

**TIME BOUND**

No. 15/1/2014-CS-II(A)(Part-I)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi –110 003  
Dated: 12<sup>th</sup> July, 2017

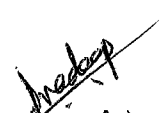
**OFFICE MEMORANDUM**

Subject: Information regarding the sanctioned strength, incumbency position and vacancy position of CSSS-reg.

The undersigned is directed to say that the information regarding the sanctioned strength, incumbency position and vacancies is required to be updated for all grades (PSO/Sr.PPS/PS/PA/Steno Grade 'D') of CSSS for several purposes including promotion, Rotational Transfer Policy and Cadre Review etc.

2. All Ministries/Departments participating in CSSS Cadre are, therefore, requested to furnish the confirmed sanctioned strength, incumbency and vacancy position in all grades of CSSS in the enclosed format. The requisite information be intimated by email at [pradeep.anirudhan@gov.in](mailto:pradeep.anirudhan@gov.in) by **14.07.2017** positively to enable this Department to update the records of all grades of CSSS.

Encls:- As above

  
(Pradeep A.)  
Under Secretary to the Govt. of India  
Tel. No. 24623157

To

The Under Secretary (Admn.) of all Ministries/Departments participating in CSSS.  
(through website of this Department)

**Annexure-I**

**Annexure to DoP&T's OM No.15/1/2014-CS-II(A) (Part-I) dated 12.07.2017**

Name of Ministry/Department-

Status as on 11.07.2017

S.No.	Name of the post	Sanctioned strength*	Incumbency	vacancy	Remarks, if any
1.	Sr.PPS/PSO				
2.	PPS				
3.	PS				
4.	PA				
5.	Steno Grade 'D'				

\*including encadrement/decadrement of posts