

F.No-21/13/2015- CS I (P)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi
Dated 05th May 2016

Office Memorandum

Subject:-“Anubhav”–showing outstanding work done during service-
Submission of details by the retiring employees regarding.

The undersigned is directed to refer to this Department’s O.M. of even number dated 04th January 2016 and 01st February 2016 on the subject mentioned above and to state that the write-ups in respect of the CSS/CSSS officers, **as mentioned in Annexure-I**, are yet to be accepted/ published on the “Anubhav Portal”.

2. HoO and HoD of the Ministries/Departments concerned are requested to kindly scrutinize the pending write-ups for acceptance/publication at the earliest.

3. All Ministries/Departments are also requested to impress upon CSS/CSSS officers retiring within a period of six months to submit a write-up providing details of their work that has contributed to the efficiency, economy and effectiveness of Government functioning or/and any innovation which led to improved work culture or any other contribution considered significant. Link to **Anubhav** Portal is available in the Home Page of this Department’s Website at **persmin.nic.in**->DOP&T->Anubhav.



(Raju Saraswat)

Under secretary to the Government of India

TO

Joint Secretary (Admn)
All Ministries/Departments.

Annexure -I

S. No.	Name of the Officer	Designation	Department/Ministry
1	Mr. Manjit Kumar	Director	Department of Heavy Industries
2	Mr. R. K. Jaiswal	Under Secretary	Department of Defence
3	Ms. Neeru Goel	Under Secretary	Department of Pension & Pensioners' Welfare
4	Mr. Krishan Kumar Sharma	Section Officer	Ministry of Environment & Forests
5	Mr. M. Kalimuthu	Section Officer	Ministry of Petroleum & Natural Gas
6	Mr. Tara Chand Choudhary	Section Officer	Ministry of Water Resources
7	Mr. Ved Parkash Arya	Section Officer	Ministry of Labour & Employment
8	Ms. Janki Bhandari	Section Officer	Department of Higher Education
9	Ms. Krishna Sasidharan	Section Officer	Department of Agriculture & Cooperation
10	Mr. Baldev Raj	Assistant Section Officer	Department of Commerce
11	Mr. Brij Lal	Assistant Section Officer	Department of Defence
12	Ms. Shashi Lata Thakur	Assistant Section Officer	Department of Defence
13	Mr. Vijay Pal	Junior Secretariat Assistant	Ministry of Labour & Employment
14	Ms. Sasikala K. Rao	Personal Assistant	Department of Defence