

**No.8/5/2016-CS.I (Trg)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**  
**CS.I Training**

Lok Nayak Bhawan, New Delhi  
Dated the **11<sup>th</sup>** April, 2016

**OFFICE MEMORANDUM**

**Subject : Level 'A' Training Programme at ISTM for U.D.Cs during the period 18/04/2016 to 13/05/2016.**

The undersigned is directed to inform that UDCs, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **18/04/2016 to 13/05/2016**. It is requested that these officials may be relieved of their duties and advised to report to Ms Jayashree Chellamani, Assistant Director (Course Director), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 18<sup>th</sup> April, 2016**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI(Trg.) dated 24<sup>th</sup> February, 2010 as this would adversely affect the promotion of the officers. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12<sup>th</sup> July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated are relieved in time. **The officials who do not attend or successfully complete the Level 'A' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CSI(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

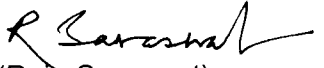
3. The aforesaid training includes study tour and the officers nominated above may be advised to draw necessary TA/DA advance of Rs.15,000/- each from their respective Ministry/Department. This amount may be released in the name of the official and the same shall be collected by ISTM from the participating officials.

4. As per the DoPT's OM No. T-25017/01/2014-Trg. (ISTM) dated 11<sup>th</sup> August, 2015, postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division) and postponement from the second chance to the third chance may be permitted with the approval of Secretary (P). No postponement may be permissible beyond 3<sup>rd</sup> chance.

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5. The officers who are being nominated for the third (and final) chance will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

6. Confirmation with regard to the participation of the officials may please be sent to Ms Jayashree Chellamani, Assistant Director (Course Director), (Phone No. 26185310, M.No. 9871999518), ISTM, New Delhi.



(Raju Saraswat)

Under Secretary to Government of India  
Tele. : 24629413

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. ISTM, (Ms. Geetha Nair, Jt. Director) Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their OM No. A-33083/3/2013-ISTM(Coord)/1316 dated 13<sup>th</sup> December, 2013.
2. ISTM, (Ms Jayashree Chellamani, Assistant Director (Course Director),), Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **18<sup>th</sup> April, 2016** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi for information.
4. CS-II (B) Section, DOP&T, Lok Nayak Bhawan, New Delhi.
5. Hindi Section, DOP&T, New Delhi - For Hindi version.
6. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)>DOPT>Central Secretariat>CSS/Training Nomination Circulars/UDC)
7. Guard File.

**Level 'A' CSS Cadre Training Programme for UDCs at ISTM  
(18/04/2016 to 13/05/2016)**

<b>S. No.</b>	<b>CSL No.</b>	<b>NAME OF THE OFFICER Sh./Smt./Ms.</b>	<b>DATE OF BIRTH</b>	<b>CADRE WHERE WORKING Ministry/Department</b>
1	1336	Sunil Kumar Gupta*	12-01-1973	Urban Devp.
2	1345	Sanjit Kumar Jha*	03-01-1970	Water Res.
3	1349	Brij Mohan*	01-01-1961	MHA
4	1352	Subhash Chand*	01-05-1969	Labour
5	1354	Sudip Sikdar*	16-06-1968	Supply
6	1355	Tanu Saha*	06-01-1963	Supply
7	1356	Manoj Kumar*	12-06-1970	Labour
8	1359	Sanjay Kumar*	12-07-1969	Agri. & Coop.
9	1360	Dinesh Basra*	05-05-1974	MHA
10	1366	Beena Bhandari*	22-09-1967	MSME
11	1367	Rajender Kumar*	01-01-1960	MSME
12	1368	Rakesh Kumar*	25-06-1976	Water Res.
13	1369	Balvir Singh*	29-07-1963	MSME
14	1375	Sanjay Kumar*	14-03-1975	Supply
15	1379	Ravi Arora*	20-09-1963	MSME
16	1383	Krishna Kanta Majumdar*	08-02-1966	MHA
17	1385	Mukesh Chand*	10-07-1973	MSME
18	1387	A. Jaya Kumar*	24-03-1972	MSME
19	1388	Shiv Kumar*	02-02-1976	Supply
20	1395	Amardeep*	21-09-1969	MHA
21	1397	Sriram Singh*	02-01-1962	Food & PD
22	1408	Devender Kumar*	20-10-1966	Agri. & Coop.
23	1414	Manju Vijay*	07-07-1970	Labour
24	1417	Krishan Pal*	21-02-1967	Agri. & Coop.

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
25	1420	Narender Kumar Sagar*	14-03-1974	Agri. & Coop.
26	1422	Bhuwan Chand Khulbey*	11-05-1959	MHA
27	1430	Dalip Singh Tanwar*	01-07-1961	MHA
28	1431	Shankar Lal*	07-03-1963	MHA
29	1433	Vinod Kumar*	01-04-1974	MHA
30	1437	Ajay Kumar*	12-01-1970	Agri. & Coop.
31	1439	Papia Pani*	24-01-1970	Agri. & Coop.
32	1448	Dharmavarapu Madhu*	03-09-1970	Urban Devp.
33	1449	Vipin Kumar*	01-07-1972	MHA
34	1452	Sunita Gangwar*	25-10-1974	MHA
35	1453	Bharat Kumar Sharma*	01-06-1972	MHA
36	1457	Subhash Chandra*	30-11-1962	Agri. & Coop.
37	1461	Ram Agya Maurya*	23-11-1968	Niti Aayog
38	1465	Manoj Dutt Raturi*	10-07-1970	Agri. & Coop.
39	1468	Lalit Kumar*	01-09-1975	HFW
40	1472	Subala Chauhan*	04-07-1975	Legal Affairs
41	1476	Prafulla Kumar Das*	08-11-1968	Water Res.

\*\* Third and final chance

\* Second chance

**Note:** As per DoPT's OM No. T-20018/5/2015-Trg (ISTM Section) dated 22<sup>nd</sup> September, 2015, the officers who are nominated for the third and final chance may be treated as **Deemed Relieved** for the training.