

No.13/1/2016-CS.II(B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS.II Division

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-03.
Dated, the 7th June, 2016

OFFICE MEMORANDUM

Subject:- Preparation of Common Seniority List(CSL) in the grade of JSA(erstwhile LDC) of CSCS as on 01-01-2016-reg.

The Undersigned is directed to refer to this Department's O.M. of even number dated 29th December, 2015 and subsequent reminders dated 3rd February, 2016, 10th March, 2016, 5th May, 2016, 17th May, 2016 and 31st May, 2016 on the subject mentioned above.

2. It has been observed that, so far, seven cadre units have not furnished the requisite information to this Department. The concerned cadre units are once again requested to furnish the list of JSAs(erstwhile LDC) of CSCS working in their Ministry/Department in the order of seniority as on 01-01-2016 **immediately** to this Department. A soft copy (in MS word/excel format) may also be sent through mail to the undersigned's e-mail id:- sarswat.rajesh13@nic.in.



(Rajesh Sarawat)

Under Secretary to the Govt. of India.

Tel. No. 24654020

To,

1. **US** (Admn.), D/o Commerce & Industry, Udyog Bhavan, New Delhi (soft copy only)
2. **US** (Admn.), M/o Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi
3. **US** (Admn.), D/o Higher Education, Shastri Bhavan, New Delhi.
4. **US** (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
5. **US** (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
6. **US** (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
7. **US** (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi.
(soft copy only)