F.No.21/02/2020-CS-I(Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)
****

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 9th November, 2020

OFFICE MEMORANDUM

Subject:- Filling up the post of Director (Printing) in the Directorate of Printing, an attached office under Ministry of Housing and Urban Affairs, New Delhi.

The undersigned is directed to circulate the vacancy circular No. A-12025/02/2014-PSP-I-Part(2) dated 04/11/2020 received from Ministry of Housing & Urban Affairs who proposes to fill up the post of Director (Printing) in the Directorate of Printing, an attached office under Ministry of Housing and Urban Affairs in the pre-revised scale of pay of RB-4, Rs. 37400-67000, plus Grade of Rs. 8900/- (Revised Pay Level-13 A as per 7th CPC) on deputation (Including short term-contract) Promotion basis.

2. It may be noted that cadre clearance from C.S.I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.

3. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.

(P. Bairagi Sahu)
Under Secretary to the Government of India
Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

A-12025/02/2014-PSP-I-Part(2)
Government of India
Ministry of Housing and Urban Affairs
PSP Division

Nirman Bhawan, New Delhi
Dated the 4th November, 2020

OFFICE MEMORANDUM

Subject:-Filling up the post of Director (Printing) in the Directorate of Printing, an attached office under Ministry of Housing and Urban Affairs, New Delhi.

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The undersigned is directed to enclose herewith a copy of the Vacancy Circular dated 23.10.2020 on the subject cited above and to request to upload the same on the website of DoPT for wider outreach of information.

This is issued with the approval of the competent authority.

Encl:- As above

(C.V. Sarada)
Under Secretary
Tel. #: 011-23061828
E-mail: vs.chikkala@nic.in

To
The Director (CS-I),
Deptt. of Personnel & Training (DoP&T),
Lok Nayak Bhawan
New Delhi - 110003

787

F. No. A-12025/2/2014-PSP-I-Part(2)
MINISTRY OF HOUSING AND URBAN AFFAIRS
PSP DIVISION

Nirman Bhawan, New Delhi
Date 23/10/2020

1. The Secretaries of all the Ministries and Departments of Government of India.
2. The Chief Secretaries of all the State Government/Union Territories.
3. Deptt. of Public Enterprises, CGO Complex, New Delhi.

Subject: Filling up of the post of Director (Printing) in the Directorate of Printing, an attached office under Ministry of Housing and Urban Affairs, New Delhi.

Sir,

I am directed to say that one post of Director (Printing) in the Directorate of Printing, an attached office under this Ministry is proposed to be filled up on deputation (including short-term contract)/Promotion basis. The post is General Central Service Group 'A,' Gazetted, Non-Ministerial in the pre-revised scale of pay of PB-4, Rs. 37,400-67,000, plus Grade Pay Rs.8,900/- (Revised Pay Level-13A as per 7th CPC).

2. In accordance with the Recruitment Rules of the post, the method of recruitment is as under:-

For deputation (Including short-term contract):
"Officers under the Central Government or State Governments or Union Territories or Public Sector undertakings holding analogous posts on regular basis in the parent cadre or department or with two years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of PB-4, Rs. 37,400-67,000, plus Grade Pay Rs. 8,700/-(Revised Pay Level-13 as per 7th CPC) or equivalent in the parent cadre or Department, and possessing 12 years experience including two years experience in printing matters."

For promotion:
"The departmental Joint Director (Technical) in the pre-revised scale of pay of PB-4, Rs. 37,400-67,000, plus Grade Pay Rs. 8,700/-(Revised Pay Level-13 as per 7th CPC) with two years' regular service in the grade shall also be considered along with the outsiders. In case, he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion."

3. The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

4. The period of deputation (including Short Term Contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including Short Term

5. The pay of the selected candidate will be regulated in accordance with DoP&T's OM No. 2/29/91-Estt(Pay-II) dated 5.1.94 as amended from time to time.

6. Application of willing eligible officers with their bio-data in the enclosed proforma may please be forwarded to this Ministry (through proper channel), in triplicate through postal service at the address **Smt. C.V. Sarada, Under Secretary (PSP), Ministry of Housing and Urban Affairs, Room No. 217-C, Nirman Bhawan, New Delhi – 110011** or through email <**vs.chikkala@nic.in**> within two months from the date of publication of this advertisement in Employment News along with the following documents:-

   i. Up to date CR/APAR for the last five years in original or photo copies duly attested by an officer not below the rank of Under Secretary to the Govt. of India.
   ii. Vigilance clearance certificate
   iii. **Integrity certificate signed by an officer** not below the rank of Dy. Secretary to the Govt. of India.
   iv. Details of major/minor penalties imposed on the applicant during the last ten years.
   v. Documents (self-attested) in support of requisite experience for the post.

7. The vacancy circular may also be accessed on the website of Ministry of Housing and Urban Affairs website i.e. **http://mohua.gov.in/publication.php?sa=circulars.php**.

Yours faithfully,

(C.V. Sarada)
Under Secretary to the Govt. of India (PSP)
Tel. #: 23061828
E-mail: vs.chikkala@nic.in

Copy to:-

1. All attached/Subordinate offices under the Ministry of Housing and Urban Affairs.
2. Section Officer (Admn. I), Ministry of Housing and Urban Affairs.
3. Technical Director (NIC), Ministry of Housing and Urban Affairs, New Delhi.
4. SO (IT Cell) – for uploading on e-office and on website of MoHUA.

CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)		
2.	Date of Birth (in Christian era)		
3.	Date of retirement under Central/ State Government Rules		
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/Experience Required	Qualifications/Experience possessed by the officer
	Essential	1) (2) (3)	
	Desired	(1) (2)	
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post		
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient		

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9.	In case the present employment is held on deputation/ contract basis, please state:- (a) The date of initial appointment	

	(b) Period of appointment on deputation/contract (c) Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government. (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others	
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/ re-employment Basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
16.	Whether belongs to SC/ST	

17.	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/ Scholarship/Official Appreciation(iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address.....

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Date_____

Countersigned
(Employer with Seal)