

No.36011/1/2012-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment Reservation – I Section

North Block, New Delhi-110 001
Dated the 7 December, 2015.

OFFICE MEMORANDUM

Subject: Proposed guidelines on reiteration of instructions on verification of claims of candidates belonging to SCs, STs and OBCs for purpose of appointment to posts/services-reg.

It is proposed to reiterate instructions to State Governments/Union Territories regarding verification of claims of candidates belonging to reserved categories for the purpose of appointment to posts & services in Central Government.

2. It is requested that draft instructions may be posted on the website of the Department for inviting comments/suggestions from various stake-holders including M/o Social Justice & Empowerment. Comments/suggestions received up to 8.1.2016 will be considered before the issue of instructions.


(G. Srinivasan)

Deputy Secretary to the Government of India
Tel: 2309 3074

Encl: as above

To:

Director, NIC, DoPT

No.36011/1/2012-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment Reservation – I Section

North Block, New Delhi-110 001
Dated the December, 2015.

To,

The Chief Secretaries of all States/UTs

Subject: Reiteration of the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services.

Sir/ Madam,

I am directed to refer to DoPT's letter no. 36022/1/2007 – Estt. (Res.) dated 20.3.2007 addressed to Chief Secretaries of all States/UTs regarding streamlining of the process for verification of claims of candidates belonging Scheduled Castes, Scheduled Tribes and Other Backward Classes. It was also requested to issue instructions to District magistrates/District Collectors/ Deputy Commissioners to ensure at their own level the veracity of caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates.

2. DoPT, vide its OM of even number dated 8.10.2015, had re-iterated the aforesaid instructions to all Ministries/Departments owing to the difficulties faced by candidates belonging to reserved communities in securing employment due to delays in obtaining caste certificates. A copy of the OM is enclosed for your reference and perusal. It is requested that similar instructions be reiterated at your level to the concerned authorities for the benefit of reserved communities so as to complete the caste verification strictly within the stipulated time while maintaining the genuineness in the proceedings. Disciplinary proceedings may be initiated against officers who default in timely verification of caste status in such cases or issue false certificates.

Yours faithfully,

(G. Srinivasan)
Deputy Secretary to the Government of India

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OFFICE MEMORANDUM

Subject: Reiteration of the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services-reg.

The undersigned is directed to refer to DOPT's OM of even number dated 8.10.2015 on the subject noted above vide which instructions regarding provisional appointment of candidates belonging to SC/ST/OBC communities on the basis of whatever prima-facie proof is available with him/her in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time, were reiterated. Attention was also brought regarding streamlining the system of obtaining caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates. Similar instructions are being issued to Chief Secretaries of all states/UTs vide another OM

2. M/o Social Justice and Empowerment being the nodal ministry for the welfare of SCs/STs/OBCs are undertaking frequent interactions with State authorities/ administration of UTs so far as issues faced by them are concerned. For measures such as issue of caste certificates to migrant OBCs, the Ministry had, vide its letter no. 12017/1/2002-BCC dated 25.11.2002 addressed to Chief Secretaries of all State Governments/UT Admin., issued instructions to streamline their respective procedure for issuing such certificates after having made proper verification. It is therefore, requested that similar generic instructions regarding the issues mentioned in Para 1 be released to all concerned in States/UTs for proper redressal of hardships faced by reserved category candidates.

3. This issues with the approval of Secretary (P).

(G. Srinivasan)
Deputy Secretary to the Government of India

Encl: as above

Shri B.L. Meena, Joint Secretary,
M/o Social Justice and Empowerment,
Shastri Bhawan, New Delhi