

**No.12/4/2016-CS.II(B)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training**

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**3<sup>rd</sup> Floor, Lok Nayak Bhawan  
Khan Market, New Delhi-110003  
Dated: 12<sup>th</sup> August, 2016**

**OFFICE MEMORANDUM**

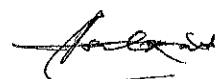
**Subject:-Zone of consideration for inclusion in the Select List of Sr. Secretariat Assistants of CSCS for the Select List-2015 against Seniority Quota-reg.**

The undersigned is directed to refer to this Department's OM of even number dated 17<sup>th</sup> June, 2016 vide which the zone for the Select List Year-2015 in the grade of Senior Secretariat Assistant was issued. Directions were also issued to all cadre units to abolish all the vacant posts after conducting DPC for SL-2015(SQ) and leaving slots for UD Grade Limited Departmental Examination Quota for the year 2015 in the grade of SSA. Three reminders dated 5<sup>th</sup> July, 2016, 19<sup>th</sup> July, 2016 and 29<sup>th</sup> July, 2016 have already issued been in this regard but only 3 cadre units have forwarded full information till date. **The status of information received from the cadre units till date is annexed.**

2. The cadre units are once again requested to send the requisite information latest by **24<sup>th</sup> August, 2016 positively** so that this Division may be able to finalize the SL-2015. **Please note that this Division has not intimated the vacancies for SSA Grade Limited Departmental Competitive Examination-2015 to SSC till date.**

3. Cadre units are also requested to follow the following instruction while abolishing the vacant post after filling up of vacancies for the SL-2015:-

- (a) While taking present incumbency, SSA on regular basis as on 30.06.2016 should only be counted and not the incumbency of SSA who are working as ASO on ad-hoc basis.
- (b) Size of the SL-2015 should be -No. of officials to be included under Seniority Quota + 1/3 of Seniority Quota for UD Grade LDCE-2015.
- (c) If any official was not promoted due to various reasons i.e. ACRs being not available, pending Disciplinary proceedings etc. his/her slot for the SL-2004-2015 should be kept vacant.



**(A.K. Saha)**

**Deputy Secretary to the Govt. of India**

**Tel: 24622365**

**To**

**DS/DIR(Admin),  
Participating cadre units of CSCS**

**Select List-2015 of SSA grade**

S. No.	Name of Cadre	Whether DPC recommendations has been forwarded to this Division	Whether vacancies intimated for SL-2015 (SQ+DE)	Whether posts of SSAs were abolished as per DoPT's OM No.12/4/2016-CS.II(B) dated 17.06.2016
1	Agri. & coop.	✓	X	X
2	Civil Aviation	X	X	X
3	Coal	✓	X	X
4	Commerce	X	X	X
5	Consumer Affairs	X	✓	X
6	Corporate Affairs	✓	✓	X
7	Culture	X	X	X
8	Defence	X	X	X
9	DoPT	X	X	X
10	Earth Science	X	X	X
11	Env. & Forest	X	X	X
12	Expenditure	X	X	X
13	Fertilizers	✓	✓	✓
14	Food & PD	✓	✓	X
15	Health & FW	✓	X	X
16	HRD	X	X	X
17	MHA	X	X	X
18	I&B	✓	X	X
19	IP&P	✓	X	X
20	Labour	X	X	X
21	Legal Affairs	✓	X	X
22	Mines	✓	X	X
23	MSME	X	X	X
25	P&NG	X	X	✓
26	Posts	X	X	X
27	Power	✓	X	X
28	RT&H	X	X	X
29	Rural Dev.	X	X	X
30	S&T	✓	✓	✓
31	Shipping	X	X	X
32	SJ&E	X	X	X
33	Steel	X	X	X
34	Supply Division	✓	✓	✓
35	Telecom	✓	X	X
36	Tribal Affairs	X	X	X
37	UPSC	X	X	X
38	Urban Dev.	X	X	X
39	Water Resources	✓	X	X
40	WCD	X	X	X
41	YA&S	✓	X	X