

**No.21/3/2020-CS.II (Trg.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training**

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110003.

**Dated: 10.03.2021**

**OFFICE MEMORANDUM**

**Subject: 24<sup>th</sup> Level-I (L-I-24) Training Programme from 15<sup>th</sup> March, 2021 to 02<sup>nd</sup> April, 2021 for for Stenographers Grade`D' of CSSS - regarding.**

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The undersigned is directed to say that for Stenographers Grade`D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 24<sup>th</sup> Level-I (L-I-24) Training Programme being conducted by the ISTM from 15.03.2021 to 02.04.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

8. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 35 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Agam Aggarwal, Deputy Director (Tel No. 011-26737603, Mobile No - 9810957831, e-mail ID: [agam.aggarwal@nic.in](mailto:agam.aggarwal@nic.in))** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: [http://www.istm.gov.in/home/online\\_ctp\\_form](http://www.istm.gov.in/home/online_ctp_form)** and submit the same to ISTM immediately. ~~Candidates also need to be registered as users on ISTM-TMIS before joining the programme.~~ **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: [moloy.sanyal@nic.in](mailto:moloy.sanyal@nic.in))/Shri Agam Aggarwal, Deputy Director (Tel No. 011-26737603, Mobile No - 9810957831, e-mail ID: [agam.aggarwal@nic.in](mailto:agam.aggarwal@nic.in))** ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.

*Shri Agam Aggarwal*  
10-03-21

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6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Agam Aggarwal, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 15.03.2021.

*Bhagirath Jha*  
(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri K. Govindarajulu, Deputy Director (Coord)], Administrative Block, Old JNU Campus, New Delhi – 110 067 w.r.t. letter No.A-33088/02/2014-ISTM (Coord) dated 02.12.2020.
3. ISTM [Shri Agam Aggarwal, Deputy Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 15<sup>th</sup> March, 2021 may please be furnished to this Department on next day positively.
4. Training Division, DoP&T, Old JNU Campus, New Delhi.
5. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T).
6. ~~Guard file for record.~~

**Annexure to the OM No. 21/3/2020-CS.II(A/Trg.) dated 10.03.2021**

**List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 15.03.2021 to 02.04.2021**

S.No.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2592	Vishwarup Bhattacharya*	24-11-1984	SSC	2011
2	2649	Amit Kumar*	08-07-1985	Earth Sciences	2011
3	2672	Ankurita*	07-04-1992	NITI AAYOG	2011
4	2684	Ram Sumit Shukla*	18-03-1992	Defence	2011
5	2686	Nisha*	01-07-1992	Housing and Urban Affairs	2011
6	2689	Deepti Verma*	26-06-1989	Labour & Employment	2011
7	2704	Aneet Kumar	10-08-1985	Youth Affairs & Sports	2011
8	2705	Randhir Kumar	03-11-1986	Information & Broadcasting	2011
9	2706	Monica	20-01-1992	New & Renewable Energy	2011
10	2707	Rajender Kumar	20-12-1987	Personnel & Training	2011
11	2708	Shivani Adlakha	31-03-1990	Defence	2011
12	2709	Linu Sanal	26-05-1984	Personnel & Training	2011
13	2710	Manju	07-11-1981	Micro Small & Med. Enterprises	2011
14	2712	Irshad Ali	06-03-1991	Information & Broadcasting	2011
15	2713	KANCHAN	10-04-1991	Personnel & Training	2011
16	2714	Birendra Kumar	01-12-1978	Commerce	2011
17	2715	Shilpi Singhal	14-06-1988	NITI AAYOG	2011
18	2716	Kapil Pant	20-07-1990	Expenditure	2011
19	2717	KANCHAN	25-04-1991	Health & Family Welfare	2011
20	2718	Sheetal Singh	29-12-1986	Home Affairs	2011
21	2719	Harsh Bhardwaj	07-06-1989	Defence	2011
22	2720	Pushpendra Kumar	10-01-1985	Micro Small & Med. Enterprises	2011
23	2721	Harish Kumar	28-12-1985	Expenditure	2011
24	2722	Aabid Ahmed	21-02-1992	Defence	2011
25	2723	Pushpanjali	03-04-1986	Home Affairs	2011
26	2724	Swati	15-02-1988	Secondary & Higher Education	2011
27	2725	Prashasti	22-11-1989	Personnel & Training	2011
28	2726	Pankaj Kumar Patel	26-09-1990	Information & Broadcasting	2011
29	2727	Ritika Aneja	06-12-1990	Housing and Urban Affairs	2011
30	2728	Jyoti	01-01-1989	Information & Broadcasting	2011
31	2730	Kamlesh Kumari	08-04-1984	Housing and Urban Affairs	2011
32	2731	Sonia	16-06-1985	NITI AAYOG	2011
33	2732	Mohd Younus	05-08-1986	Information & Broadcasting	2011
34	2733	Ashish Sharma	28-12-1988	Personnel & Training	2011
35	2734	Kirti	09-04-1984	Water Resources	2011

\* 2nd Nomination

*Bhagwati JY*  
10.03.21