

**No.No.36012/1/2020-Estt(Res-II)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel and Training**  
**ESTT.(Estt. Reservation-II)**  
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**Dated 07 January, 2025**

**OFFICE MEMORANDUM**

**Subject:- Reservation in promotion with Persons with Benchmark Disabilities- grant of notional promotion w.e.f. 30.6.2016 onwards- reg.**

The undersigned is directed to refer to this Department's OM No. 36012/1/2020-Estt.(Res-II), dated [28.12.2023](#) (*copy enclosed*) and subsequent reminder OM of even number, dated [9.10.2024](#) (*copy enclosed*) requesting all the Ministries/Departments to undertake the exercise regarding ascertaining the requirement of creation of supernumerary posts for the purpose of granting the notional benefit of reservation in promotion to PwBD employees during the period from 30.6.2016 to 16.5.2022 in terms of DoPT O.M. dated 17.5.2022 and O.M. dated 28.12.2023 and submit the proposal to DoPT.

2. In response thereto, proposals are still awaited from some of the Ministries/Departments. Ministries/Departments are once again requested to look into the matter on priority and carry out the requisite exercise of creation of supernumerary posts for extending the notional benefit of reservation in promotion to eligible PwBDs with effect from 30.6.2016 onwards and accordingly submit the proposal to DoPT in the prescribed proforma (**Annexure-I**) with the approval of the concerned Hon'ble Minister/MoS to this Department at an early date.

Encl.: As above.

**(Sign of Authority)**  
**Charu Vijay**  
**Under Secretary to the Government of India**  
**011-23092869**

To

- i. The Secretaries of all Ministries/Departments of the Government of India.
- ii. The Secretary, Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi, with a request

- to issue similar instructions for compliance by Public Sector Banks/Financial Institution/Insurance Companies.
- iii. The Secretary, Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi, with a request to issue similar instructions for compliance by all Central Public Sector enterprises.
  - iv. The Secretary, Railway Board, Rail Bhavan, New Delhi.
  - v. The Secretary, President Secretariat, Rashtrapati Bhavan, New Delhi.
  - vi. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.
  - vii. The Secretary, Central Vigilance Commission, A-Block, GPO Complex, Satarkata Bhavan, INA, New Delhi, Delhi 110023.
  - viii. The Secretary, Staff Selection Commission, CGO Complex, Lodhi Road, New Delhi.
  - ix. The Registrar (Administration), Supreme Court of India, New Delhi.
  - x. The Joint Secretary (Administration), Prime Minister's Office, South Block, New Delhi.
  - xi. The Sr. Principal Secretary, Election Commission of India, Nirvachan Sadan, New Delhi.
  - xii. The Joint Secretary (Administration), Lok Sabha Secretariat, Parliament House Annexe, New Delhi.
  - xiii. The Joint Secretary (Administration), Rajya, Sabha Secretariat, Parliament House Annexe, New Delhi.
  - xiv. The Joint Secretary (Administration), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi.
  - xv. The Joint Secretary (Administration), Niti Aayog, Parliament Street, New Delhi.
  - xvi. The Deputy C&AG, Office of the Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
  - xvii. Officer of the Chief Commissioner for Persons with Disabilities, Sarojini House, 6, Bhagwan Das Road, New Delhi-110001.
  - xviii. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate Offices of this Ministry.
  - xix. The Director, NIC, DOPT - with the request to immediately place this OM on the website of this Department ("what's new" tab) for information of all concerned

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**Annexure - 1**

[View Annexure \(PDF\)](#)