Upadhyay | 1-Aug-59 | Commerce |
| 11 | 4785 | S S S Sarma | 1-Jul-60 | Defence/Naval Dock, Vishakapatnam |
| 12 | 4786 | Niranjan Kaur | 2-May-59 | DARE |
| 13 | 4793 | A.K. Qasim | 1-Mar-59 | Revenue |
| 14 | 4801-A | Nitin Kumar | 15-Oct-72 | Tourism |
| 15 | 4805-A | Sumita Singh | 27-Sep-70 | DoPT |
| 16 | 4806 | Suresh Kumar Sharma | 26-Mar-59 | Defence |
| 17 | 4813 | Baljit Singh | 28-Feb-58 | SJE |
| 18 | 4839 | N.K. Kashmira | 20-Oct-60 | Food & PD |
| 19 | 4841 | Amar Nath Singh | 7-Aug-60 | Expenditure |
| 20 | 4842 | Sunita Sharma | 13-Feb-61 | Health & FW |
| 21 | 4845 | S. Ashraf | 12-Nov-58 | Coal |
| 22 | 4847 | Gopal Sadhwani | 4-May-64 | Tribal Affairs |
| 23 | 4855 | G.Vijayaraghavan | 16-Nov-59 | Sc & Tecg / On dep. CAT, Mumbai |
| 24 | 4867 | Sulekha Sagar | 15-Aug-61 | MHA / NATGRID |

| S. No. | CSL No. | Name | DoB | Cadre Min./Deptt. |
|---------------|----------------|-------------------|------------|--------------------------|
| 25 | 4868 | Shushma Kataria | 20-Oct-59 | Corporate Affairs |
| 26 | 4889 | Ramesh Chand | 18-Feb-58 | Urban Development |
| 27 | 4890 | Yogeshwar Lal | 20-Mar-61 | NDMA |
| 28 | 4897 | Arun Kr. Sachdeva | 25-Jul-62 | Expenditure |
| 29 | 4899 | J. Suthakar | 16-Aug-60 | UPSC |
| 30 | 4900 | Dinesh Arora | 19-Aug-59 | Agri.& Coop. |
| 31 | 4901 | Rishi Kumar | 15-Sep-61 | Earth Sci. |
| 32 | 4905 | B.N. Mishra | 22-Jun-59 | UPSC |
| 33 | 4907 | Debasis Pal | 10-Jan-60 | Panchayati Raj |
| 34 | 4908 | K.B. Subramanian | 1-Jul-60 | FPI |
| 35 | 4910 | R.K. Pandey | 15-Jun-59 | Food & PD |
| 36 | 4916 | S.K. Sharma | 12-Sep-57 | Defence |
| 37 | 4636-A | Garima Singh* | 27-May-71 | UD |
| 38 | 4729 | C M Sharma* | 13-Feb-59 | Labour |
| 39 | 4132-A | Vijay Rajmohan* | 30-Jul-71 | Defence |

*** Re-nomination cases**

**** Last and Final Chance**

(Two more officers are likely to be nominated after necessary approvals)

CURRICULAM VITAE

| | | |
|----|---|----------------------------------|
| 1. | Name of the Officer Nominated | _____ |
| 2. | Date of Birth | _____ |
| 3. | Designation & Scale of Pay | _____ |
| 4. | Office in which employed | _____ _____ _____ _____ |
| 5. | Academic Qualification | _____ _____ |
| 6. | Date of joining as Deputy Secretary Select List year | _____ _____ |
| 7. | Whether the nominee is a member of SC/ST. If yes, please specify | Yes/No SC/ST |
| 8. | Previous Training undergone (i) ISTM | _____ |
| | (ii) Other Training Instt. | _____ |
| 9. | (i) Office Address | _____ |
| | Ministry/Department | _____ |
| | Room No. & Name of Building | _____ |
| | Place of Office, Tele./Fax Nos. | _____ |
| | (ii) Residential Address | _____ |
| | with Tele. No, | _____ |
| | e-mail, if any. | _____ |