

**IMMEDIATE**

**No. 21/2/2019-CS-II(A)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110003.

**Dated: 06.11.2019**

**OFFICE MEMORANDUM**

**Subject: Level-III Training Programme from 18<sup>th</sup> November, 2019 to 06<sup>th</sup> December, 2019 for PSs of CSSS – regarding.**

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The undersigned is directed to say that PSs of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the Level-III Training Programme being conducted by the ISTM from 18.11.2019 to 06.12.2019. **It may be noted that successful completion of Level-III training programme will be essential for promotion to the grade of Principal Private Secretary.** The officers who do not attend or successfully complete the Level-III Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

2. The concerned cadre authorities are, therefore, requested to ensure that the officers nominated to the above training programme be relieved in time.

3. All nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **[http://www.istm.gov.in/home/online nomination form](http://www.istm.gov.in/home/online_nomination_form)**. The officers may take a print out of the form once filled up & submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/Departments are required to sanction an advance of Rs.45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Ms. Subhashree. A, Assistant Director & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 18.11.2019.



(Dinesh)

Under Secretary to the Govt. of India

☎: 2465 4020

To

The Under Secretary (Admn.) of the concerned Cadre Units.

Copy to:-

1. Ms. Subhashree. A, Assistant Director & Course Director, ISTM, New Delhi. It is requested that **(i)** a copy<sup>each</sup> of the signed from authenticated by the sponsoring authority and submitted by the participants & **(ii)** a list of participants not attended the training programme may please be furnished to this department at the earliest.
2. Training Division, DoP&T, Old JNU Campus, New Delhi.
3. Officers concerned (through website of DoP&T)

**Annexure to the OM No. 21/2/2019-CS.II(A) dated 06.11.2019****List of PSs of CSSS nominated for Level-III training programme to be held from 18.11.2019 to 06.12.2019**

S.No	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	Anita Gambhir*	15-03-1962	WCD	2013
2	Shailash Kumar Chauragade*	21-12-1973	Housing & UA	2013
3	A.K. Bobin*	14-04-1969	Housing & UA	2013
4	Anju Sethi*	08-07-1977	Housing & UA	2013
5	Reema*	12-07-1973	Culture	2013
6	Bharat Kumar *	24-07-1972	WCD	2013
7	Sanjeev Kapoor	14-08-1969	DoP&T	2013
8	Sanjiv Anand	11-03-1979	P&NG	2013
9	Gulshan	09-02-1975	IP&P	2013
10	Mithilesh Kumari	28-01-1969	Youth Affairs	2013
11	Rakesh Kumar	17-11-1975	Fertilizers	2013
12	Poonam Dogra	20-11-1972	MHA	2013
13	D. Hoshaiyah	09-06-1974	MHA	2013
14	Prahalad Singh	25-10-1968	MSME	2013
15	C. Jamuna	13-04-1967	IP&P	2013
16	Ashok Kumar Jainth	23-09-1970	I&B	2013
17	Poonam	02-11-1972	Power	2013
18	Rajesh Choudhary(H)	28-12-1974	MSME	2013
19	Anita	05-04-1973	Fertilizers	2013
20	Sarita Peghwal	20-12-1969	Steel	2013
21	Anil Kumar	02-08-1974	Expenditure	2013
22	Sanker N	29-05-1973	Agriculture	2014
23	L V N Durga Prasad	10-06-1974	DoP&T	2014
24	Yogita Gulati	22-02-1979	Rural Dev.	2014
25	Anil Kumar	09-06-1976	Power	2014
26	Harish Pal Singh	06-01-1975	MHA	2014
27	Ramesh Chandra Sahu*	05-07-1973	Corporate Aff.	2014
28	Monika Kathait	05-10-1979	EF&CC	2014
29	Santanu Kumar Sandiyal	05-07-1976	WR, RD & GR	2014
30	Jagmohan Singh Rawat	10-12-1967	Commerce	2014
31	Satendra Singh Rawat	01-01-1968	Youth Affairs	2014
32	Shri Kishan Mittal	20-03-1972	Culture	2014
33	Kuldeep Singh Katoch	09-02-1968	WR, RD & GR	2014
34	Anju Mohan	29-10-1974	IP&P	2014
35	T.N. Raman	20-01-1962	Defence	2014

\* 2nd Nomination

