

**No.13017/16/2003-AIS.I**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel and Training**

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North Block, New Delhi.  
Dated 5<sup>th</sup> September, 2017.

**Office Memorandum**

**Subject:** Consolidated Guidelines on Inter-Cadre Deputation and Change of Cadre Policy in respect of North East Cadres- Review thereof.

The undersigned is directed to refer to the subject mentioned above and to say that Inter-Cadre Deputation and Change of Cadre Policy in respect of North East Cadres has been reviewed. The Competent Authority has approved the consolidated guidelines on Inter-Cadre Deputation and Change of Cadre in respect of North East Cadres {viz. Assam-Meghalaya (AM), Manipur (MN), Tripura (TR), Nagaland (NL) and Sikkim (SK)} in supersession of this Department's O.M. No.13017/16/2003-AIS.I dated 11.07.2006 and O.M. No.13017/16/2003-AIS.I dated 18.01.2008 regarding inter-cadre deputation and O.M. No.13017/16/2003-AIS.I dated 11.07.2006 regarding change of cadre as follows:

**I. Inter-Cadre Deputation:**

**(A) From other cadres to North East Cadres:**

All India Service Officers borne on a Cadre other than North East Cadre, after completion of 7 (Seven) years of service in his/ her Cadre may be allowed to go on Inter-Cadre deputation to any North East Cadre, for a maximum period of 5 (Five) years in case of deputation to his/ her Home State and 9 (Nine) years in case of deputation to other than his/ her Home State at any time in his/ her entire career to be availed in two or more spells. Every spell should not exceed 5 years at a time.

**(B) Inter Cadre deputation From North East Cadres to Other Cadres:**

**(i) Relaxation for Lady Officer:**

All India Service lady officers borne on a North East Cadre may be allowed to go on Inter-Cadre deputation including her Home State after completion of 6 (Six) years of actual service in the North East. Such lady officers would also be eligible for deputation for a maximum of 9 (Nine) years with flexibility to utilize the maximum allowable period of inter-cadre deputation in two or more spells in her entire career. Every spell should not exceed 5 (Five) years at a time.

**(ii) Provision for Male Officer:**

Male Officers borne on a North East Cadre may be allowed to go on Inter-Cadre deputation to other cadres including his Home State after completion of 9 (Nine) years of actual service in the North East and not being in SAG scale (to be seen only at the time of being sent on deputation) for a maximum period of 5 (Five) years in his entire career.

**II. Cooling off period:**

If officers from outside cadres go on deputation to North East cadres, the conditionalities of cooling off would be waived off, provided he completes a term of deputation of at least five years. In other words, an officer from any other cadre would be allowed to go on deputation to the North East directly after a full period of Central deputation without cooling off.

Conversely, an officer from any other cadre would be given a full term of Central deputation directly after a full term of deputation in the North East for at least five years, without cooling off, on the basis of the officer's own request and subject to cadre clearance.

In all other cases, 'cooling off' requirement shall be governed by the provisions contained in 'Consolidated Deputation Guidelines for All India Services' issued vide DoPT O.M. No.14017/33/2005-AIS(II)(Pt.) dated 28.11.2007.

**III. Change of Cadre:**

(i) All India Service officers belonging to North East State and borne on any Cadre including North East Cadres may be allowed change of cadre to one of the cadres in North East except their Home State subject to availability of deficit in the insider quota. However, no officer shall be allowed change of cadre to any joint cadre in case he/she belongs to one segment of such joint cadre.

(ii) In case of marriage between an All India Service lady officer borne on the North East Cadre and an officer of another Cadre, the lady officer would be mandatorily accommodated in the cadre of her spouse, if she so opts.

3. The Ministry of Home Affairs and the Ministry of Environment, Forests & Climate Change are requested to consider all the requests for Inter-Cadre Deputation and Change of Cadre keeping in view the aforesaid consolidated guidelines. All such requests shall continue to be processed and submitted for the consideration and orders of the Appointments Committee of the Cabinet after obtaining approval of the Minister-in-charge.



(Uday Bhan Singh)

Under Secretary to the Government of India

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Copy to:

1. Secretary,  
Ministry of Home Affairs,  
North Block, New Delhi.
2. Secretary,  
Ministry of Environment, Forests and Climate Change,  
Paryawaran Bhawan, New Delhi.
3. Director General of Forests and Special Secretary,  
Ministry of Environment, Forests and Climate Change,  
Paryawaran Bhawan, New Delhi.

Copy also forwarded for information and necessary action:

1. Establishment Officer & Additional Secretary,  
Department of Personnel and Training,  
North Block, New Delhi.
2. Director,  
Prime Minister's Office,  
South Block, New Delhi.

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