

**Reminder-I**

F.No.12037/03/2019-FTC  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
Training Division  
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Block-4, Old JNU Campus, New Delhi-67  
Dated: 09.07.2019

**Office Memorandum**

Sub: Foreign training undergone by Group 'A' officers of various Ministries/Departments of the Government of India.

The undersigned is directed to refer to this Department's O.M. of even number dated 10.06.2019 on the subject cited above and to say that many of the Ministries/Departments have yet not furnished the requisite information sought therein.

2. It is requested that the information regarding various foreign training programs (**other than DFFT programs**) undergone by the Group 'A' officers of various Ministries/Departments of the Government of India during last one year (since January 2018) may kindly be furnished and sent to this department at the earliest in the following format:

S. No.	Name of the officer	Cadre/ Batch	Designation	Ministry/Department	Name of the program attended	Universities/Institutes/Organization/Country	Duration of the program

3. The Ministries/Departments which have already sent the information need not send it again.

4. The requisite information in the above format may kindly be sent at email address [rajendra.63@nic.in](mailto:rajendra.63@nic.in).



(Rajendra Prasad Tewari)  
Under Secretary to the Govt. of India  
Tele: 26165682

To

All Ministries/Departments of the Government of India.