

F.No.8/11/2019-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

2nd Floor, A-Wing, Lok Nayak Bhawan
New Delhi, the 7th February, 2020.

OFFICE MEMORANDUM

Subject: Extension of the duration of the existing Foundation Course for Assistant Section Officers (Probationers) and Stenographers Grade-D (Induction Training) to introduce a scheme for promotion of Adventure Sports Programme.

The undersigned is directed to state that as per the existing training module for DR Assistant Section Officers (ADRs) and DR Stenographer Grade-D (SDRs) prior to their posting in different Ministries/Departments of Govt. of India, the duration of foundation training is 11 weeks and 8 weeks, respectively. In order to improve efficiency and morale amongst employees; foster the spirit of risk taking; inculcate cooperative team work and other similar qualities especially amongst the newly recruited ASOs and Stenographer 'D', it has now been decided to include adventure sports programme as part of the training module in the existing foundation level courses for ADRs and SDRs.

2. Hence, the duration of the Foundation Course for ASO (Probationers) and Foundation Course for Stenographers Grade-D (Induction Training) is hereby extended from the existing 11 weeks to 12 weeks and 8 weeks to 9 weeks, respectively to include the Adventure Sports Programme in the existing training modules to be conducted from 2020 onwards.

3. This one week module in the above training will be coordinated by the Central Civil Services Cultural and Sports Board (CCSCSB) of this Department in the last week of the respective foundation programs and the cost of the same will also be borne by them.

4. This has the approval of competent authority.



(P. Bairagi Sahu)

Under Secretary to the Govt. of India

Tele: 24624046.

To

1. Chief Welfare Officer, CCSCSB, DOPT, Lok Nayak Bhawan, New Delhi
2. Deputy Secretary (Training), DoPT, Old JNU Campus, Block No.4, New Delhi
3. Director, ISTM, DoPT, Old JNU Campus, Block No.4, New Delhi
4. Deputy Secretary, (CS-II), Lok Nayak Bhawan, New Delhi
5. Under Secretary (CS-I – A&P), Lok Nayak Bhawan, New Delhi
6. All Ministries/Departments of Govt. of India

Copy for information to:

1. Sr. PPS to Secretary (P)
2. PPS to JS (CS)/PS to Director (CS-I)