F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

.....

2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 10th February, 2022.

OFFICE MEMORANDUM

Subject:– Filling up of some Non-Academic post of IIMC on Deputation basis.

The undersigned is directed to circulate the Circular no. V/1588/2020-MCI dated 11.01.2022 (along with enclosures) received from Indian Institute of Mass Communication, Ministry of Information & Broadcasting regarding filling up of some Non-Academic post of IIMC on Deputation basis. **The last date of receipt of application is 14.02.2022**

2. The circular is hereby uploaded for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010. **In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.**

3. It may be noted that cadre clearance from CS.I Division will be required for Under Secretary and above level officers of CSS applying for deputation.

R.Chakrapani

(R.Chakrapani)
Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

भारतीय जन संचार संस्थान
(सूचना एवं प्रसारण मंत्रालय, भारत सरकार)
अरूणा आसफ अली मार्ग, नई दिल्ली-110067

INDIAN INSTITUTE OF MASS COMMUNICATION
(MINISTRY OF INFORMATION AND BROADCASTING, GOVT. OF INDIA)
ARUNA ASAF ALI MARG, NEW DELHI-110067

F. No. V/1588/2020-MCI

Dated the 11th January, 2022

CIRCULAR

Subject : Filling up of some Non-Academic post of IIMC on Deputation basis.

In Indian Institute of Mass Communication which is an Autonomous Society under the Ministry of Information & Broadcasting, Government of India proposes to fill up of the following posts on Deputation basis:

Sl. No.	Name & Level of posts	Qualification & Experience required for the post	Age limit
1.	Deputy Registrar, Level 11 of Pay Matrix	Candidates from Central/State Govt. etc. in the following level are eligible for the post: i) Holding analogous posts on regular basis in their parent cadre/Department Or ii) With 5 years regular service in Level 10 of Pay Matrix or 7 years regular service in Level 7 of the Pay Matrix	Not exceeding 56 years as on the last date of receipt of application.
2.	Assistant Registrar, Level 10 of Pay Matrix	Candidates from Central/ State Govt. etc. in the following level are eligible for the post: i) Holding analogous posts on regular basis in their parent cadre/ Department Or ii) With 3 years regular service at the level of Section Officer in Level 7 of Pay Matrix	-do-
3.	Sr. Private Secretary, Level 8 of Pay Matrix	Candidates from Central / State Govt. etc. in the following level are eligible for the post: i) Holding analogous posts on regular basis in their parent cadre/ Department Or ii) With 5 years regular service at the level of Senior Personal Assistant in Level 7 of Pay Matrix	-do-
4.	Section Officer, Level 7 of Pay Matrix	Candidates from Central /State Govt. etc. in the following level are eligible for the post: i) Holding analogous posts on regular basis in their parent cadre/ Department Or ii) With 6 years regular service at the level of Assistant in Level 6 of Pay Matrix	-do-
5.	Sr. Personal Assistant, Level 7 of Pay Matrix	Candidates from Central/ State Govt., etc. in the following level are eligible for the post: i) Holding analogous posts on regular basis in their parent cadre/ Department Or ii) With 5 years regular service at the level of Senior Stenographer in Level 6 of Pay Matrix	-do-

CSI

RECEIVED
Dept. of Personnel & Trg.
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2. Incomplete application, as also application received late, will not be entertained.

3. Interested candidates may please send their applications in the prescribed proforma attached herewith through proper channel along with No Objection Certificate from their parent organization so as reach the Assistant Registar (Admn.), Indian Institute of Mass Communication, New JNU Campus, Aruna Asaf Ali Marg, New Delhi- 110 067 latest by 5:00 pm of 14th February, 2022.

(Susobhan Mondal)
Assistant Registrar(Admn)

To
The Administration of All Ministries/Deptts, including Media Units under the Ministry of I&B, etc.

Encl.: Proformas for Application and NOC.

Proforma for Application for Deputation

Indian Institute of Mass Communication
Aruna Asaf Ali Marg, New JNU Campus, New Delhi-110 067

Application for the Post of _____ **in IIMC**

To affix Passport Size Photo

I. Personal Data

Name in Full	
Father's Name	
Date of Birth DD – MM – YYYY : Age as on 14th February, 2022 :	
Address for Correspondence	
Contact Details : Mob/Cell No. E-mail id	
Nationality	
Do you belong to: General/SC/ST/OBC/EWS/PwD Category	
Marital Status	

II. Educational Qualifications (beginning from the highest)

Exam/Degree	Board/University/Institute	Year

III. Details of Professional Experience (if any)

IV. Present Employment

Designation	Organization	Nature of Work	Pay/Emoluments

V. Any other information relevant to the candidate

VI. References

Name and contact information	Particulars of relationship

(References may be from present/past employer, professors/teachers who had taught the applicant, etc.)

I hereby declare that the information given in the application from are true and correct to the best of my knowledge and belief.

Signature of Applicant

Place:

Date:

PROFORMA FOR

NO OBJECTION CERTIFICATE

(To be filled in by the employer in respect of the candidate)

Certified that Shri/Ms..... has been working in this organization since ..... We do not have any objection for his/her being considered for employment in the Indian Institute of Mass Communication.

(Office Seal)

Signature of Head of Organization

Name.....

Designation.....

Address.....

Date :