4/6/2021-CS-I (D)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhawan,
New Delhi –110003.
Dated the 9th July, 2021.

OFFICE MEMORANDUM

Subject-: Filling up the cadre posts of the Central Secretariat Service at the level of DS/Director in Debts Recovery Tribunal (DRT-Allahabad), Staff Selection Commission (MPR-Raipur) and Directorate General of Labour Bureau (DGLB-Chandigarh) regarding.

It is proposed to fill up vacant cadre posts of Central Secretariat Service at the level of DS/Director grade, in terms of guidelines laid down in DoPT's O.M. No. 21/2/2009-CS.I(P) dated 16.07.2015 in the following offices:

S.No.	Ministry/Department	Place of Posting	No. of vacancies
1	Debts Recovery Tribunal (DRT), Department of Financial Services, Ministry of Finance.	Allahabad	01
2	Staff Selection Commission (MPR)	Raipur	01
3	Directorate General of Labour Bureau (DGLB), Ministry of Labour & Employment	Chandigarh	01

2. Application from willing Deputy Secretaries/Directors of the Central Secretariat Service to be considered for the above mentioned post may be forwarded to this Division along with the personal information in the format annexed, latest by the 30th July,2021 through proper channel.

3. While forwarding the application, the vigilance status of the officer concerned may also be intimated. It should also be ensured that the data in respect of officer applying for the post is complete in all respects in the web based cadre management system at cscms.nic.in.

4. After Selection of the officer, no request for retention of the officer or cancellation of the transfer order will be entertained.

09/7/2021
(Ravi Vazirani)
Under Sectary to the Govt. of India
Telefax: 24629413

To,

All Ministries/ Departments/
Organisations participating in CSS

PROFORMA

Application for the post of.....

1.	Name CSL No.	
2.	Designation	
3.	Date of birth	
4.	Present Ministry/Department	
5.	Personal Contact Number	

6. Experience (including deputation details):\

S.No.	Grade	Ministry/Department	Period	Subject dealt (in brief)
(a)	Assistant/PA			
(b)	Section Officer			
(c)	Under Secretary			
(d)	Deputy Secretary			
(e)	Director			

7. Reasons for seeking posting in.....

8. Certified that I have verified my data in web based cadre management system and the data available therein is complete, correct and up to date.

Date:..... (Signature of the applicant)

(For Admn. Division of Ministry/Department)

Forwarded

It is certified that the details of the officer in the web based cadre management system is complete, correct and up to date.

Date:..... Signature:

Name: